

Not official until approved by the East Lyme Board of Education on February 22, 2010

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

**Monday, February 8, 2010
Regular Meeting: 7:30 P.M.
INTV Room (B101)
East Lyme High School**

Regular Meeting

Board Members Present: Tim Hagen (Chair), Mary Broderick, Jaime Ellis (Acting Secretary), Laura Greenstein, Al Littlefield, Marlene Nickerson, Kevin Seery, Rich Steel

Members Excused: Melissa Ford, Beth Groeber

Administrators Present: Dr. James Lombardo (Superintendent) Wayne Sweeney (Interim Assistant Superintendent for Special Education and Pupil Personnel), Dr. Karen Costello (Administrator for Program Improvement), Don Meltabarger (Business/Facilities Director), Laurie Zaneski (HS Assistant Principal), Judy DeLeeuw (MS Principal), Linda Anania (FL Principal), Melissa Deloreto (NCS Principal)

I. CALL TO ORDER - 7:40 p.m.

II. PLEDGE OF ALLEGIANCE – Led by Tim Hagen

III. PUBLIC COMMENT – None

MOTION: Kevin Seery moved to add under Committee Reports, a brief summary of the Finance, Facilities and Operations Committee and Academics, Athletics and Activities Committee; Marlene Nickerson seconded.

VOTE: UNANIMOUS

MOTION CARRIED

IV. APPROVAL OF MINUTES

MOTION: Al Littlefield moved approval of the minutes of the Board of Education Regular Meeting on January 25, 2010 as amended (add to VIII.A. Alternative Education Task Force – Melissa Ford); Jaime Ellis seconded.

VOTE: Tim Hagen, Beth Groeber, Mary Broderick, Jaime Ellis, Melissa Ford, Laura Greenstein, Al Littlefield, Marlene Nickerson, Kevin Seery

ABSTAIN: Rich Steel

MOTION CARRIED

MOTION: Marlene Nickerson moved approval of the minutes of the Board of Education Special Meeting on February 1, 2010 as presented; Al Littlefield seconded.

VOTE: Tim Hagen, Beth Groeber, Jaime Ellis, Melissa Ford, Laura Greenstein, Al Littlefield, Marlene Nickerson, Kevin Seery

ABSTAIN: Mary Broderick, Rich Steel

MOTION CARRIED

V. SPECIAL REPORTS: STUDENTS' REPRESENTATIVES, SELECTMEN'S REPRESENTATIVE, and OTHER REPORTERS

- A. Students' Representative – Tasmia Khan and Jen Cordero were not present.
- B. Selectmen's Representative – Mark Nickerson
 - Agricultural Committee Public Hearing, March 3, 2010
 - Cell Phone Tower Public Hearing, February 23, 2010, Camp Rell (Public speaking portion 7:00 p.m.)
- C. Building Committee Representative – Gerard Burkhardt was not present.
- D. Salem Board of Education Representative – Steve Buck was not present.
- E. Other Reporters – None

VI. CONSENT AGENDA

VII. DISCUSSION/ACTION ITEMS

- A. Finance/Facilities/Community
 - 1. Discussion/action re: Continued Discussion/Adoption of 2010-2011 Budget
 Finance, Facilities and Operations Committee Chair Marlene Nickerson reported the consensus of the committee is to recommend the adoption of the proposed 2010-2011 education budget of \$39,974,915.00 which represents a 1.97% increase over the current year. Concerns were raised regarding how proposed reductions will affect students. Rising VNA costs were also of concern and will be further studies prior to 2011-2012. The salary line is \$119,000 less than the current year, reflecting 0% salary increases. Without 2009-2010 shortfalls and the loss of stimulus revenue, this would be a negative budget. Dr. Lombardo thanked the ELPS staff for their cost savings ideas. Administrators will start from scratch to identify essential needs for next year. More information regarding staff reductions will be available in May after course selections are made at the high school.

MOTION: Marlene Nickerson moved to adopt the 2010-2011 budget of \$39,974,915 as presented; Rich Steel seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

Chair Tim Hagen thanked the committee, administration and staff for their efforts.

- B. Instruction
- C. Personnel
- D. Policy
- E. Other

VIII. ADMINISTRATION REPORTS

- A. Superintendent of Schools – Dr. James Lombardo
 - Dr. Lombardo thanked the Board for its support and confidence with the 2010-2011 school year budget.
 - A presentation by state and nationally recognized ELHS art students and their instructors will take place at the February 22, 2010 Board meeting.
 - Dr. Lombardo, Tim Hagen and Assistant Principal Smidgie Macphail conducted site visits of the two high school principal candidates. Final BOE interviews will be conducted on February 11 and an appointment is expected this week.
 - Assistant Superintendent semi-finalists have been identified. Site visits and parent meetings will follow.
- B. Business Manager - Mr. Don Meltabarger
 - A list of alternate activities for TV Turnoff Week (April 19 – 25) was presented. The program is supported by national organizations including the American Medical Association, American Academy of Pediatrics, National Education Association, and the President's Council on Physical Fitness and Sports. Information will be distributed to parents.
- C. Other

IX. COMMITTEE REPORTS

- A. EL Aquatic and Fitness Center Committee – Chair Tim Hagen announced that Nancy Burkhardt has been appointed as committee member to fill the vacancy left by member-at-large Donna Palumbo. The EL Aquatic and Fitness Center Foundation, Inc. bylaws are being reviewed. Don Meltabarger will follow-up on the senior pool parking signage. The foundation expects to offer scholarships to residents with financial need. Community members Attorney Jeff McNamara, Mike Boucher and Jane Powers were recognized for their contributions to the foundation.
- B. Finance, Facilities and Organization (FFO) Committee – A committee report was given earlier in the meeting by Chair Marlene Nickerson. She also reported that the committee reviewed the 5-year capital plan and a culinary arts expansion presentation was made by Dr. Karen Costello and Culinary Arts teacher Pat Newton. Further discussion will take place at the next FFO meeting on March 15 at 7:00 p.m. at ELHS.
- C. Academics, Athletics and Activities (AAA) Committee – Co-chairs Mary Broderick and Laura Greenstein gave an overview of the 6:30 p.m. meeting. The committee shall discuss and make recommendations to the Board regarding issues and policy related to student program of studies, curriculum, athletics and activities. The committee shall consider policies included in Series 5000 and 6000 of the EL BOE Policy Manual, as well as policies related to student academics, athletics and activities in Series 1000 of the EL BOE Policy Manual. Committee members were encouraged to read some books together as a way to work toward a common vision. Mary recommended Daniel Pink's *Drive* as a possible first book. Discussion took place regarding BOE Policy 5131.4 Students/Transportation for Off-Site Instruction. Dr. Lombardo explained current district practices and legal opinions and will draft a procedure manual for legal review. The Health/Wellness curriculum will be presented to the Board in March. Regarding BOE Policy 3240 Business/Tuition, Dr. Lombardo explained that ECS funds do not change under the present formula if the district enrollment changes; therefore, the district does not receive more state financial support for the enrollment of non-resident pupils. He suggested a formula be proposed that determines tuition by taking approved prior year budget and dividing it by prior year's October 1 enrollment and to ensure that any additional cost related to student needs is added to the tuition costs. Benefits and potential risks were discussed. Clarification of regular education versus special education non-resident tuition charges will be obtained. Dr. Karen Costello and Culinary Arts teacher Pat Newton presented proposed modifications for a more comprehensive culinary arts program and asked for committee endorsement to bring the proposal forward to the Board. Additional costs associated with this proposal include funding for new textbooks and further teacher certification. The committee will review the request and will further discuss the request at the next meeting on March 15, 2010 at 7:00 p.m. at ELHS.

D. Other

X. COMMUNICATIONS

- A. EL BOE 2010 Committee/Liaison Assignments dated 2/1/10
 B. CAFE "A Day on the Hill" pamphlet for 3/3/10

XI. NOTICES

- A. Notice of the following 2009/2010 staffing changes:
1. Appointments:
 - Cynthia Olson, .6 Instructional Aide (1:1), DW at NC, 1/5/10 – 6/18/10
 2. Increases:
 - Bill Burkhardt, increase from .5 Special Education and .4 Science teacher to .6 Special Education and .4 Science teacher, HS (Alt Ed), 1/15/10 – 6/18/10
 - Jeff Drew, increase from .5 to .7 Social Studies teacher, HS (Alt Ed), 1/25/10 – 6/18/10
 3. Student Teacher Assignments:
 - ECSU student teacher Kelsey Watson, in cooperation with Lisa Kriger, Health/PE, MS, 3/29/10-5/21/10
 4. Resignations:
 - Jessica DeConto, .6 Instructional Aide (1:1), DW @ HA, 2/4/10
 - Jacqueline Mazza, 1.0 Teaching Assistant, MS, 1/25/10

- B. Notice of the following out of state field trips/athletic competitions:
1. ELMS students to visit the Mayflower II and Plimoth Plantation in Plymouth, MA, Wed, 4/21/10
 2. ELHS students to Six Flags New England Amusement Park, Agawam, MA, Fri, 5/21/10

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS

A. Board Comments

1. A Special Meeting will be held on Thursday, February 11, 2010 at 6:00 p.m. at Central Office to interview the high school principal candidate(s)

B. Future Agenda Items

1. BOE Policy 5131.4 Students/Transportation for Off-Site Instruction
2. Evaluation of Aramark services to self-employed

XIII. PUBLIC COMMENT

1. Bob Gadbois, 358 Boston Post Road, expressed concerns regarding various project priorities. He asked the Board to be more aware of the difficulties facing taxpayers.
2. Karen Rak, 27 Black Point Road, the ELHS Ecology Club will host a movie night featuring "Flow" on February 2, 6:30 p.m. in the auditorium. The showing is open to the public.

XIV. ADJOURNMENT

MOTION: Al Littlefield moved to adjourn the meeting at 9:22 p.m.; Jaime Ellis seconded.

VOTE: Unanimous

MOTION CARRIED

Respectfully submitted,



Jaime Ellis, Acting Secretary
East Lyme Board of Education