

TOWN OF EAST LYME

FY 2009/2010

Dept No. 131

Budget Input

Dept Cons Nat Res Comm

11-Mar-09

Acct.	Account Description	09/10 Budget	Supporting Description of Activity
100 Personnel Services			
412	PT Clerical Recording Secretary	1,200	Recording secretary to take minutes of monthly and special Conservation Commission meetings, prepare agendas, maintain records, prepare correspondence, prepare, assemble and mail monthly packets to Commission members. BoS reduced to \$900
Personnel Services Total		<u>1,200</u>	
300 Operating Expenses			
242	Meetings/Conferences/Training Dues	100	Educational and training conferences for commission members. Aid in Grants
		100	Professional Associations, CT Forest & Park Association
254	Printing - Brochure:	300	Printing of Open Space Plan
320	Misc. Supplies	300	Postage for agenda packets (\$150), misc. supplies for maintaining files & educational mat'ls (\$150). BoS reduced to \$250
Operating Expenses Total		<u>800</u>	
Natural Resources Commission		<u>2,000</u>	