

# Application to Zoning Board of Appeals

108 Pennsylvania Avenue, Niantic, CT 06357  
Telephone: (860) 691-4114 Fax: (860) 691-0351

**APPLICATION MUST BE FILLED OUT COMPLETELY IN INK AND BE ACCOMPANIED BY NINE COPIES OF ALL ITEMS LISTED ON THE CHECKLIST BELOW AND A FEE OF \$360.00 PAYABLE TO "TOWN OF EAST LYME".**

**ALL PERTINENT QUESTIONS MUST BE ANSWERED. WHERE ADDITIONAL SPACE IS NEEDED, PLEASE ATTACH A SEPARATE SHEET OF PAPER. WHERE ILLUSTRATIVE MATERIAL IS NEEDED, PLEASE ATTACH A FLOOR PLAN, SKETCHES, PHOTOS, OR OTHER ILLUSTRATIVE MATERIAL TO ENSURE COMPREHENSION OF ALL CIRCUMSTANCES.**

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

### **AFFECTED PROPERTY INFORMATION:**

Street Address of Affected Parcel: \_\_\_\_\_

Zone: \_\_\_\_\_ Assessor's Map Number: \_\_\_\_\_ Lot Number: \_\_\_\_\_

Is affected property within 500 feet of Town Line? \_\_\_\_ Yes \_\_\_\_ No

Has any previous variance request or appeal relative to this property been filed with the Zoning board of appeals? \_\_\_\_ Yes \_\_\_\_ No

If Yes, was the variance request granted or denied? \_\_\_\_\_

Describe how the front, side and rear property boundaries were determined? Do you have an A-2 Survey?

Approved: _____	Date: _____
Denied: _____	Date: _____
Comments: _____	
_____	

Owners of Contiguous Properties: (attach additional sheets if necessary)

(A) Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

(B) Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

(C) Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

(D) Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Application relates to (check appropriate item):**

\_\_\_\_\_ Request for Variance of Section(s) \_\_\_\_\_ of East Lyme Zoning Regulations.  
Applicants should understand that the terms “exceptional difficulty” and “unusual hardship” refer to the ability or practical use of property in a manner that conforms to the town’s zoning regulations. They DO NOT refer to the owners inability to fulfill a purely personal wish. An “exceptional difficulty” or “unusual hardship” can’t be economic or personal and must be unique to the subject property. The Board is not permitted to approve variances, which, in effect, constitute a personal license to violate the zoning ordinance.

\_\_\_\_\_ Alleged error in Zoning Official’s action under Section Number \_\_\_\_\_.  
When an applicant enters an appeal charging the zoning official with an error, a detailed explanation of the basis of the allegation must be attached to this form.

\_\_\_\_\_ Approval of location of Gas Station or Motor Vehicle Business.  
Applications seeking approval of a proposed location for a Gas Station or Automobile Dealer’s or Repairer’s Business must be accompanied by the appropriate Department of Environmental Protection or Department of Motor Vehicles form.

I hereby certify that the above information is true and correct to the best of my knowledge and authorize the Zoning Board of Appeals’ members to inspect the property in question.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

**IMPORTANT: Applicant must execute this form and submit it to the Chairman or Secretary of the Zoning Board of Appeals, together with NINE COPIES EACH OF THE FOLLOWING:**

1. \_\_\_\_\_ DENIAL FROM ZONING OFFICIAL
2. \_\_\_\_\_ APPLICATION FULLY COMPLETED
3. \_\_\_\_\_ \$360.00 APPLICATION FEE TO “TOWN OF EAST LYME”
4. \_\_\_\_\_ COPY OF DEED
5. \_\_\_\_\_ COPY OF ASSESSOR’S MAP
6. \_\_\_\_\_ LETTER FROM APPLICANT DESCRIBING HARDSHIP
7. \_\_\_\_\_ SITE PLAN REQUEST AND ANY OTHER DOCUMENTATION BEING SUBMITTED