

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

**East Lyme Board of Education Minutes
Monday, January 23, 2012
Regular Board Meeting: 7:00 p.m.
INTV Room – B101
East Lyme High School**

Board Members Present: Tim Hagen (Chair), Rich Steel (Secretary), Jaime Barr, Jill Carini, Melissa Ford, Laura Greenstein, Al Littlefield, Marlene Nickerson, Pamela Rowe, Chris Sandford

Board Members Absent: None

Administrators Present: Dr. James Lombardo (Superintendent), Brian Reas (Assistant Superintendent), Dr. Karen Costello (Administrator for Program Improvement), Linda Anania (FL Principal), Melissa DeLoreto (NC Principal), Judy DeLeeuw (MS Principal), Mike Susi (HS Principal), Don Meltabarger (Business/Facilities Director), Nancy Burdick (Business Manager)

I. CALL TO ORDER – The meeting was called to order at 7:05 p.m. by Chair Tim Hagen.

II. PLEDGE OF ALLEGIANCE – Led by Tim Hagen and Rich Steel

III. PUBLIC COMMENT

1. Sally Bender, 11 Poppy Lane, thanked Salem and ELPS students and staff for their participation in numerous Care and Share fundraising projects and events.
2. Kristy Hammond, Executive Director of the Children’s Museum in Niantic, thanked the students and staff for their participation in fundraising events. She encouraged parents to participate in “Turn Off TV Week” scheduled for April 23-29.

IV. APPROVAL OF MINUTES

MOTION: Marlene Nickerson moved approval of the minutes of the Board of Education Regular Meeting of January 9, 2012 as presented; Jaime Barr seconded.

VOTE PRO: Tim Hagen, Rich Steel, Jaime Barr, Jill Carini, Laura Greenstein, Al Littlefield, Marlene Nickerson, Pam Rowe, Chris Sandford

ABSTAIN: Melissa Ford

MOTION CARRIED

MOTION: Al Littlefield moved approval of the minutes of the Board of Education Special Meeting of January 17, 2012 as presented; Jaime Barr seconded.

VOTE PRO: Tim Hagen, Rich Steel, Jaime Barr, Jill Carini, Melissa Ford, Laura Greenstein, Al Littlefield, Chris Sandford

ABSTAIN: Marlene Nickerson. Pam Rowe

MOTION CARRIED

V. SPECIAL REPORTS: STUDENTS' REPRESENTATIVES, SELECTMEN'S REPRESENTATIVE, and OTHER REPORTERS

- A. Students' Representative – Sarah Kukich and Kaylee Roberts were not present.
- B. Selectmen's Representative – Holly Cheeseman
 - Department budgets are being collected
- C. Town Building Committee Representative was not present.
- D. Salem Board of Education Representative was not present.

VI. CONSENT AGENDA

Chris Sandford requested Consent Agenda item A. (Proposed NCS After School Activities Program for 2011-2012 Winter Season) be moved to A.1. Discussion/Action. No objections.

VII. DISCUSSION/ACTION ITEMS

- A. Instruction – new order
 - 1. Discussion/action re: Proposed NCS After School Activities Program for 2011-2012 Winter Session
Dr. Lombardo outlined the application process for ELPS volunteers.

MOTION: Jaime Barr moved approval of the proposed NCS After School Activities Program for 2011-2012 Winter Session as presented; Pam Rowe seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- 2. Discussion re: Special Education Program Presentation

Brian Reas and Special Education Coordinators Kim Davis and Heather Mileski provided an overview of the improvements and efficiencies made to the district's special education program. Creating and improving special education programs has allowed the district to bring outplaced students back to the district and to successfully serve students in the least restrictive environment. Mr. Reas thanked families, teachers and staff for their support and collaborative effort. Special education updates included new program budget analysis, vocational services financial summary, and an excess cost explanation. A four-year comparison in special education tuition reflected a total cost savings of \$680,000.

- 3. Discussion/action re: Proposed Revision of the ELHS Mission Statement

At the recommendation of the NEASC Accreditation Report, the ELHS administration and staff revised the ELHS Mission Statement. The AAA Committee has reviewed the statement and recommends approval.

MOTION: Laura Greenstein moved to adopt the ELHS Mission Statement as follows: "East Lyme High School will educate all students to be responsible, independent, and productive life-long learners." as presented: Pam Rowe seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- B. Finance/Facilities/Community

- 1. Discussion/action re: Proposed Lease Agreement with Carelot Enterprises, LLC. for Rental Property at 315 Flanders Road, East Lyme for SY 2011-2012 for the Coastal Connections Program

The FFO Committee reviewed the lease agreement on January 9, 2012 and recommended approval through the 2011-2012 school year. The Board previously approved the property rental through January 31, 2012 for the housing of the Coastal Connections Program.

MOTION: Al Littlefield moved to authorize the East Lyme Superintendent of Schools to enter into a lease agreement with Carelot Enterprises, LLC. for rental property at 315 Flanders Road, East Lyme for SY 2011-2012 at the rate of \$750.00 per month plus utilities for the Coastal Connections Program as presented: Jill Carini seconded.

VOTE: UNANIMOUS

MOTION CARRIED

2. Discussion/action re: Proposed Agreement with Greenskies, Inc. to Provide Electrical Power for the ELPS Central Office, East Lyme Middle School and the Elementary Schools

On January 9, 2012, Greenskies, Inc. asked the Board to consider an agreement/commitment to purchase electricity at a discounted contract rate. Pending project approval by the Town of East Lyme, Greenskies, Inc. will install, service, maintain, and monitor a solar photovoltaic panel farm on Grassy Hill Road in East Lyme. The agreement is at no cost to the district. The FFO Committee recommends approval.

MOTION: Al Littlefield moved to authorize the East Lyme Superintendent of Schools to enter into a 20-year agreement with Greenskies, Inc. to provide electrical power for ELPS Central Office, East Lyme Middle School and the elementary schools pending review of the agreement by the Board counsel: Marlene Nickerson seconded.

VOTE PRO: Tim Hagen, Jaime Barr, Jill Carini, Melissa Ford, Laura Greenstein, Al Littlefield, Marlene Nickerson, Pam Rowe

VOTE CON: Chris Sandford

ABSTAIN: Rich Steel

MOTION CARRIED 8:1:1

3. Discussion re: ELHS Athletic Complex Project Update

Dr. Lombardo anticipates the following meeting dates regarding the decision making process of the ELHS Athletic Complex Project, subject to required support at each governance level:

Wednesday, February 1, 2012	Presentation to the Board of Selectmen
Tuesday, February 7, 2012	BOE/BOS Joint Public Hearing
Wednesday, February 8, 2012	Presentation to the Board of Finance)
Wednesday, February 15, 2012	Town Meeting
TBD	Town Referendum

Don Meltabarger is researching state reimbursement possibilities.

4. Discussion re: Proposed ELPS 2012-2013 Budget Discussion

Dr. Lombardo reviewed responses to budget questions. Discussion ensued and Dr. Lombardo was asked to prepare a list of possible areas to reduce the budget from a 3.8 % to 3% increase over the current year. Budget questions and responses will continue to be posted on the district website.

C. Policy

1. Discussion re: Breathalyzer Use at the High School for Extra Curricular Functions

The AAA Committee recommended the breathalyzer policy and practices be reviewed by the full Board for a decision prior to the February high school dance. Principal Michael Susi reported no negative feedback regarding the homecoming dance pilot implementation on October 29, 2011. Proactive school based programs were noted. More proactive student involved solutions were encouraged. Plans for future random breathalyzer use were discussed and continued feedback will be provided to the Board.

D. Personnel

1. Discussion/action re: Proposed Agreement with the East Lyme Administrators' Association for July 1, 2012-June 30, 2015

The proposed agreement reflects minor language changes and negotiated salary increases of 1.25% for 2012-2013, 1.50% for 2013-2014, and 1.75% for 2014-2015. Dr. Lombardo thanked the ELAA and the Board negotiating committee. Dr. Lombardo thanked Karen Costello, David Miko, Marlene Nickerson, Beth Groeber, and Kevin Seery for their work.

MOTION: Chris Sandford moved to ratify the proposed Agreement with the East Lyme Administrators' Association for July 1, 2012 through June 30, 2015 as presented; Rich Steel seconded.

VOTE: UNANIMOUS

MOTION CARRIED

E. Other

IX. ADMINISTRATION REPORTS

- A. Superintendent of Schools – Dr. James Lombardo
- B. Assistant Superintendent for Special Education and Pupil Personnel – Mr. Brian Reas
 - Kindergarten Study Committee update
- C. Business/Facilities Director – Don Meltabarger
 - New school buses next week
 - Demo LED lights @ FL
 - Summary of energy savings projects in district
 - HS baseball field – sod in March and season will start at alternate field
 - HA media center sprinkler head problem update

X. COMMITTEE REPORTS

- A. AAA Committee – Committee Meeting Minutes of 1/9/12
- B. FFO Committee – Committee Meeting Minutes of 1/9/12
- C. Policy Committee

X. COMMUNICATIONS

- A. EL Aquatics & Fitness Center Foundation, Inc. Annual Meeting Minutes of 1/10/12

XI. NOTICES

A. Notices of the following staffing changes:

1. Appointments
 - Jennifer Ballestrini, .6 Teaching Assistant/Literacy Specialist, HA, 1/9/12 – 6/15/12
 - Maeghan Calzetta-Partridge, .35 Before/After School Aide, FL, 1/5/12
2. Reassignments
 - John Gregor from 1.0 Instructional Aide to Teaching Assistant, MS, 1/3/12
3. Retirements
4. Resignations
5. Student Teachers
 - University of Hartford Student Teacher Michael Aldrich with Special Education Teacher Cortney Kargusang, HS, 2/20/12 – 5/8/12
 - ARC Program Student Teacher Danielle Banko with Science Teacher Holly Buckley, HS, 3/19/12 – 4/27/12
6. Supplemental Assignments (2011-2012)
 - Melissa Chiappone, AV Coordinator, HA
 - Melissa Chiappone, Morning News Coordinator, HA
 - Chris Faulkner, Science Coordinator, HA
 - Margaret Gianquinto, Women's Indoor Track Volunteer Coach, HS *
 - Keith Knight, Fencing Head Coach, HS *
 - Katie Morin, Instrumental Coordinator, HA
 - Dan Pastiga, Wrestling Assistant Coach, HS *
 - Edward Regan, Indoor Track Assistant Coach, HS *
 - Erica Smith, Women's Swimming Assistant Coach, HS *

* not a member of the ELPS professional staff

B. Notice of the following out of state field trips: None

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS

A. Board Comments

B. Future Agenda Items

1. East Lyme/Salem Cooperative Meeting – 6:00 p.m. on 1/30/12 at HS
2. EL BOE Public Hearing re: Proposed ELPS 2012-2013 Budget – 7:30 p.m. on 1/30/12 at HS
3. BOE Special Meeting re: Proposed ELPS 2012-2013 Budget Discussion on 1/30/12 at HS, follows Public Hearing

XIII. PUBLIC COMMENT

1. Mike Schultz, Lovers Lane, thanked Mr. Reas for the special education presentation, spoke in support of random breathalyzer use and commended Dr. Lombardo for “budget catch up.” He expressed concerns regarding the cost of the health benefit reimbursement to administrators who do not elect to take the plan.
2. Dr. James Lombardo, Maple Street, responded to Mr. Schultz that the ELAA contract clause has been changed in the newly ratified contract beginning July 1, 2012.

The Board took a short break at 10:10 p.m.

XIV. EXECUTIVE SESSION – No executive session**XV. ADJOURNMENT**

MOTION: Marlene Nickerson moved to adjourn the meeting at 10:10 p.m.; Jaime Barr seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,
Richard Steel
 Richard Steel, Secretary
 East Lyme Board of Education