

EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut

East Lyme Board of Education Minutes
Monday, February 28, 2011
Regular Board Meeting: 7:00 p.m.
Room B101 (INTV Room)
East Lyme High School

Board Members Present: Tim Hagen (Chair), Beth Groeber (Secretary), Jaime Barr, Mary Broderick, Melissa Ford, Laura Greenstein, Al Littlefield, Marlene Nickerson, Rich Steel

Board Members Absent: Kevin Seery

Administrators Present: Dr. James Lombardo (Superintendent), Brian Reas (Assistant Superintendent), Dr. Karen Costello (Administrator for Program Improvement), David Miko (HA Principal), Judy DeLeeuw (MS Principal), Michael Susi (HS Principal), Melissa DeLoreto (NC Principal), Don Meltabarger (Business/Facilities Director)

- I. **CALL TO ORDER** – 7:00 p.m.
- II. **PLEDGE OF ALLEGIANCE** – Led by Tim Hagen and Beth Groeber

***Recognition of
Connecticut Association of Schools (CAS)
Outstanding Fourth Grade Student Visual and Performing Art Award Recipients***

Anna Blackwood and Robert Avzna – Flanders School
Sidney Szecharoli and Christopher Gregor – Lillie B. Hagnæs School
Katherine Wyatt and Zachary Vinelli – Niantic Center School

The Connecticut Association of Schools (CAS), through its Elementary Celebration of the Arts Festival, honors annually two outstanding students, in the highest grade level of each of the elementary schools in CT who have:

- excelled in the areas of visual or performing arts
- exhibited high levels of citizenship and cooperative skills

- III. **PUBLIC COMMENT** - None
- IV. **APPROVAL OF MINUTES**

MOTION: Jaime Barr moved approval of the minutes of the Board of Education Regular Meeting on February 14, 2011 as presented; Beth Groeber seconded.

VOTE: Unanimous

MOTION CARRIED

V. SPECIAL REPORTS: STUDENTS' REPRESENTATIVES, SELECTMEN'S REPRESENTATIVE, and OTHER REPORTERS

A. Students' Representative – Sara Kukich

- *Spring Fling* will be sponsored by the ELHS Sophomore Class
- CMT & CAPT testing will occur in March
- Sports update

The Board invited and encouraged input from the student representative on all agenda topics.

B. Selectman's Representative – Not present

C. Town Building Committee Representative – Gerard Burkhardt was not present

D. Salem Board of Education Representative – Stephen Buck was not present.

E. Other Reporters - None

VI. CONSENT AGENDA - None

VII. DISCUSSION/ACTION ITEMS

A. Finance/Facilities/Community

B. Instruction

1. Discussion/action re: Proposed Change to ELPS Calendar for 2010-2011 (April 1, 2011)

To date, the district has six (6) snow days to make up for the 182 day school year. Dr. Lombardo recommended that the April 1, 2011 professional development day be changed to a regular school day for students. If there are no further snow days, the last day of school for students will be Wednesday, June 22, 2011 (1/2 day). The professional development make-up day for certified staff will be the day after the last day of school for students.

MOTION: Mary Broderick moved to approve amending the ELPS 2010-2011 Calendar changing the April 1, 2011 professional development day to a regular school day for students and the teacher professional development make-up day to be held the day after the last day of school for students, as presented; Beth Groeber seconded.

VOTE: UNANIMOUS

MOTION CARRIED

2. Discussion/action re: Proposed ELPS Calendar for 2011-2012

The proposed calendar was recommended for adoption by the Calendar Committee and Dr. Lombardo. Staff and community input was considered and incorporated into the development of the calendar. The calendar mirrors the proposed "regional calendar" in several ways: Common PD days on October 11 and Nov. 8; common Thanksgiving, December and April vacation weeks; common start of the February break. The mirror departs from the "regional calendar" in the following ways: school on Veterans Day; four (4) half days for local PD; parent conference days; full week for February break. All half days have common times in this calendar draft; there is no distinction between "half" and "shortened" days as in this year's calendar. Both concerns and support for the continued inclusion of Winter Break were voiced by the Board. Likewise, concern over the inclusion of half days for PD and disruption of teaching continuity throughout the year was expressed.

MOTION: Marlene Nickerson moved adoption of the ELPS Calendar for 2011-2012 (draft 12/8/10) as presented; Jaime Barr seconded.

VOTE PRO: Tim Hagen, Beth Groeber, Jaime Barr, Mary Broderick, Melissa Ford, Laura Greenstein, Marlene Nickerson

VOTE CON: Al Littlefield

ABSTAIN: Rich Steel

MOTION CARRIED 7:1:1

- C. Personnel
- D. Policy
- E. Other

VIII. ADMINISTRATION REPORTS

- A. Superintendent of Schools – Dr. James Lombardo
1. A process is being developed to afford all teachers and staff the opportunity to provide feedback on the final draft of the ELPS Long Range Plan.
 2. The proposed Long Range Plan will be presented to the Board for action in May.
 3. A list of capital items determined to be critical for the coming year was distributed and will be included in the town's discussion and presentation with the public.
 4. The scope of the HS culinary lab has changed and the upgrades are expected to be completed this summer.
- B. Assistant Superintendent for Special Education and Pupil Personnel – Mr. Brian Reas
1. Dr. Costello and her team are preparing for CMT testing which begins March 2.
 2. The District Wellness Committee will meet on Tuesday, March 15, 4:00 p.m. at CO.
 3. The Special Education Steering Committee will meet on Thursday, March 2, 2:00 p.m. at ELMS.
 4. Information has been received that the estimates for excess costs are appropriate.
 5. The next publication of the ELPS Newsletter is due out in early April.
- C. Business/Facilities Director – Mr. Don Meltabarger
1. An ELHS breaker switch was replaced on February 22.
 2. An energy demand response rebate was received in the amount of \$1,000.00

IX. COMMITTEE REPORTS - None**X. COMMUNICATIONS - None****XI. NOTICES**

- A. Notice of the following 2010/2011 staffing changes:
1. Appointments
 - Nori Lembree, 1.0 Spanish Long-Term Substitute Teacher, HS, on or about 3/30/11-6/23/11
 2. Increases (FTE)/Reassignments
 3. Retirements
 4. Resignations
 5. Supplemental Appointments (2010-2011)
 6. Student Teachers
- B. Notice of the following out of state field trips/athletic competitions
1. ELHS Crew Team to Worcester, MA on 4/16/11, 5/1/11 and 5/28/11 to participate in the Tabor Invitational Quinnsigamond Cup New England Championship
 2. ELMS grade 5 students to Plymouth, MA on 5/11/11

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS**A. Board Comments**

1. The Board of Education will present the proposed ELPS Budget for 2011-2012 to the Board of Selectmen on Wednesday, March 2, 7:00 p.m. at Town Hall and to the Board of Finance on Wednesday, March 30.
2. ASAP Committee Meetings (Alcohol, Substance Abuse Prevention) are held the 4th Monday of each month at 6:00 p.m. at the high school. Everyone is welcome to attend.
3. The NCS Winter Carnival is Saturday, March 5 at 10:00 a.m.

B. Future Agenda Items

1. Proposed District Long Range Plan – Spring 2011
2. Revisit Committee Assignments for Fall 2011 – June 2011

XIII. PUBLIC COMMENT - None**IVX. EXECUTIVE SESSION – None**

XV. ADJOURNMENT

MOTION: Jaime Barr moved to adjourn the meeting at 8:18 p.m.; Beth Groeber seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,
Beth Groeber
Beth Groeber, Secretary
East Lyme Board of Education