

**EAST LYME BOARD OF EDUCATION**  
**East Lyme, Connecticut**

**East Lyme Board of Education Minutes**  
**Monday, January 9, 2012**  
**Regular Board Meeting: 7:00 p.m.**  
**INTV Room – B101**  
**East Lyme High School**

Board Members Present: Tim Hagen (Chair), Rich Steel (Secretary), Jaime Barr, Jill Carini, Laura Greenstein, Al Littlefield, Marlene Nickerson, Pamela Rowe, Chris Sandford

Board Members Absent: Melissa Ford

Administrators Present: Dr. James Lombardo (Superintendent), Brian Reas (Assistant Superintendent), Dr. Karen Costello (Administrator for Program Improvement), Linda Anania (FL Principal), Dr. David Miko (HA Principal), Melissa DeLoreto (NC Principal), Judy DeLeeuw (MS Principal), Mike Susi (HS Principal), Don Meltabarger (Business/Facilities Director)

**I. CALL TO ORDER** – The meeting was called to order at 7:06 p.m. by Tim Hagen.

**II. PLEDGE OF ALLEGIANCE** – Led by Tim Hagen and Coastal Connections staff members Dr. Mike Sullivan and Jeff Drew

**III. PUBLIC COMMENT**

1. Evangelos Tziampazis, 11 Alexander Drive, thanked and commended Dr. Lombardo for following up on the HA 3<sup>rd</sup> grade class size concern he voiced at the last Board meeting. He encouraged the Board to stay mindful of future teaching staff needs and to allocate support staff according to class size.

**IV. APPROVAL OF MINUTES**

**MOTION:** Jaime Barr moved approval of the minutes of the Board of Education Regular Meeting of December 12, 2011 as presented; Al Littlefield seconded.

**VOTE: UNANIMOUS**

**MOTION CARRIED**

Meeting notes indicated there was no quorum in attendance at the Board of Education Special Meeting of December 15, 2011. No motion required.

**MOTION:** Pam Rowe moved approval of the minutes of the Board of Education Special Meeting of January 4, 2012 as presented; Al Littlefield seconded.

**VOTE PRO:** Tim Hagen, Rich Steel, Jill Carini, Laura Greenstein, Al Littlefield, Pam Rowe, Chris Sandford

**ABSTAIN:** Jaime Barr, Marlene Nickerson

**MOTION CARRIED**

**V. SPECIAL REPORTS: STUDENTS' REPRESENTATIVES, SELECTMEN'S REPRESENTATIVE, and OTHER REPORTERS**

A. Students' Representative – Sarah Kukich and Kaylee Roberts

- Children's Museum telethon fundraiser raised \$3,000
- The Ithacapella Group of Ithaca, NY offered a student workshop and performed for the public on 1/9/12

- Midterm exams begin 1/20/12
  - Winter Ball 2/4/12
- B. Selectmen's Representative was not present.  
 C. Town Building Committee Representative was not present.  
 D. Salem Board of Education Representative was not present.

**VI. CONSENT AGENDA - None**

**VII. DISCUSSION/ACTION ITEMS**

**A. Instruction**

1. Presentation and Discussion re: ELHS Coastal Connections Program Update

Dr. Lombardo began the presentation by providing background information and a mid-year update on the Coastal Connections Program. The program was implemented at the start of this school year and has reached its enrollment goal of 15 students. Dr. Mike Sullivan (Assistant Principal) and Jeff Drew (teacher and Learning Through Interests Coordinator) provided a comprehensive presentation on the school culture, student expectations, learning goals, community service and internship placements. Two students spoke passionately about their positive program and internship experiences and a parent thanked the Board for providing her son the opportunity to be a successful student and citizen. Regular program and budget updates will be provided to the Board.

2. Discussion/action re: Second Reading for ELHS Math Textbook Adoption 2012-2013 – *Excursions in Modern Mathematics*, Author: Peter Tannenbaum, Publisher: Pearson Prentice Hall, Copyright Date: 2004 (5<sup>th</sup> edition)

The textbook was recommended for approval by Curriculum Council on October 6, 2011 and the AAA Committee on November 14, 2011.

**MOTION:** Al Littlefield moved to adopt *Excursions in Modern Mathematics* (5<sup>th</sup> edition), Author: Peter Tannenbaum for ELHS as presented: Pam Rowe seconded.

**VOTE: UNANIMOUS**

**MOTION CARRIED**

**B. Finance/Facilities/Community**

1. Presentation/Discussion re: Greenskies, Inc. – Solar Farm Project in East Lyme

Dr. Lombardo asked the Board to explore the potential benefits of entering into a solar power purchase agreement with Greenskies, Inc. to provide electricity for the Central Office, East Lyme Middle School and the elementary schools. Greenskies, Inc. is preparing to build a solar photovoltaic panel farm on Grassy Hill Road in East Lyme and has approached the town to determine the feasibility of this project. Robert Landino, Chairman and Michael Silvestrini, President gave a brief overview of the project and outlined the terms of the proposed 20-year agreement. Attorney Ted Harris and Greenskies Senior Vice President Andrew Chester were also available to answer questions. Pending project approval by the Town of East Lyme, Greenskies will install, service, maintain, and monitor a Solar Farm on Grassy Hill Road and in turn the town makes a commitment to purchase electricity at a discounted rate. Further discussion will take place at the FFO committee meeting following the Board meeting.

**C. Policy**

1. Discussion/action re: Second Reading EL BOE Policy 4118.11 Personnel – Nondiscrimination (Revision)

**MOTION:** Jaime Barr moved to revise EL BOE Policy 4118.11 Personnel – Nondiscrimination with one change as follows: change in the first sentence on page 1 “provide” to “providing” with no other changes: Pam Rowe seconded.

**VOTE: UNANIMOUS**

**MOTION CARRIED**

2. Discussion/action re: Second Reading EL BOE Policy 5145.4 Students – Nondiscrimination (Adoption)

**MOTION:** Jaime Barr moved to adopt EL BOE Policy 5145.4 – Nondiscrimination as presented: Marlene Nickerson seconded.

**VOTE: UNANIMOUS**

**MOTION CARRIED**

3. Discussion/action re: Second Reading EL BOE Policy 5113.2 Students – Truancy (Revision)

**MOTION:** Jaime Barr moved to revise EL BOE Policy 5113.2 Students – Truancy – Nondiscrimination as presented: Al Littlefield seconded.

**VOTE: UNANIMOUS**

**MOTION CARRIED**

4. Discussion/action re: Second Reading EL BOE Policy 5114 Students – Suspension and Expulsion/Due Process (Revision)

**MOTION:** Jaime Barr moved to revise EL BOE Policy 5114 Students – Suspension and Expulsion/Due Process as presented: Jill Carini seconded.

**VOTE: UNANIMOUS**

**MOTION CARRIED**

5. Discussion/action re: Second Reading EL BOE Policy 5141.21 Students – Administering Medication (Revision)

**MOTION:** Jaime Barr moved to revise EL BOE Policy 5141.21 Students – Administering Medication as presented: Pam Rowe seconded.

**VOTE: UNANIMOUS**

**MOTION CARRIED**

6. Discussion/action re: Second Reading EL BOE Regulation 5141.21 Students – Administering Medication to Students (Revision)

**MOTION:** Jaime Barr moved to revise EL BOE Regulation 5141.21 Students – Administering Medication to Students as presented: Marlene Nickerson seconded.

**VOTE: UNANIMOUS**

**MOTION CARRIED**

D. Personnel

E. Other

1. Discussion/action re: Proposed Adoption of East Lyme Board of Education Committee Structure for 2012

At the December 12, 2011 regular meeting, Chair Tim Hagen reviewed the general duties and specific responsibilities of the Board and presented a historical review of the committee structure and the adjustments made to improve Board efficiency. The PowerPoint presentation reflected Board input and suggestions. Slide #1 depicted the recommended committee structure. Bullets on slide 2 will be adjusted or modified if needed.

**MOTION:** Chris Sandford moved to adopt the East Lyme Board of Education Committee Structure for 2012 as depicted in slide #1 of the presentation (Academics, Athletics and Activities Committee (AAA), Finance, Facilities and Operations Committee (FFO), Policy Review Committee, Salem/East Lyme Cooperative Study Group, and Personnel Policy Committees for 1) Administrators, 2) Teachers, 3) Secretaries, 4) Custodians, and 5) Non-Union/Non-Administrative): Rich Steel seconded.

**VOTE: UNANIMOUS**

**MOTION CARRIED**

2. Discussion/action re: Proposed East Lyme Board of Education Committee and Liaison Assignments for 2012

**MOTION:** Chris Sandford moved to approve the proposed East Lyme Board of Education Committee and Liaison Assignments for 2012 as presented; Jill Carini seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

3. Discussion re: Annual Review of Board of Education Code of Ethics – Bylaws 9271-B  
As recommended by CABE, the Board performed an annual review of the East Lyme Board of Education Code of Ethics Bylaws 9271-B.

**IX. ADMINISTRATION REPORTS**

- A. Superintendent of Schools – Dr. James Lombardo
- Hired a part time literacy aide to work with HA 3<sup>rd</sup> grade classes
  - Referenced ELHS Viking Saga and thanked Leigh Reinhart for her work as layout editor for the district newsletter
- B. Assistant Superintendent for Special Education and Pupil Personnel – Mr. Brian Reas
- Community forum will take place regarding full day kindergarten
  - Summer school programming will be discussed at an upcoming Special Education Steering Committee meeting
  - Special Education budget for FY 12 is holding positive
  - Special Education presentation at next regular Board meeting on 1/23/12
- C. Business/Facilities Director – Don Meltabarger
- FY 12 budget is on track

**X. COMMITTEE REPORTS**

- A. AAA Committee – Committee meetings will follow the regular Board meeting.  
B. FFO Committee – Committee meeting will follow the regular Board meeting.  
C. Policy Committee

**X. COMMUNICATIONS**

- A. Viking Saga, Volume 45, Edition 8 dated 12/20/11  
B. ELPS District Newsletter, December 2011 issue

**XI. NOTICES**

- A. Notice of the following staffing changes:
1. Appointments
    - John Ahern, Men's Basketball Assistant Coach (JV), HS \*
    - Kelly Mayer, 0.17 Instructional Aide (1:1), DW @ MS, 12/5/11 (in addition to .5 IA DW MS)
  2. Retirements
    - Joan Schneider, 1.0 Library Media Specialist, NC, 11/1/12
  3. Resignations
    - Dorinda Michaels, 0.5 Head Teacher, Extended Day Program, MS, 12/21/11
  4. Supplemental Assignments (2011-2012)
    - John Ahern, Men's Basketball Assistant Coach (JV), HS \*
    - Bruce Babcock, Football Assistant Coach, HS \*
    - Stephanie Basham, Men's Indoor Track Volunteer Coach, HS \*
    - Jack Biggs, Assistant Athletic Director, HS
    - Holly Buckley, Men's Swimming Assistant Coach, HS
    - Kristi Desorier, Cheerleading Head Coach, HS \*
    - Roy Ebersole, Men's Basketball Assistant Coach (Freshmen), HS \*
    - David Gilchrist, Fencing Assistant Coach, HS \*
    - Sam Harfenist, Men's Indoor Track Assistant Coach, HS

- Steve Hargis, Athletic Director, HS
- Steve Hargis, Men's Indoor Track Head Coach, HS
- Mark LoPresto, Women's Assistant Basketball Coach (Freshmen), HS
- Ed Lorah, Wrestling Head Coach, HS \*
- Cathy Lovell, Art Club Coordinator, MS
- Chris Nazarko, Women's Basketball Assistant Coach (JV), HS \*
- Robert Oliver, Men's Basketball Volunteer Coach, HS \*
- Bill Reagan, Women's Basketball Head Coach, HS \*
- Ed Regan, Women's Indoor Track Assistant Coach, HS \*
- Ed Regan, Wrestling Assistant Coach, HS \*
- Carl Reichard, Women's Indoor Track Head Coach, HS
- John Reilly, Women's Indoor Track Volunteer Coach, HS \*
- Peter Sepko, Women's Indoor Track Assistant Coach, HS \*
- Michael Spellman, Men's Basketball Volunteer Coach, HS \*
- Jack Stabach, Men's Swimming Head Coach, HS \*
- Linda Stevenson, Women's Indoor Track Volunteer Coach, HS \*

\* not a member of the ELPS professional staff

B. Notice of the following out of state field trips:

1. ELHS students to New England Institute of Technology, Warwick, RI on 12/14/11

**XII. BOARD COMMENTS/FUTURE AGENDA ITEMS**

A. Board Comments

B. Future Agenda Items

1. Superintendent's Presentation on Proposed ELPS Budget for 2012-2013 -- January 16, 2012
2. Special Education Program Presentation -- January 23, 2012
3. ELPS Class Sizes
4. Future Board Topics

**XIV. PUBLIC COMMENT - None**

The Board took a short break at 9:10 p.m.

**XV. EXECUTIVE SESSION**

**MOTION:** Chris Sandford moved to enter into executive session at 9:15 p.m. and to include the Superintendent and Assistant Superintendent to discuss personnel and negotiation matters and pending litigation; Jill Carini seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

The Board exited executive session at 9:23 p.m.

**XVI. ADJOURNMENT**

**MOTION:** Jaime Barr moved to adjourn the meeting at 9:23 p.m.; Jill Carini seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

Respectfully Submitted,  
*Richard Steel*  
 Richard Steel, Secretary  
 East Lyme Board of Education

