

**EAST LYME BOARD OF FINANCE
REGULAR MEETING MINUTES
Wednesday, NOVEMBER 14th, 2012**

Members In Attendance: Steve Kelley, Acting Chairman
Steve Harney, Secretary - By Phone
Steve Carpenteri
Lisa Picarazzi

Also In Attendance: Paul Formica, First Selectman
Anna Johnson, Finance director
William Scheer, Acting Public Works Director
Charles Holyfield, Highway/Sanitation Superintendent
Richard Morris, Fire Marshal

Absent: Raymond Hart, Chairman, Richard Bengtson

A. Call Meeting to Order

Acting Chairman Kelley called this Regular Meeting of the East Lyme Board of Finance to order at 7:15 PM. He noted that Mr. Harney, Secretary was in attendance by phone this evening.

B. Pledge of Allegiance

The Pledge was observed.

C. Delegations

Mr. Kelley called for Delegations.

There were none.

D. Approval of Minutes

▪ **Wednesday, September 12, 2012 – Regular Meeting**

Mr. Kelley called for a motion for approval or any changes to the Board of Finance September 12, 2012 Regular Meeting Minutes.

****MOTION (1)**

Ms. Picarazzi moved to approve the Board of Finance Regular Meeting Minutes of September 12, 2012 as presented.

Mr. Carpenteri seconded the motion.

Vote: 4 – 0 - 0. Motion passed.

▪ **Thursday, September 27, 2012 – Special Meeting**

Mr. Kelley called for a motion for approval or any changes to the Board of Finance September 27, 2012 Special Meeting Minutes.

****MOTION (2)**

Mr. Carpenteri moved to approve the Board of Finance Special Meeting Minutes of September 27, 2012 as presented.

Mr. Harney seconded the motion.

Vote: 3 – 0 - 1. Motion passed.

Abstained: Ms. Picarazzi

E. Reports

◆ First Selectman

Mr. Formica reported on the following:

- As an update on Storm Sandy – FEMA will be here in the Town Hall through Friday PM meeting with area residents on storm damage. The hours are 8 AM – 8 PM Thursday and Friday.
- The Boardwalk sustained some damage during the storm and the hurricane insurance adjuster from Irene is coming to see them regarding this on Friday.
- Millstone applied for dry cask storage and a meeting on the Siting Council is meeting on this. The Board of Selectmen wrote to Congressman Courtney on moving the storage site and they replied that they are working on it.
- The Water & Sewer Commission has been looking into radio remote controlled meters and a request for this item (DWSRF low interest funding) will be coming before the Board of Selectmen soon. This would be paid by the ratepayers and if it passes the Board of Selectmen, it would come before the Board of Finance and would also go to Town Meeting if passed. The new meter system would capture some lost revenue.
- The bleachers for the new field have come in and the field is done. They may not be able to complete the track until the spring as they need some 50 degree days to do it.
- Mike Giannattasio, the Public Works Director passed on October 31, 2012 and there will be a service for him at the Groton Bible Chapel on Tuesday, November 20, 2012 at 11 AM. The Board of Selectmen voted to name the Field Services Building in his honor.

Ms. Picarazzi asked about the estimated cost to the ratepayers on the new meters.

Mr. Formica said that it would not be a direct cost as they expect to recapture some money from lost revenues from the old, slow meters. Also, it would be bonded over 20 years.

Ms. Picarazzi asked about the bathrooms at the Athletic Complex and if enough funds have been raised to do them.

Mr. Formica said that he was not sure about the funds raised but they expect that the anticipated savings on the entire job in this economic climate would help cover the cost for them.

◆ Finance Director

Ms. Johnson noted that she had provided them with reports in their packets and that she had given them her updated report this evening along with a current report from the Board of Education. She asked if they had any questions.

Ms. Picarazzi said that it looked like Transportation, Insurance; etc has changed a lot over the course of one month.

Ms. Johnson said that it looks like they are showing what they expect to spend and that the projections have changed. She said that she would check with them on this and provide them with more information at their next meeting.

F. New Business

a. Special Appropriation - \$10,000 – CNRE – Utility Vehicle PWD

Mr. Kelley asked Mr. Formica to explain this.

Mr. Formica said that Mr. Holyfield has brought many of their old vehicles to auction and has realized \$20,254 from it. They are looking to utilize \$10,000 to purchase a used Utility Vehicle that will accept attachments that they already have that they can use for plowing, mowing, snow blowing and pavement grinding. This would be a good use of these funds.

****MOTION (3)**

Ms. Picarazzi moved to approve a Special Appropriation in the amount of \$10,000 in CNRE Fund 32 and establish an account titled, "Utility Vehicle – PWD" to purchase a used Utility Vehicle.

Mr. Carpenteri seconded the motion.

Vote: 4 – 0 – 0. Motion passed.

b. Special Appropriation – Up to \$9,000 for Server & Computer Infrastructure – Rebuild Town-Wide

Mr. Formica explained that the server crashed during Storm Sandy and that they lost some data. This is to reclaim the data and rebuild the system for Emergency Management. He noted that Mr. Morris was here to answer any questions.

Ms. Picarazzi asked Mr. Morris if he got some bids on this.

Mr. Morris said that the server crashed and had to be rebuilt – for Town-Wide Emergency Services and that they went to Star Computers for help with this. He added that they have also had support from the Ambulance Services with paying for this.

Ms. Picarazzi asked if they utilize any of the Board of Ed expertise on this or if they have looked into working together on these services.

Mr. Formica said that they have had some preliminary discussion on that.

****MOTION (4)**

Mr. Carpenteri moved to approve the use of up to \$9,000 from account 3-01-01-120-200-500 (Contingency) for a server and CAD computer infrastructure rebuild for Town Wide emergency.

Ms. Picarazzi seconded the motion.

Vote: 4 – 0 – 0. Motion passed.

c. Special Appropriation - \$79,933 – DOT 2013 Comprehensive DUI Enforcement Program

Mr. Formica explained that the Police Department has applied for \$59,950 in federal funds for the 2013 DOT Comprehensive DUI Enforcement Program. The grant is funded 75% by the DOT with 25% contributed by the Town of East Lyme. This will allow officers to be on patrol during weekend nights and holidays with the objective to reduce the number of crashes, injuries and fatalities from impaired driving. The revenues generated from tickets will more than help offset the Town's 25% contribution.

****MOTION (5)**

Ms. Picarazzi moved to approve a special appropriation in the amount of \$59,950 to account 3-01-25-216-100-519 (Grant Overtime) and to corresponding revenue account 3-01-04-400-409 (Police Overtime Grants).

In addition, moved to approve a transfer in the amount of \$19,983 from account 3-01-01-120-200-500 (Contingency) as follows: \$13,868 to account 3-01-25-216-100-519 (Grant Overtime) and \$6,115 to account 3-01-01-114-100-121 (FICA/Medicare) for the required Town share.

Mr. Carpenteri seconded the motion.

Mr. Kelley noted that this is subject to Town Meeting approval.

Vote: 4 – 0 – 0. Motion passed.

d. 2013 Meeting Schedule

Mr. Kelley said that they had received a copy of the Proposed Meeting Schedule for 2013 in their packets and asked if there were any questions. He noted that they have to approve and file their Meeting Schedule with the Town Clerk each year.

****MOTION (6)**

Ms. Picarazzi moved to approve the Board of Finance 2013 Meeting Schedule as presented.

Mr. Carpenteri seconded the motion.

Vote: 4 – 0 – 0. Motion passed.

G. Old Business

There was no Old Business.

H. Public Discussion

Mr. Kelley called for Public Discussion.
There was none.

I. Board Comments

Mr. Kelley asked if the Board had any comments.
There were none.

J. Adjournment

Mr. Kelley called for a motion to adjourn.

****MOTION (7)**

Ms. Picarazzi moved to adjourn this Regular Meeting of the East Lyme Board of Finance at 7:40 PM.
Mr. Carpenteri seconded the motion.
Vote: 4 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary