

GENERAL FUND BUDGET FY 2012/2013

	2012 Actual Expense	2013 Adopted Budget	2013 Amended Budget	2014 Dept Head Requested	2014 Bd Selectmen Proposed	2014 Bd Finance Proposed
113 - Maintenance of Town Buildings						
100 Personnel Services						
212 Building Official/Maintenance	0	0	0	0	0	0
311 Custodians	194,168	186,493	186,493	193,523	193,523	193,523
314 Overtime	6,999	10,000	10,000	10,000	8,000	8,000
316 Longevity	250	250	250	250	250	250
Personnel Services Total	201,417	196,743	196,743	203,773	201,773	201,773
200 Services - Contracted/Operations						
216 Service Contracts	33,978	39,050	39,050	42,043	42,043	42,043
222 Building Maintenance	48,000	48,000	48,000	48,000	48,000	48,000
295 Fire Protection - Town	13,200	14,520	14,520	15,972	15,972	15,972
Services Contracted/Operations Total	95,178	101,570	101,570	106,015	106,015	106,015
300 Operating Expenses - Supplies/Fuels						
201 Telephone	20,289	21,275	21,275	21,275	21,275	21,275
317 Custodial Supplies	16,050	16,050	16,050	16,050	16,050	16,050
320 Misc Supplies	1,787	1,800	1,800	1,800	1,800	1,800
Operating Expenses Total	38,126	39,125	39,125	39,125	39,125	39,125
400 Utilities						
210 Electricity	212,687	227,800	227,800	219,210	219,210	219,210
212 Water & Sewer	7,998	8,650	8,650	9,000	8,650	8,650
213 Heating Oil/Propane	90,849	115,000	115,000	115,000	110,000	110,000
Operating Expenses Total	311,533	351,450	351,450	343,210	337,860	337,860
Maintenance of Town Buildings Total	646,255	688,888	688,888	692,123	684,773	684,773

TOWN OF EAST LYME

FY 2013/2014

Dept No. 113

Budget Input

Dept Maint of Town Bldgs

25-Apr-13

Acct.	Account Description	13/14 Budget	Supporting Description of Activity
100 Personnel Services			
212	Building Official/Maintenance	0	This currently unfilled building maintenance position manages and has administrative oversight of this department and the positions in account 311.
311	Custodians	193,523	Wages for building maintenance supervisor and 4 custodial staff positions.
314	Overtime	8,000	Community Center activities and events that require staff during off hours, emergency alarm calls and overtime for fill-ins. In addition to the 5 staff positions above this item includes part-time seasonal labor to cover OT and vacations. Reduced as a result of further analysis.
316	Longevity	250	Time in service pay earned by employees per contract. Reduced due to staff turnover.
Personnel Services Total		201,773	
200 Services - Contracted/Operations			
216	Service contracts	42,043	Building maintenance service contracts for the Town Hall, Community Center, Police station, Emergency Management Center, Town Hall Cottage and Public Works Garage. Code required sprinkler tests and fire suppression tests were added this year.**** Increase of \$2992.93 due to HVAC prev. maint at 8 Capitol Drive and service agreement for overhead doors at Niantic Fire
222	Building Maintenance	48,000	Coverage for emergency repairs, general building maintenance and repair contractors and supply expenses. Fire extinguisher and alarm service repair bills. This account also includes necessary building improvements stairs, lighting, carpets, window, etc.
295	Fire Protection - Town	15,972	Paid to Water Department for fire hydrants. Increase due to rate increases over the last two years.***** Increase of \$1452 for budget year 13/14
Services/Contract/Oper Total		106,015	
300 Operating Expenses - Supplies/Fuels			
201	Telephones	21,275	Phone usage bills.

Acct.	Account Description	13/14 Budget	Supporting Description of Activity
317	Custodial Supplies	16,050	Paper supplies, and cleaning products for town buildings. Increase due to re-locating Public Works Department 317 for centralized ordering and efficiencies.
320	Misc Supplies	1,800	Mileage, safety shoes, uniforms and personal protective equipment for building maintenance employees.
Services/Contract/Oper Total		39,125	
400 Utilities			
210	Electricity	219,210	Electricity to town buildings. Three year average.
212	Water & Sewer	8,650	Water and sewer for town buildings, includes rate increase. <u>Reduced due to calculation error.</u>
213	Heating Oil/Propane	110,000	Heating fuel for town buildings. <u>Reduced due to further historical analysis.</u>
Services/Contract/Oper Total		337,860	
Maint of Town Buildings Total		684,773	