

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

**Board of Education/Administrators' Retreat
Special Meeting Minutes**

**Monday, January 10, 2011
6:00 p.m.
Room B101 (INTV Room)
East Lyme High School**

Board Members Present: Tim Hagen (Chair), Beth Groeber (Secretary), Mary Broderick, Jaime Ellis, Laura Greenstein, Al Littlefield, Marlene Nickerson, Rich Steel, Melissa Ford (arrived at 7:15 p.m.)

Board Members Excused: Kevin Seery

Administrators Present: Dr. James Lombardo (Superintendent), Brian Reas (Assistant Superintendent), Dr. Karen Costello (Administrator for Program Improvement), Judy DeLeeuw (MS Principal), Linda Anania (FL Principal), Dr. David Miko (HA Principal), Melissa DeLoreto (NC Principal), Jeff Provost (HS Asst. Principal), Laurie Zaneski (HS Asst. Principal), Rich Chocolate (MS Asst. Principal), Rod Mosier (MS Asst. Principal), Jason Bitgood (Asst. Principal HS Alternative Education Program), Michael Susi (HS Principal) arrived at 7:20 and was excused at 7:45 p.m.)

I. CALL TO ORDER – 7:07 p.m.

II. DISCUSSION/ACTION

1. Discussion re: Annual Review of Board of Education Code of Ethics – Bylaws 9271-B
The Board performed an annual review of the Board of Education Code of Ethics – Bylaws 9271-B. Suggestions included the addition of an executive session confidentiality statement and asking members to sign the document as their commitment to the Board. No action was required.

2. Discussion/action re: Review Board of Education Committee Structure
The Board reviewed and discussed the new committee structure (Academics, Athletics and Activities and Finance, Facilities and Operation Committees). Members agreed the committee structure allows for more comprehensive opportunities for discussion and interaction with staff on various topics and a more efficient process. Alternate dates for meetings were discussed to allow Board members the option of attending both committee meetings. The possibility of establishing a separate budget committee was discussed. Favorable feedback was reviewed from the administrative staff.

MOTION: Marlene Nickerson moved for the Board to continue to suspend East Lyme Board of Education By Laws # 913-B, Section 1 from January 10, 2011 through 2011 for the purpose of the continuation of the current committee structure with alternate dates for AAA and FFO committee meetings; Jaime Ellis seconded.

VOTE: UNANIMOUS

MOTION CARRIED

3. Discussion re: First Draft of District Long Range Plan 2010-2013 as Developed by the ELPS Vision Steering Committee
 Dr. Lombardo presented the first draft of the 2010-2013 ELPS Long Range Plan. Board members agreed that the plan is in line with moving the district to the next level. Comments and suggestions were noted. The draft has been sent to the Steering Committee members and administrators for review and feedback. The administrative staff will develop a strategy to present the draft to the full staff and to receive input before finalizing a draft to be brought forward to the Board in the spring.

4. Discussion/action re: Board of Education Meeting Dates for Calendar Year 2011
 This item was tabled. No action was taken.

III. PUBLIC COMMENT

New administrators were asked to reflect on their insight of the district.

IV. ADJOURNMENT -

MOTION: Jaime Ellis moved to adjourn the meeting at 8:05 p.m.; Al Littlefield seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully submitted,
Elizabeth Groeber/lls
 Elizabeth Groeber, Secretary
 East Lyme Board of Education