

**EAST LYME BOARD OF FINANCE
REGULAR MEETING MINUTES
Wednesday, JUNE 9th, 2010**

Members In Attendance: Bob Kleinhans, Chairman
Steve Larcen, Secretary
Steve Harney
Raymond Hart
Steve Kelley
Jeff Langan

Also In Attendance: Mark Nickerson, Deputy First Selectman
Pearl Rathbun, Emergency Management

Absent: No One

A. Call Meeting to Order

Chairman Kleinhans called this Regular Meeting of the East Lyme Board of Finance to order at 7:00 PM.

B. Pledge of Allegiance

The Pledge was observed.

C. Delegations

Mr. Kleinhans called for delegations.

There were none.

D. Approval of Minutes

◆ **Monday, May 12, 2010 – Regular Meeting**

Mr. Kleinhans called for a motion for approval or any changes to the Board of Finance May 12, 2010 Regular Meeting Minutes.

Mr. Larcen asked that on Page 3 in the fifth paragraph down that 'as budgeted' be added after fund balance in the second sentence.

Mr. Hart asked that on Page 4 in the fifth paragraph, last line that the word 'hat' be changed to: 'that'; in the sixth paragraph hat the phrase 'that they Board of Ed' be changed to read: 'that the Board of Ed'; and in the last line of the seventh paragraph that the word 'year' be added after the word 'new'.

****MOTION (1)**

Mr. Hart moved to approve the Board of Finance Regular Meeting Minutes of May 12, 2010 as amended.

Mr. Larcen seconded the motion.

Vote: 5 – 0 – 1. Motion passed.

Abstained: Mr. Kelley

◆ **Wednesday, May 26, 2010 – Special Meeting**

Mr. Kleinhans asked that they table action on these minutes until the next meeting of the Board so that they could have a hard copy of page 2 for review.

E. Reports

◆ First Selectman

◆ Financial Report

Mr. Nickerson said that he did not have a report for them but would be happy to answer any questions that they might have.

Mr. Kleinhans noted that they had reviewed the shortfall with Mr. Formica at the last meeting and that he had said that he expected that it would be covered through the budget. He asked if Mr. Nickerson had heard if that was still expected to be the case.

Mr. Nickerson said that yes, that was correct and that Mr. Formica had said that he expected that there could also be a small surplus.

F. New Business

a. Special Appropriation \$2,600 for Nuclear Safety Equipment (Reimbursable Grant)

Mr. Kleinhans said that Ms. Rathbun was present and could answer any questions that they might have about this reimbursable grant.

****MOTION (2)**

Mr. Hart moved to approve a Special Appropriation of \$2600 for exterior lighting to be used with the Public Safety Trailer with the amount approved for reimbursement by the State Department of Emergency Management and Homeland Security.

Mr. Harney seconded the motion.

Mr. Hart asked about the exterior lighting and if a previous grant that was also specified for some lighting did not include this particular exterior lighting.

Ms. Rathbun said that was correct.

Mr. Kleinhans called for a vote on the motion.

Vote: 6 – 0 – 0. Motion passed.

b. Budget Transfers - \$56,307

Mr. Kleinhans noted that they had an itemized listing in their packets.

****MOTION (3)**

Mr. Kelley moved to approve departmental transfers in the amount of \$56,307 processed for fiscal year end June 30, 2010.

Mr. Hart seconded the motion.

Mr. Larcen noted that the budget transfers are for a number of various departments and are for transfers within those departments.

Mr. Kleinhans called for a vote on the motion.

Vote: 6 – 0 – 0. Motion passed.

c. Budget Transfer – Flanders Fire Department – Payroll Shortfall

Mr. Kleinhans noted that the information was in their packets and called for a motion for discussion.

****MOTION (4)**

Mr. Kelley moved to approve a transfer in the amount of \$6000 from account 0-01-01-120-100-500 (Town Payroll Pending PR Change) to account 0-01-25-218-100-612 (Part-time Firefighters).
Mr. Hart seconded the motion.

Mr. Larcen asked if they were getting any FEMA money to cover the overtime work during the flooding that the fire department performed. He said that he asked because if they transfer the money and then get FEMA money, the question is if they would have to put it in the department fund since those monies are typically specified; or if they could put it in the general fund.

Mr. Langan questioned moving the money as the financial report shows that even with the extra time expended for the flooding that Flanders Fire Department has not used all of their overtime money and in fact is at a lower usage for the time of year. He noted that there could be some things coming up that they are not aware of.

Mr. Kleinhans called for a vote on the motion.
Vote: 5 – 1 – 0. Motion passed.
Against: Mr. Langan

d. Special Appropriation - \$6,250 – ELYSA Reimbursable Grant

Mr. Kleinhans called for a motion for discussion.

****MOTION (5)**

Mr. Hart moved to appropriate a total of \$6,250 in funds for the ELYSA Reimbursable Grant to be disbursed as follows: \$2,050.00 to Program Payroll account #0-01-45-422-100-415, and \$5,200 to Program Coordinator account #0-01-45-422-100-311.

Mr. Kelley seconded the motion.

Mr. Larcen said that he found it odd that they have to approve a program grant with such a short time left to the fiscal year when the program award states that it was awarded in November of 2009. It is obvious that they can't spend it in three (3) weeks time so they must have already spent the money and are now filling it in.

Mr. Nickerson said that they wanted to wait for the money before coming for the appropriation.

Mr. Kleinhans called for a vote on the motion.
Vote: 6 – 0 – 0. Motion passed.

G. Old Business

◆ **Sub-Committee Report: Financial Policies**

Mr. Langan reported that he spoke with Ms. Johnson and that she said that she and Mr. Brailey have completed a review of investment policy and have consulted with outside people and will have a report for them at their meeting next month.

◆ **Review of Open Items**

Mr. Larcen said that he would present an updated listing for their next meeting.

H. Public Discussion

Mr. Larcen called for Public Discussion.

Karen Rak, Black Point Road said that in going through the Special Appropriations this evening and not having all of the information that they asked about that she personally finds it appalling that they could vote on them without having all of the information before them.

I. Board Comments

Mr. Kleinhans said that the appropriations were reimbursable grants and pass-through so they had the money behind them and that was why they felt that they could act on them.

Mr. Langan said that he feels compelled to note that he finds it disappointing and takes offense to the statement that the Flanders Fire Department in their request made which states: that it is 'unfortunate' that their original request of \$53,725 in the overtime account was reduced by \$8000 by the boards of Selectmen and Finance.

J. Adjournment

Mr. Kleinhans called for a motion to adjourn.

****MOTION (6)**

Mr. Langan moved to adjourn this Regular Meeting of the East Lyme Board of Finance at 7:28 PM.

Mr. Kelley seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary