

GENERAL FUND BUDGET FY 2015/2016

	2014 Actual Expense	2015 Adopted Budget	2015 Amended Budget	2016 Dept Head Requested	2016 Bd Selectmen Proposed	2016 Bd Finance Proposed	
113 - Maintenance of Town Buildings							
100 Personnel Services							
311 Custodians	194,127	208,889	208,889	209,980	209,980	209,980	0.52%
314 Overtime	9,697	8,000	8,000	8,000	8,000	8,000	0.00%
316 Longevity	450	450	450	450	450	450	0.00%
NEW Uniform Allowance	0	1,250	1,250	1,250	1,250	1,250	
Personnel Services Total	204,274	218,589	218,589	219,680	219,680	219,680	0.50%
200 Services - Contracted/Operations							
216 Service Contracts	40,333	49,500	49,500	49,500	49,500	49,500	0.00%
222 Building Maintenance	44,971	39,900	39,900	39,900	39,900	39,900	0.00%
295 Fire Protection - Town	15,972	17,569	17,569	19,326	19,326	19,326	10.00%
Services Contracted/Operations Total	101,276	106,969	106,969	108,726	108,726	108,726	1.64%
300 Operating Expenses - Supplies/Fuels							
201 Telephone	24,679	21,275	21,275	23,200	23,200	23,200	9.05%
317 Custodial Supplies	16,050	16,050	16,050	16,050	16,050	16,050	0.00%
320 Misc Supplies	1,704	1,800	1,800	1,800	1,800	1,800	0.00%
Operating Expenses Total	42,432	39,125	39,125	41,050	41,050	41,050	4.92%
400 Utilities							
210 Electricity	221,081	224,000	224,000	230,720	230,720	225,720	0.77%
212 Water & Sewer	7,397	9,200	9,200	9,200	9,200	9,200	0.00%
213 Heating Oil/Propane	146,188	115,000	115,000	120,000	120,000	120,000	4.35%
Operating Expenses Total	374,666	348,200	348,200	359,920	359,920	354,920	1.93%
Maintenance of Town Buildings Total	722,648	712,883	712,883	729,376	729,376	724,376	1.61%

4/20/2015

TOWN OF EAST LYME

FY 2015/2016

Dept No. 113
 Dept **Maint of Town Bldgs**

Budget Input
20-Apr-15

Acct.	Account Description	15/16 Budget	Supporting Description of Activity
100 Personnel Services			
311	Custodians	209,980	Wages for five (5) staff members. One Building Maintenance Supervisor 40 hours per week at \$27.54 per hour. One Custodian Supervisor/Building Maintainer 40 hours per week at \$20.52 per hour. Two Custodians at 40 hours per week one at \$18.61 per hour and one at \$17.71 per hour. And one Custodian at 30 hours per week at \$17.71 per hour. In addition \$5,000 for Custodial fill in staff when a regular staff member is out.
314	Overtime	8,000	Community Center activities and events that require staff during off hours, emergency alarm calls and overtime for fill-ins. In addition to the 5 staff positions above this item includes part-time seasonal labor to cover OT and vacations.
316	Longevity	450	Time in service pay earned by employees per contract.
NEW	Uniform Allowance	1,250	Per union contract each employee is provided with a \$250 uniform allowance.
Personnel Services Total		219,680	
200 Services - Contracted/Operations			
216	Service contracts	49,500	Building maintenance service contracts for the Town Hall, Community Center, Police station, Emergency Management Center, Town Hall Cottage and Public Works Garage. Code required sprinkler tests and fire suppression tests were added this year.
222	Building Maintenance	39,900	Coverage for emergency repairs, general building maintenance and repair contractors and supply expenses. Fire extinguisher and alarm service repair bills. This account also includes necessary building improvements stairs, lighting, carpets, window, etc.
295	Fire Protection - Town	19,326	Paid to Water Department for fire hydrants. 10% increase on an annual basis
Services/Contract/Oper Total		108,726	

Acct.	Account Description	15/16 Budget	Supporting Description of Activity
300 Operating Expenses - Supplies/Fuels			
201	Telephones	23,200	Phone usage bills. After a thorough review of the cell phone accounts, we made some changes to save some \$. It appears that when many of the cell phones were switched over to data plans a few years ago, this line item was not increased commensurate with the increased costs of the new plans. Of the total proposed, \$13.92k is for town hall and ELCC land lines, \$36 is for metrocast and the remaining balance of \$8,800 is for cell phone plans and equipment.
317	Custodial Supplies	16,050	Paper supplies, and cleaning products for town buildings.
320	Misc Supplies	1,800	Mileage, safety shoes, uniforms and personal protective equipment for building maintenance employees.
Services/Contract/Oper Total		41,050	
400 Utilities			
210	Electricity	225,720	We are proposing an approx 3% increase to cover CL&P rate increases <u>At the direction of the BoF, First Selectman recommended \$5,000 reduction due to improved energy efficient measures being taken at ELCC. (\$230,720 to 225,720)</u>
212	Water & Sewer	9,200	Water and sewer for town buildings, includes rate increase.
213	Heating Oil/Propane	120,000	This line needs to be increased by \$5k to come more in line with actual costs. We have been tracking degree days to compare to past winter5s along with trying to lock in preferential fuel prices to help save \$.
Services/Contract/Oper Total		354,920	
Maint of Town Buildings Total		724,376	