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V. J. GILBERT, JR.
EAST LYME TOWN CLERK

EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut

POLICY REVIEW COMMITTEE MINUTES

MEETING DATE: Monday, September 22, 2014

LOCATION: Room B101, East Lyme High School

TIME: 6:00 P.M. – 6:45 P.M.

MEMBERS: Jaime Barr Shelburn, Tim Hagen, Pam Rowe, Barbara Senges

MINUTES

1. Review of Board By-Laws as follows:

*1325-Regulation – Community Relations – Advertising and Promotion and Commercial Activities (Revision) Committee discussed our concerns with wording of 4d and it will change to say a portion of and we will review this when the program takes off.

*4118.113 Personnel – Cert/Non-Cert – Harassment (New Policy) Committee is concerned on their not being any clear wording on who the compliance officer is.

*4118.113 Personnel – Cert/Non-Cert- Harassment (New Regulation) Committee would like the first 2 paragraphs cleaned up a to steam any confusion in the process.

4218.51 Personnel – Cert/Non-Cert – Social Networking (New Policy)

4218.51 Personnel – Cert/Non-Cert – Social Networking (New Regulation) Both of these need to be reviewed with the teachers union before coming to the board.

5117 Students – School Attendance Zones (Policy Review) Committee recommends bringing to full Board. This was brought to committee by Redistricting committee.

* 5141.3 Students – Health Exam and Inoculations (Regulation Revision) Bring to board for state revisions

* 9000-B Bylaws of the Board – Role of the Board and Member (Powers, Purposes, Duties) (Bylaw Revisions)

*9010-B Bylaws of the Board – Limits of Authority (Bylaw Revisions) Both of these are cleaning up language and on 9010B changing spelled out to defined.

*9012-B Bylaws of the Board – Legal Responsibilities of Bd of Ed (New Bylaw) This is a CABE recommended policy.

*9020.1-B Bylaws of the Board – Public Statements – Advocacy (New Bylaw) Committee suggests bringing this to full Board. A CABE recommended policy. There was discussion on devolping and advocacy plan if we decide to adopt all/any of this policy.

*9030-B Bylaws of the Board – Commitment to Democratic Principles in Relation to Community, Staff, Students (Revised Bylaw)

*9110-B Bylaws of the Board – Number of Members and Term of Office (Revised Bylaw)

*9120-B Bylaws of the Board – Officers and Auxiliary Personnel – Officers (Revised Bylaw)

*9121-B Bylaws of the Board – Chairperson (Revised Bylaw)

*9123-B Bylaws of the Board – Duties of the Secretary (Revised Bylaw) This grouping was cleaning up old language.

*9130-B Bylaws of the Board – Committees (Revised Bylaw) Committee had discussion on whether we wanted to keep liason in this or change to representative.

*9132.3-B Bylaws of the Board – Standing Committees: Transportation (Revised Bylaw)

*9132.4-B Bylaws of the Board – Standing Committees: Buildings and Grounds (Deleted Bylaw)

*9132.5-B Bylaws of the Board – Standing Committees: Finance and Budget Review (Deleted Bylaw)

*9132.6-B Bylaws of the Board – Standing Committees: Community Relations (Deleted Bylaw)

*9132.7-B Bylaws of the Board – Standing Committee: Long-Range Planning (Deleted Bylaw)

*9210-B Bylaws of the Board – Qualifications of Members (New Bylaw)

*9221-B Bylaws of the Board – Filling Vacancies (Revised Bylaw)

*9222-B Bylaws of the Board – Resignation/Removal from Office (Revised Bylaw)

*9240-B Bylaws of the Board – Development in Service – School Board Conferences, Conventions, and Workshops (Revised Bylaw) This grouping of policies is language clean up or deletion of committee we no longer use.

*9270-B Bylaws of the Board – Conflict of Interest (Revised Bylaw) The committee feels that this topic is something for the entire Board to discuss and not just policy committee.

*9271-B Bylaws of the Board – Code of Ethics (Revised Bylaw) Committee feels that this policy needs to be read every year at the start of our new session as part of chair and secretary elections.

*9311-B Bylaws of the Board – Formulation, Adoption, Amendment of Policies (Revised Bylaw)

*9321-B Bylaws of the Board – Time, Place and Notification of Meetings (Revised Bylaw)

*9322-B Bylaws of the Board – Public and Executive Sessions – Public Meetings (Revised Bylaw)

*9323-B Bylaws of the Board – Construction of the Agenda (Revised Bylaw)

*9325-B Bylaws of the Board – Meeting Conduct (Revised Bylaw)

*9325.1-B Bylaws of the Board – Quorum (Revised Bylaw)

*9326-B Bylaws of the Board – Board of Education Records (Revised Bylaw)

*9330-B Bylaws of the Board – Board/School District Records (Revised Bylaw)

*9400-B Bylaws of the Board – Monitoring Products and Processes (Revised Bylaw) This grouping is also just language clean up.

*Previously Reviewed

While reviewing these policies the committee decided that even if policies are not being changed but are being reviewed yearly like we do with ethics and conflict of interest then we should add at the bottom that they were reviewed and when. The committee also noted the absence of a standing committee policy for FFO.