

CAPITAL IMPROVEMENT PLAN SUBCOMMITTEE
MINUTES OF SEPTEMBER 24, 2014
EAST LYME TOWN HALL – UPSTAIRS MEETING ROOM
2:00 P.M.
MINUTES

PRESENT: P Formica, T Hagen, Bill Scheer, R Bence, A Johnson, Sgt Blanchette, J San Juan, D Putnam, C Holyfield, J Bragaw, Dr. Lombardo, D Meltabarger

ABSENT: S Harney

- Meeting was called to order at 2:00 p.m.
- A status review of the 2014/15 plan took place
- J Bragaw noted he meets monthly with the Police Dept staff and part of that process is to review vehicle needs.
- The State Police Radio system is targeted to be off line at the end of 2015. This will be a consideration for State Police or Independent Dept.
- There are ongoing HVAC needs at the ELCC.
- The goal of Building Maintenance for 2015/16 is to improve efficiency.
- Dr Lombardo discussed the Elementary School Projects. The best scenario would be to begin construction in summer 2016 (2016/17 FY). The best case would be to have an authorization in place by June 30, 2015.
- P & R is looking to begin the process of developing the Roxbury Road Property.
- Dr Lombardo introduced the need for new accounting software – we should combine efforts for the town and BoE.
- The BoE needs student data software (Power School). The BoE is overwhelmed by data. Est \$200-\$250k.
- Discussed the need for 14 passenger vans for the Special Needs Program.
- Recommended including Architect funds in the 2015/16 CIP for the Elementary Schools.
- J Bragaw discussed the fuel tanks for 2015/16. They will work on fine tuning the numbers and look for the solution that is in the “best interest” of the town.
- Restrooms at Cini Park.

Adjournment at 3:00 pm

Respectfully submitted,

Anna M. Johnson
Director of Finance

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Oct 20 2014 AT 9:30 AM/PM
Brooke A. Haverstick
EAST LYME TOWN CLERK