

EAST LYME BOARD OF SELECTMEN
MEETING OF JULY 1, 2015
MINUTES

PRESENT: Mark C. Nickerson, Kevin Seery, Holly Cheeseman, Marc Salerno, Rose Ann Hardy, Rob Wilson.

ALSO PRESENT: Anna Johnson, Finance Director, Bill Scheer, Deputy Director of Public Works, Donna Price-Beckech, Assessor.

Mr. Nickerson called the meeting to order at 7:30 p.m. and led the Pledge.

1b. Additional Agenda & Consent Calendar Items

There were none.

1c. Delegations

There were none.

FILED IN EAST LYME
CONNECTICUT
JULY 2, 2015 AT 10:35 AM/PM
Marc Salerno
EAST LYME TOWN CLERK

1d. Approval of Minutes, Meeting of June 17, 2015

MOTION (1)

Mr. Seery moved to approve the minutes of the meeting of June 17, 2015 as submitted.

Seconded by Mr. Salerno. Motion passed 6-0.

1e. Consent Calendar

MOTION (2)

Mr. Seery moved to approve the Consent Calendar in the amount of \$44.33 for the meeting of July 1, 2015.

Seconded by Ms. Cheeseman. Motion passed 6-0.

2a. Authorization for First Selectman to Sign a Contract with Vision Government Solutions for the 2016 Revaluation in the amount of 148,500

Donna Price-Beckech, Town Assessor explained the bidding process, the 3 bidders and the May 21st, 2015 opening bids. Vision Government Solutions had the lowest bid and has also done the Reval for the last 5 cycles. They know both the geography of the Town and the Town workers. The contract has been reviewed by the Finance Director and Town Attorney.

Mr. Salerno asked Ms. Johnson what was allocated for Reval in the budget. Ms. Johnson responded that \$113,800 had been allocated.

Mr. Nickerson noted that we have a balance from previous years and that \$205,000 total is available for Reval. Any funds not utilized will be kept for future use.

Mr. Nickerson asked if Ms. Price-Beckech was satisfied with the previous work completed by Vision Government Solutions and she stated that she is very satisfied with their work.

Ms. Hardy asked Ms. Price-Beckech to detail the percentage of people who asked for their assessments to be reevaluated during the last two cycles so the Board could review it for future use. Ms. Price-Beckech said that she would be happy to compile that data for the Board.

MOTION (3)

Mr. Seery moved to authorize the First Selectman to enter into a contract with Vision Government Solutions for the 2016 Revaluation in the amount of \$148,500.

Seconded by Mr. Salerno. Motion passed 6-0.

2b. Special Appropriation \$40,000 to Upgrade Town Hall Servers and Purchase and Install New Firewall and redundant backup units

Ms. Hardy asked why this item was not on the call for the last Town Meeting. Mr. Nickerson noted that the next Town Meeting has four additional items besides this one and stated that this item was not ready for presentation at that time.

Bill Scheer, Deputy Director of Public Works, detailed the significant problems the Town has had during the last several weeks due to the failure of one of our servers. He observed that the decision to enter into a contract with Star Computers last July was the best IT decision they ever made. He noted that Dave Lewis from Star Computers was here tonight to assist with the presentation.

Mr. Scheer explained that data was not being backed up correctly and that our youngest server is six years old. 90% of the data lost was retrieved which required the remaining 10% to be re-inputted. He stated that he has been telling the Board for ten years that the servers should be upgraded every seven years. After speaking with Dave, he learned that the servers should actually be upgraded every five years.

Mr. Nickerson noted that the inputting required great number of man hours to complete.

Mr. Scheer said that \$45,000 is needed to fix the servers and \$40,000 more will be needed in five years. The Capital appropriation is \$15,000 a year, \$5,000 of which is for servers; this translates into \$3,000 more a year to get us to the \$40,000 that will be needed in five years. It's a big investment but it is needed to get us up to speed.

Mr. Scheer had Mr. Lewis present the Board with a more technical synopsis of what needs to be upgraded.

Mr. Lewis explained how the upgrade will allow for additional offsite backup which we don't currently have. This will allow for several layers of data retrieval and protection.

Ms. Cheeseman asked if the backup would be cloud based and Mr. Lewis explained that the fiber connection will allow the backup to occur at a different Town building, so in a sense it will be its own cloud so to speak.

Ms. Cheeseman asked if they have considered leasing the servers due to the great expense of replacing and updating them. Mr. Lewis stated that many of the small companies he deals with have had great success through leasing equipment and that he would be happy to explore this for the Town's future upgrades.

MOTION (4)

Mr. Seery moved to allocate and transfer \$40,000 from CNRE Account 32-70-300-500-100 (Town Project Allocations) to an account to be established titled, "servers" for the purchase of a server for the Town Hall and to purchase and install a new firewall and redundant backup units and to forward to the Board of Finance for approval.

Mr. Seery noted that this item requires a Town Meeting.

Seconded by Mr. Wilson. Motion passed 6-0.

2c. Sign Call – Special Town Meeting 8/5/15

Motion (5)

Mr. Seery moved to approve the following Call:

Town of East Lyme

Notice of Special Town Meeting

Notice is hereby given of a Special Town Meeting of the Town of East Lyme to be held on August 5, 2015 at 7:00 p.m. at the East Lyme Town Hall for the following purposes:

1. To approve an Allocation in the amount of \$350,000 from Open Space Fund 59 for the purpose of purchasing a conservation easement on property to be owned by the New England Forestry Foundation at the closing of the purchase and sale of the property; consisting of approximately 166 acres with an entrance at the intersection of Goldfinch Terrace and Cedarbrook Road in East Lyme. The conservation easement shall be in a form satisfactory to the Board of Selectmen and the Town Attorney. Also resolved, that said amount shall not be paid unless and until other funds from the following sources are made available to the New England Forestry Foundation at the closing of the purchase and sale of the property; \$500,000 from the Connecticut Department of Energy and Environmental Protection; \$375,000 from private or public funding received by the New England Forestry Foundation.
2. To approve a special appropriation in the amount of \$20,600 in CNRE Fund 32 to an account to be established titled "Fiber Optic Network" for a grant awarded by Connecticut Office of Policy and Management (OPM) to install and lease for 20 years a fiber optic connection from

the Town Hall to the Niantic Fire Station where it will tie into the Connecticut Education Network (CEN).

3. To approve a special appropriation allocating \$40,000 to upgrade the Town Hall Servers and purchase and install a new firewall and redundant back-up units.
4. To approve a special appropriation in the amount of \$114,460 to complete projects consistent with the Capital Improvement Plan.
5. To approve a special appropriation in the amount of \$178,668 in the 2015/16 budget to the following budget accounts \$178,668 to 01-30-317-500-224 (Town Aid Road) and corresponding revenue account 01-03-300-301 due to the adoption of the State of CT budget. Total amount is \$156,226 Town Aid Roads and \$22,442 MRSA for Municipal Projects to be used for roads.

Dated at East Lyme, CT this 1st day of July, 2015.

Seconded by Mr. Salerno. Motion passed 6-0.

3a. Ex-Officio

Mr. Wilson had nothing to report.

Ms. Cheeseman had nothing to report noting that Mr. Nickerson attended the Zoning meeting on her behalf.

Mr. Seery had nothing to report.

Ms. Hardy had nothing to report.

Mr. Salerno attended both the Inland Wetlands meeting regarding the Oswegatchie Hills Zoning Referral, and the Harbor Management meeting. He asked the Board if the monthly Police report includes boating infractions. Ms. Hardy stated that it does and Mr. Salerno said he would bring that information back to Harbor Management.

3b. First Selectman's Report

Mr. Nickerson stated that he did not have much to report. The Zoning meeting consisted primarily of a hearing for a taproom application at the old Mitchell's Supermarket loading dock. Taprooms without restaurants are popping up all over the State and the Country. Further fine tuning is needed and many conditions are involved.

Mr. Nickerson also spoke of the horrible house fire that occurred on Cardinal Road this morning when lightning struck the house. Eight different fire departments responded but both the house and family pets were lost. Fortunately the family was on vacation and not at home. Already he has received numerous communications from much of the community, asking how they can help and what they can

donate. He said that further information will be forthcoming, first he wants to get permission from the family.

Mr. Nickerson reminded everyone to attend the Annual Lion's Club Lobsterfest and Art Show this weekend along with Ms. Hardy's Annual Tag Sale, which benefits her East Lyme High School students. Celebrate East Lyme is on July 18th, 2015.

MOTION (6)

Mr. Seery moved to adjourn the July 1, 2015 meeting at 8:00 p.m.

Seconded by Ms. Cheeseman. Motion passed 6-0.

Respectfully submitted,

A handwritten signature in cursive script that reads "Brooke D. Stevens". The signature is written in black ink and is positioned above the typed name.

Brooke D. Stevens, Recording Secretary Pro Tem