

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

**Board of Education Special Meeting Minutes
Monday, May 3, 2010
6:30 p.m.**

Superintendent's Office, Central Office
Board of Education Building

Board Members Present: Tim Hagen (Chair), Beth Groeber (Secretary), Mary Broderick, Melissa Ford, Laura Greenstein, Al Littlefield, Marlene Nickerson, Rich Steel

Board Members Absent: Kevin Seery, Jaime Ellis

Administrators Present: Dr. James Lombardo (Superintendent)

MINUTES

I. Call to Order – 6:00 p.m.

II. Discussion re: Board of Education Self-Evaluation

With facilitation help from Robert Rader, CABE Executive Director, the Board conducted a self-evaluation and identified several ideas and thought for future follow-up. In addition, several ideas were capture as potential future Board goals.

Ideas and Thoughts for Action

- The Board can continue to improve how it uses data and its process for following-up on specific recommendations.
- The Board and Superintendent should meet twice a year to discuss goals and progress against current goals.
- The Board should have specific goals for the Board. These may support District goals but should be more focus on the Board's responsibilities and performance. For example, a Board goal could be to for the Board to learn more on how to evaluate student achievement based upon data. The Board should have 3 to 4 specific goals per year.
- Board goals should be set during each summer and rolled out with the district's goals at the start of a new school year.
- Board group readings and other learning processes should be conducted in which discussion occurs within the Board and within the community.
- The Board should review its Code of Ethics every year.
- New Board member orientation should be followed.
- The Board should conduct a yearly assessment on Policy Manual.
- With the District embarking on a process for setting vision and strategic direction, a Board goal should be to prepare the Board for their role in adopting a strategic plan for the district.

Goal Ideas Captured on the Flip Chart

- Develop a vision statement
- Evaluate new committee structure
- Develop system for making decision and how to evaluate decisions later
- Engage community
- Extra sessions (workshops. Etc.) on focused issues
- Develop process for Superintendent evaluation

III. Adjournment – 8:45 p.m.

Respectfully submitted,
Elizabeth Groeber/lb
Elizabeth Groeber, Secretary
East Lyme Board of Education