

Not official until approved by the East Lyme Board of Education on September 28, 2009

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

Monday, September 14, 2009

Regular Meeting: 7:30 P.M.

INTV Room (B101)

East Lyme High School

Regular Meeting

Board Members Present: Kevin Seery (Chair), Tim Hagen (Acting Secretary), Mary Broderick, Jaime Ellis, Melissa Ford, Laura Greenstein, Al Littlefield, Marlene Nickerson, Richard Steel

Board Members Absent: Beth Groeber

Administrators Present: James Lombardo, Karen Costello, Don Meltabarger, John Sullivan, Judy DeLeeuw, David Miko, Lucy Schuman, Linda Anania, Rod Mosier, Laurie Zaneski

- I. **CALL TO ORDER** - 7:35 p.m.
- II. **PLEDGE OF ALLEGIANCE** – Led by Mary Broderick
- III. **PUBLIC COMMENT** – None
- IV. **APPROVAL OF MINUTES**

MOTION: Al Littlefield moved approval of the minutes of the Board of Education Regular Meeting on August 17, 2009; Jaime Ellis seconded.

VOTE PRO: Kevin Seery, Mary Broderick, Jaime Ellis, Melissa Ford, Laura Greenstein, Tim Hagen, Al Littlefield

ABSTAIN: Marlene Nickerson, Richard Steel

MOTION CARRIED

V. **SPECIAL REPORTS: STUDENTS' REPRESENTATIVES, SELECTMEN'S REPRESENTATIVE, and OTHER REPORTERS**

- A. Students' Representative – Tasmia Khan
 - Senior class tag sale raised over \$1,000 for the class this summer
 - Junior class face painting booth at East Lyme Day raised \$500.
 - Fall sports update
 - Fall crew is new this year
 - Marching Band's first competition is Saturday in Putnam
 - Senior class picnic, Friday, September 18 @ McCook's
 - Upcoming Med Club fundraiser
 - ELHS Back to School Night, September 17, 2009 at 6:30 p.m.
 - Fall play – *The Bloody Attack of the Evil Demonic Giraffe Puppet*

The Board invited and encouraged student representative input throughout the upcoming year.

- B. Selectmen's Representative – Pam Rowe was not present.
- C. Building Committee Representative – Gerard Burkhardt was not present.
- D. Other Reporters – None

VI. CONSENT AGENDA - None

VII. DISCUSSION/ACTION ITEMS

A. Finance/Facilities/Community

B. Instruction

1. Proposed ELHS Sunday and Holiday Sailing Competition Schedule

The ELHS Sailing Team's proposed fall 09 schedule includes Sunday and holiday dates. Students will receive a compensatory day off for their attendance.

MOTION: Mary Broderick moved to approve the proposed ELHS Sunday and Holiday Sailing Competition Fall 09 Schedule, as presented, giving students a compensatory day off for their attendance; Marlene Nickerson seconded.

VOTE: Unanimous

MOTION CARRIED

2. Proposed NCS After School Activities (Fall 09)

Eight classes will be offered for the fall 09 session beginning September 14 and through October 2009.

MOTION: Jaime Ellis moved to approve the proposed NCS After School Activities for the fall 2009 session, as presented; Laura Greenstein seconded.

VOTE: Unanimous

MOTION CARRIED

C. Personnel

1. Proposed 2009-2010 unpaid leave of absence beyond a 12-week Family Medical Leave for Jay Gionet, 1.0 Math teacher, MS

Jay Gionet has requested an unpaid parenthood leave of absence from on or about December 19, 2009 through the end of the 2009-2010 school year. The request is allowable under Article V.D.4.a. of the current ELTA contract upon the recommendation of Dr. Lombardo and with Board approval.

MOTION: Al Littlefield moved to approve the proposed 2009-2010 unpaid leave of absence beyond the 12-week Family Medical Leave for ELMS 1.0 Math teacher Jay Gionet from on or about December 19, 2009 through the end of the 2009-2010 school year, as presented; Marlene Nickerson seconded.

VOTE: Unanimous

MOTION CARRIED

2. Proposed 2009-2010 unpaid leave of absence beyond a 12-week Family Medical Leave for Jessica Acosta, 1.0 Reading/Language Arts Consultant, FL

Jessica Acosta has requested an unpaid parenthood leave of absence from on or about April 12, 2010 through the end of the 2009-2010 school year. The request is allowable under Article V.D.4.a. of the current ELTA contract upon the recommendation of Dr. Lombardo and with Board approval.

MOTION: Jaime Ellis moved to approve the proposed 2009-2010 unpaid leave of absence beyond the 12-week Family Medical Leave for FL 1.0 Reading/Language Arts Consultant from on or about January 14, 2010 through the end of the 2009-2010 school year, as presented; Al Littlefield seconded.

VOTE: Unanimous

MOTION CARRIED

3. Proposed paraprofessional staffing increase to draft 2009-2010 ELPS Staffing Plan
A 1:1 district-wide 1.0 FTE instructional aide is required by IEP to cover a grade 6 external placement.

MOTION: Al Littlefield moved to approve the proposed addition of a 1.0 FTE instructional aide (1:1) (DW) to the draft 2009-2010 ELPS Staffing Plan to cover a grade 6 external placement, as presented; Melissa Ford seconded.

VOTE: Unanimous

MOTION CARRIED

4. Proposed contract extension with Futures Health Core, LLC, specifically Dr. Connie Berglund, to provide services as Interim Director of Special Services
Dr. Connie Berglund served as Interim Director of Special Services from January through June 2009. The proposal would extend her contract beginning August 20, 2009 and ending approximately after up to 90 days of service have been provided. Dr. Lombardo outlined his proposed short and long term plan for administrative staff within the district and stated that further discussion and planning will take place with the Board. Dr. Lombardo expressed the importance of filling key administrative positions with top talent and believes that it is most likely all key positions will not be filled until next summer.

MOTION: Tim Hagen moved to approve the proposed contract extension with Futures Health Core, LLC, specifically Dr. Connie Berglund, to provide services as Interim Director of Special Services beginning August 20, 2009 and ending approximately after up to 90 days has been provided, as presented; Marlene Nickerson seconded.

VOTE: Unanimous

MOTION CARRIED

5. Proposed contract with Tomorrow's Schools Today, specifically Mr. Wayne C. Sweeney, to provide administrative support to the Superintendent of Schools
If approved, Mr. Wayne Sweeney will provide, but is not limited to, administrative support to the superintendent and special education office's and district and school improvement efforts. Mr. Sweeney will also provide support to the former assistant superintendent's office and responsibilities therein. The contract will begin August 20, 2009 and end approximately after up to 90 days has been provided with an estimated contract end date of January 15, 2010.

MOTION: Al Littlefield moved to approve the proposed contract with Tomorrow's Schools Today, specifically Mr. Wayne C. Sweeney, to provide administrative support to the superintendent and special education office's and district and school improvements efforts, as well as to provide support to the former assistant superintendent's office and responsibilities therein, as presented beginning August 20, 2009 and ending approximately after up to 90 days has been provided with an estimated end date of January 15, 2010, as presented; Melissa Ford seconded.

VOTE: Unanimous

MOTION CARRIED

D. Policy

1. Second reading – BOE Regulation 5141.3 – Students/Heath Examinations and Inoculations
The first reading was July 27, 2009. VNA Health Advisor Leah Hendricks and the Policy Subcommittee recommended the proposed revision of BOE Regulation 5141.3 Section V.b. regarding postural screening requirements to read "required annually in grades 5 through 9." Screenings are presently conducted in grades 5 and 8.

MOTION: Mary Broderick moved to revise East Lyme Board of Education Regulation 5141.3 Section V.b. regarding postural screening requirements to read "required annually in grades 5 through 9." as presented; Marlene Nickerson seconded.

VOTE: Unanimous

MOTION CARRIED

2. Second reading – BOE Policy 5131.9 – Students/Bullying

The Policy Subcommittee met prior to the Board meeting and recommended further amendments to the draft BOE Policy 5131.9 – Students/Bullying copy included in Board packets. The proposed amendments of September 14, 2009 conform with the State’s mandate of September 14, 2009. The Board also discussed the importance to re-review this policy within a shorter timeframe since it is an extensive revision.

MOTION: Mary Broderick moved to amend East Lyme Board of Education Policy 5131.9 – Students/Bullying to conform with the State’s mandate of September 14, 2009 as presented in the September 14, 2009 draft recommended by the Policy Subcommittee; Al Littlefield seconded.

VOTE PRO: Kevin Seery, Mary Broderick, Melissa Ford, Laura Greenstein, Tim Hagen, Al Littlefield, Marlene Nickerson, Richard Steel

ABSTAIN: Jaime Ellis

MOTION CARRIED

E. Other

VIII. ADMINISTRATION REPORTS

A. Superintendent of Schools – Dr. James Lombardo

1. Great start to school year and has spent much time visiting classrooms
2. Schools are “learning factories”
3. HS mold issues have presented challenges, but we are committed to a long term solution. Professional cleanings and air quality checks have been conducted. The Alternative Education Program has been temporarily moved to Central Office. Significant costs are associated with this issue.
4. HS boiler replacement alternative suggestions from the public were considered. However, Dr. Lombardo believes at this time the best path forward is the original boiler replacement plan for both a short and long term plan.

B. Business Manager - Mr. Don Meltabarger

1. An energy savings of \$2,300 was realized at the high school due to the solar panels

IX. COMMITTEE REPORTS

- A. Budget Committee
- B. Policy Committee
- C. Community Relations Committee
- D. Personnel Policy Committee
- E. Long Range Planning Committee
- F. Buildings & Grounds Committee
- G. Elementary/Middle School Enhancement Committee
- H. Substance Abuse Ad Hoc Committee
- I. School Calendar Ad Hoc Committee
- J. East Lyme Aquatic and Fitness Center Committee
- K. Early Childhood Ad Hoc Committee
- L. Other Committee Reports

X. COMMUNICATIONS

- A. ELPS Pupil Enrollment 9/2/09
- B. Community Coalition for Children *Building Resilience in Children & Teens* event information for Monday, October 26, 2009, 7:00 p.m. at the Garde Arts Center
- C. CT Clean Energy Fund Press Release re: ELHS Completes Largest Solar PV Installation at a Connecticut School dated 8/25/09
- D. State of CT, State Board of Education letter re: Appointment of Superintendent of Schools Dr. James Lombardo dated 8/4/09
- E. CABE re: CABE Board Recognition Awards dated 8/25/09
- F. ELHS Viking Saga, Edition 1, Volume XLIII dated 9/2/09

XI. NOTICES**A. Notice of the following 2009/2010 staffing changes:****1. Appointments:**

- Heath Ahnert, 1.0 Instructional Aide, 1:1, DW at FL, 8/31/09
- Melissa Boras, 1.0 Instructional Aide, FL, 8/31/09
- Katharine Brodaski, 1.0 Instructional Aide, 1:1, DW at FL, 8/31/09
- Rosemary Crawford, 1.0 Teaching Assistant, HS, 8/31/09
- Thomas Cummings, 1.0 Instructional Aide, 1:1, DW at MS, 8/31/09
- Tammy Grillo, 1.0 Instructional Aide, FL, 8/31/09
- Anette Haylon, .56 Teaching Assistant, 1:1, DW at NC, 8/31/09
- Tiffany Hunt, 1.0 Instructional Aide, FL, 8/31/09
- Jason Hurlock, 1.0 Instructional Aide, 1:1, DW @ HS, 8/31/09
- Jackie Kapusta, 1.0 Teaching Assistant, HS, 8/31/09
- Robin Minevich, .5 Instructional Aide, 1:1, DW at FL, 9/8/09
- Caryn Novick, 1.0 Preschool Facilitator, FL, 8/31/09
- Ann Pritchard, .5 Instructional Aide (TLC), FL, 8/31/09
- Ruth Savalle, 1.0 Instructional Aide, DW at FL, 8/31/09
- Jan Sena, 1.0 Instructional Aide, DW at HA, 8/31/09
- Meichelle Shaw, 1.0 Teaching Assistant, HS, 8/31/09
- Mike Shugrue, 1.0 Teaching Assistant, HS, 8/31/09
- Michael Sinko, .25 After School Aide, FL, 8/31/09
- Denise Smith, .30 School Aide, NC, 8/31/09
- Linda Harper Stevenson, 1.0 Teaching Assistant, HS, 8/31/09
- Mark Westkott, 1.0 Elementary Teacher (Grade 4), FL, 8/24/09

2. Increase/Decrease:

- Linda Frausini, from .5 to 1.0 Teaching Assistant, HS, 8/31/09

3. Reassignments:

- Mary Lou Warren, from .5 KEP Co-Facilitator to .5 KEP Co-Fac. and .5 KEP Aide, NC, 8/31/09
- Suzanne Robertson, from .5 KEP Aide to .5 KEP Aide and .5 KEP Co-Facilitator, NC 8/31/09

4. Recall from Layoff and Increase in Assignment:

- Shannon Underwood, recalled .5 and increase .5 to 1.0 Elementary Teacher (Grade 2), NC, 8/26/09

5. Leave of Absences:

- Jessica Acosta, 1.0 Reading/Language Arts Consultant, FML, FL, 1/14/10 – 3/18/10

6. University of New Haven Student Interns for the 2009-2010 School Year:

- Jessica Dell, MS
- Nicole Hill, MS
- Kristen Maguire, HS
- Jeffrey Mainetti, HA
- Eric Peterson, HS

7. Resignations:

- Tara Bernot, .6 Spanish Teacher, HS, 8/24/09
- Linda Carlin, .33 Instructional Aide, Integrated Preschool, DW at HA, 8/27/09
- Jessica Carlson, .15 Before School Aide, NC, 8/25/09
- Kathryn Carroll, .5 Instructional Aide (TLC), FL, 8/24/09
- Leah Cunningham, 1.0 Teaching Assistant, HS, 8/24/09
- Jennifer Williams Escobar, 1.0 1:1 Instructional Aide, DW at FL, 8/21/09
- Joanna Gandenberger, .6 Instructional Aide, DW Integrated Preschool, HA, 8/17/09
- Eugenia Hartley, 1.0 Instructional Aide, HS, 8/7/09
- Frances Mattison, .8 Aide at Flanders Fun Club, FL, 8/19/09
- Lindsay Santoro, 1.0 Instructional Aide, 1:1, DW at HS, 8/1/09
- Patricia Spalding, 1.0 Elementary Teacher (Grade 2), NC, 7/23/09

B. Notice of the following out of state field trips: None at this time.

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS**A. Board Comments**

1. Kevin Seery attended the EL Board of Finance last week. The HS solar project will be discussed at the upcoming BOE Budget Subcommittee meeting.

B. Future Agenda Items

1. Report on special education services and Futures Health Core, LLC recommendation for program improvement – 9/28/09

XIII. PUBLIC COMMENT – None**XIV. ADJOURNMENT**

MOTION: Marlene Nickerson moved to adjourn the meeting at 8:40 p.m.; Jaime Ellis seconded.

VOTE: Unanimous

MOTION CARRIED

Respectfully submitted,

Timothy Hagen/lb

Timothy Hagen, Acting Secretary
East Lyme Board of Education