

TOWN OF EAST LYME

FY 2009/2010

Dept No. 102

Budget Input

Dept Name Assessor's Office

11-Mar-09

Acct.	Account Description	09/10 Budget	Supporting Description of Activity
100 Personnel Services			
211	Assessor	72,037	Department Head, non-union position. 3.5% COLA based upon recommendation of Board of Selectmen per BOS meeting 12/8/09 <u>BoF reduced to \$69,601 due to management staff deferring 3.5% COLA.</u>
311	Assessment Aides	76,713	Includes funding for two (2) full time positions: Assistant Assessor and Assessment Technician and step increase. Positions are in Local 1303-229 of council #4 AM Federation of State, County and Municipal Employees Union. 3.25% increase 7/1/09 per union contract
314	Overtime		
316	Longevity	350	One (1) union staff member qualifies per union contract
412	PT Clerical	2,000	Funding for part-time student (June, July August and December) to assist office personnel with public inquires and clerical tasks during tax time. Student is shared between the Tax and Assessor's offices <u>BoS reduced to \$1,500.</u>
Personnel Services Total		151,100 .	
200 Services-Contracted/Operating			
216	Service Contracts	21,815	Software maintenance and technical support for GIS map updates, Vision (CAMA) program with web hosting and R Walsh Associates (administrative) program
239	Contracted Operating Services	5,300	Funding for personal property audits, inspections and motor vehicle pricing
Services-Cont/Operate Total		27,115 .	

Acct.	Account Description	09/10 Budget	Supporting Description of Activity
300 Operating Expenses			
242	Professional Conventions/Cont	2,355	Education courses, seminars, conferences, association memberships and Assessor's school. Courses preapproved in order to maintain State certification <u>BoS reduced to \$2,000.</u>
246	Transportation Allowance	448	Mileage reimbursement for use of personal vehicle relating to inspections and education courses Current rate .55 per mile
320	Miscellaneous Supplies	4,315	Office supplies, grand list binding and printing, special grand list paper, printing toners, personal property declarations, motor vehicle pring guides, State Statute Handbook updates, mapping paper, real estate appraisal guides, cross reference guide for New London County (used for personal property) <u>BoS reduced to \$4,115.</u>
Operating Expenses Total		<u>7,118</u>	
Assessor Dept Total		<u>185,333</u>	Change is due to salary adjustments per contract and increased costs in service contracts