

## **GENERAL FUND BUDGET FY 2011/2012**

		2010 Actual Expense	2011 Adopted Budget	2011 Amended Budget	2012 Dept Head Requested	2012 Bd Selectmen Proposed	2012 Bd Finance Proposed
<b>113 - Maintenance of Town Buildings</b>							
<b>100 Personnel Services</b>							
212	Building Official/Maintenance	0	0	0	0	0	0
311	Custodians	165,068	187,042	187,042	190,133	190,133	190,133
314	Overtime	8,067	16,192	16,192	15,696	15,696	15,696
316	Longevity	600	700	700	500	500	500
<b>Personnel Services Total</b>		<b>173,735</b>	<b>203,934</b>	<b>203,934</b>	<b>206,329</b>	<b>206,329</b>	<b>206,329</b>
<b>200 Services - Contracted/Operations</b>							
216	Service Contracts	31,743	32,754	32,754	33,500	33,500	33,500
222	Building Maintenance	48,473	47,975	47,975	48,000	48,000	48,000
295	Fire Protection - Town	12,000	12,000	12,000	13,200	13,200	13,200
<b>Services Contracted/Operations Total</b>		<b>92,217</b>	<b>92,729</b>	<b>92,729</b>	<b>94,700</b>	<b>94,700</b>	<b>94,700</b>
<b>300 Operating Expenses - Supplies/Fuels</b>							
201	Telephone	18,441	18,000	18,000	18,900	17,500	17,500
317	Custodial Supplies	14,983	15,000	15,000	16,050	16,050	16,050
320	Misc Supplies	1,783	1,800	1,800	1,800	1,800	1,800
<b>Operating Expenses Total</b>		<b>35,207</b>	<b>34,800</b>	<b>34,800</b>	<b>36,750</b>	<b>35,350</b>	<b>35,350</b>
<b>400 Utilities</b>							
210	Electricity	218,519	241,000	241,000	241,000	238,975	235,475
212	Water & Sewer	5,435	6,750	6,750	7,020	7,020	7,020
213	Heating Oil/Propane	74,046	80,000	80,000	84,000	81,000	81,000
<b>Operating Expenses Total</b>		<b>298,000</b>	<b>327,750</b>	<b>327,750</b>	<b>332,020</b>	<b>326,995</b>	<b>323,495</b>
<b>Maintenance of Town Buildings Total</b>		<b>599,158</b>	<b>659,213</b>	<b>659,213</b>	<b>669,799</b>	<b>663,374</b>	<b>659,874</b>

# TOWN OF EAST LYME

**FY 2011/2012**

Dept No. 113

Budget Input

Dept Maint of Town Bldgs

13-Apr-11

Acct.	Account Description	11/12 Budget	Supporting Description of Activity
<b>100 Personnel Services</b>			
212	Building Official/Maintenance	0	This currently unfilled building maintenance position manages and has administrative oversight of this department and the positions in account 311.
311	Custodians	190,133	Wages for building maintenance supervisor and 4 custodial staff positions.
314	Overtime	15,696	Community Center activities and events that require staff during off hours, emergency alarm calls and overtime for fill-ins. In addition to the 5 staff positions above this item includes part-time seasonal labor to cover OT and vacations.
316	Longevity	500	Time in service pay earned by employees per contract. Reduced due to staff turnover.
<b>Personnel Services Total</b>		<b>206,329</b>	
<b>200 Services - Contracted/Operations</b>			
216	Service contracts	33,500	Building maintenance service contracts for the Town Hall, Community Center, Police station, Emergency Management Center, Town Hall Cottage and Public Works Garage. Code required sprinkler tests were added this year.
222	Building Maintenance	48,000	Coverage for emergency repairs, general building maintenance and repair contractors and supply expenses. Fire extinguisher and fire suppression system bills. Pest control and alarm service repair bills. This account also includes necessary building improvements stairs, lighting, carpets, window, etc.
295	Fire Protection - Town	13,200	Paid to Water Department for fire hydrants. Increase due to rate increases over the last two years.
<b>Services/Contract/Oper Total</b>		<b>94,700</b>	
<b>300 Operating Expenses - Supplies/Fuels</b>			
201	Telephones	17,500	Phone usage bills. <b><u>BoS reduction of \$1,400 due to establishing Regional Probate Budget.</u></b>

Acct.	Account Description	11/12 Budget	Supporting Description of Activity
317	Custodial Supplies	16,050	Paper supplies, and cleaning products for town buildings. Increase due to re-locating Public Works Department 317 for centralized ordering and efficiencies.
320	Misc Supplies	1,800	Mileage, safety shoes, uniforms and personal protective equipment for building maintenance employees.
<b>Services/Contract/Oper Total</b>		<b>35,350</b>	
<b>400 Utilities</b>			
210	Electricity	235,475	Electricity to town buildings. <b><u>BoS reduction of \$2,025 due to establishing Regional Probate Budget. BoF reduction of \$3,500 due to comparison of annual expenditures in current fiscal year relative to department request.</u></b>
212	Water & Sewer	7,020	Water and sewer for town buildings, includes rate increase.
213	Heating Oil/Propane	81,000	Heating fuel for town buildings. <b><u>BoS reduction of \$3,000 due to establishing Regional Probate Budget.</u></b>
<b>Services/Contract/Oper Total</b>		<b>323,495</b>	
<b>Maint of Town Buildings Total</b>		<b>659,874</b>	