

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

Monday, November 10, 2014
Regular Public Meeting: 7:00 p.m.
Room B101 (INTV Room) - East Lyme High School

FILED IN EAST LYME
CONNECTICUT
Nov 24 2014 AT 1:00 AM PM
Julia Yalman
EAST LYME TOWN CLERK

REGULAR MEETING MINUTES

Board Members Present: Tim Hagen (Chair), Al Littlefield (Secretary), Jill Carini, Candice Carlson, Rob Kupis, Pam Rowe, Barbara Senges, Jaime Barr Shelburn

Board Members Absent: Joe Arcaese, Marlene Nickerson

Administrators Present: Dr. James D. Lombardo (Superintendent), Donna Gittleman (Interim Assistant Superintendent), Dr. Karen Costello (Administrator for Program Improvement), Linda Anania (FL Principal), Melissa DeLoreto (NCS Principal), Dr. Judy DeLeeuw (MS Principal), Mike Susi (ELHS Principal)

I. CALL TO ORDER – The meeting was called to order at 7:08 p.m. by Chair Tim Hagen.

II. PLEDGE OF ALLEGIANCE – Led by Chair Tim Hagen

III. PUBLIC COMMENT

1. Julie Horner, 42 Manwaring Road, Niantic (parent and teacher), thanked Board members for their service and asked them to consider using Lillie B. Haynes as a central building for town use. She encouraged them to keep Niantic Center School open, as its fabulous location provides students with many opportunities for student connections with the community.

IV. APPROVAL OF MINUTES

MOTION: Jaime Barr Shelburn moved approval of minutes of the Board of Education October 27, 2014 Regular Meeting as presented, Candice Carlson seconded.

VOTE PRO: Tim Hagen (Chair), Al Littlefield (Secretary), Candice Carlson, Rob Kupis, Pam Rowe, Barbara Senges, Jaime Barr Shelburn

VOTE CON: None

ABSTAIN: Jill Carini

MOTION CARRIED 8:0:1

V. SPECIAL REPORTS

- A. Students' Representative – Kendall Roberts
 - ELHS Veterans' Day activities (ie. NHS Item Drive, school assembly, band and orchestra performances)
 - Choir students to Ithaca College, NY this weekend
 - Emily Lattanzi to Nationals for choir in Nashville, TN – one of 250 singers in the nation
 - Boys' soccer, girls' soccer and girls' swim teams are going States'
 - Hanna Suarez and Jazzy Bazinet were awarded first and second place in state for diving
 - Kirsten Thompson and Vann Moffet made it to State Opens by placing in top 12 for cross country
 - 2015 Class Grad Party fundraiser – Seniors vs. faculty volleyball game, Friday, Nov. 21, 6:30-8:00 p.m.
- B. Selectmen's Representative – None.
- C. Salem Board of Education – George Jackson
 - Salem/EL Cooperative Study Group Meeting is scheduled for 11/17/14
- D. Town Building Committee Representative – None.

VI. CONSENT AGENDA – None

VII. DISCUSSION/ACTION ITEMS

A. Finance/Facilities/Community

1. DISCUSSION re: Follow-up Discussion on NESDEC Demography and Enrollment Projection Final Results for East Lyme, CT

Dr. Don Kennedy provided a November 5 update to the NESDEC Demography and Enrollment Projection Final Report for East Lyme that addressed Board questions raised on October 27. The current K-4 student enrollment is 843 and continues to decline. NESDEC projects K-4 enrollment to bottom out in 2024-2025 at 745 and remain flat before it begins to show a slight increase. The state reimbursement rate for a building project is based on the highest student enrollment number projected the next seven years. Discussion ensued regarding concerns with long range needs, difficulty in projecting economic conditions, and the importance of keeping communications open with the community. The East Lyme Elementary Design Steering Committee is expected to make its recommendation to the Board of Education at a special meeting on Monday, November 17.

B. Instruction

1. DISCUSSION re: ELMS Student Assessment Results

Dr. Lombardo presented the spring 2014 CMT Science student assessment results for students in grades 5 and 8. Based on attaining goal, East Lyme ranked #3 in DRG D.

C. Personnel

1. DISCUSSION/ACTION re: ELPS Staffing Plan for 2014-2015

Dr. Lombardo recommended the approval of the proposed ELPS 2014-2015 Staffing Plan as presented. The plan is in alignment with previous year staffing levels and Board approved modifications.

MOTION: Jaime Barr Shelburn moved to accept the proposed ELPS 2014-2015 Staffing Plan dated 11/3/14 as presented; Rob Kupis seconded.

VOTE: UNANIMOUS

MOTION CARRIED

D. Policy

E. Other

VIII. ADMINISTRATION REPORTS

A. Superintendent of Schools – Dr. James D. Lombardo

- Speaker, ELMS Blue Crabs, overseas travels
- Veterans' Day ceremony times were announced by schools

B. Interim Assistant Superintendent of Schools – Donna Gittleman

- Maintaining paraprofessional staffing continues to be a challenge

C. Business/Facilities Director – Don Meltabarger

- A vendor for the Central Office roof replacement project has been selected and the contract is being reviewed by our attorney
- Next week we will begin work on the new ELMS basketball courts
- The pre-buy purchase price for FY16 oil was \$2.82

IX. COMMITTEE REPORTS

- A. AAA Committee
- B. FFO Committee
- C. Policy Review Committee
- D. Alignment Research Ad hoc Committee
- E. East Lyme Elementary Schools Design Steering Committee

X. COMMUNICATIONS

- A. The Viking SAGA, Volume 48, Edition 5 dated 10/30/14

XI. NOTICES

A. Notice of the following staffing changes:

1. Appointments
 - Sandra Kaplan, 0.4 FTE School Psychologist, MS, 10/30/14 through a date TBD
 - Heather Porter, 1.0 Job Coach, DW @ Transition Center, 11/19/14
2. Reassignment
3. Increases/Decreases/Additional Appointment
 - Dorothy Breen, additional appointment of .33 FTE Extended Day Instructional Aide, DW @ MS, 10/20/14
 - Beth Hanyckyj, additional appointment of 0.15 FTE Before School Aide, HA, 8/27/14
 - Linda Laudone, additional appointment of .33 FTE Extended Day Instructional Aide, DW @ MS, 8/27/14
 - Kris Sanborn, additional appointment of .33 FTE Extended Day Instructional Aide, DW @ MS, 8/27/14
 - John Sigler, additional appointment of .50 FTE School Aide, FL, 11/10/14
4. Student Teachers
5. Retirements
 - Genevieve Amlong, 1.0 French Teacher, MS, 6/30/15
 - Barbara Jacobsen, 1.0 FTE Kindergarten Teacher, FL, 1/1/15
6. Resignations
 - Ivy O'Neill, 0.70 FTE Before and After School Aide, FL, 9/2/14
7. Supplemental Assignments (2014-2015)
 - Jack Biggs, Assistant Athletic Director for Women, HS
 - Jeff Handler, Assistant Athletic Director for Men, HS
 - Steve Hargis, Athletic Director, HS

B. Notice of the following out of state field trips: None

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS

A. Board Comments:

1. Flanders Kindergarten teacher Barbara Jacobsen will retire on January 1, 2015 and will be greatly missed – Jaime Barr Shelburn

B. Future Agenda Items:

1. Global Education Task Force Recommendation re: Elementary Program – Dr. Lombardo – AAA Committee 2/24/14 and November 2014
2. Coastal Connections and 18-21 Year Old Transition Program Review – November 2014
3. Proposed Unexpended Education Funds Account – 5/13/14 with more discussion to follow
4. Progress on Implementation of Teacher and Administrator Evaluation and Development Plan – J. Arcarese – To be scheduled
5. Pre-K Program Discussion – To be scheduled

XIII. PUBLIC COMMENT - None**XIV. ADJOURNMENT**

MOTION: Jaime Barr Shelburn moved to adjourn the meeting at 8:30 p.m.; Rob Kupis seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,

Albert Littlefield

Albert Littlefield, Secretary
East Lyme Board of Education

