

EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut

Monday, October 27, 2014
Regular Public Meeting: 6:00 p.m.
Room B101 (INTV Room) - East Lyme High School

FILED IN EAST LYME
CONNECTICUT

Nov 7 2014 AT 12:00 AM/PM
(Signature)
EAST LYME TOWN CLERK

REGULAR MEETING MINUTES

Board Members Present: Tim Hagen (Chair), Al Littlefield (Secretary), Joe Arcarese, Candice Carlson, Rob Kupis, Pam Rowe, Barbara Senges, Jaime Barr Shelburn

Board Members Absent: Marlene Nickerson, Jill Carini

Administrators Present: Dr. James D. Lombardo (Superintendent), Donna Gittleman (Interim Assistant Superintendent), Dr. Karen Costello (Administrator for Program Improvement), Linda Anania (Flanders Elementary Principal), Melissa DeLoreto (Niantic Center Principal), Mike Susi (ELHS Principal), Dr. Judy DeLeeuw (MS Principal) (arrived 6:20 p.m.)

- I. **CALL TO ORDER** – The meeting was called to order at 6:07 p.m. by Chair Tim Hagen.
- II. **PLEDGE OF ALLEGIANCE** – Led by Chair Tim Hagen and ELHS Student Representative
- III. **PUBLIC COMMENT** - None
- IV. **APPROVAL OF MINUTES**

MOTION: Jaime Barr Shelburn moved approval of minutes of the Board of Education October 14, 2014 Regular Meeting as presented, Candice Carlson seconded.

VOTE: UNANIMOUS

MOTION CARRIED

V. SPECIAL REPORTS

- A. Students' Representative – Megan Dugan
 - Last week was Spirit Week at East Lyme High School. The Seniors won.
 - During Spirit Week, there was a Causes Day, where donations were received and the result was \$327.00 being raised for the Terri Brodeur Breast Cancer Foundation.
 - ELHS Soccer team is undefeated and will be headed to the EEC playoffs.
 - Spanish Honor Society is selling bracelets as a fundraiser for their upcoming trip to Spain.
 - The HS French classes are hosting 24 French students and teachers March 9 through 19.
- B. Selectmen's Representative – Selectman Mark Nickerson
 - The 29th Annual Halloween Parade was hosted successfully by the downtown merchants.
 - The Youth Coalition has initiated an abuse awareness campaign focused on abuse of prescription medications.
- C. Salem Board of Education – George Jackson
 - The Salem Board of Education has contracted a service to conduct an efficiency study. Meetings are being held and a town-wide survey will be done.
 - Another cooperative agreement will be initiated if additional Salem students will be sent to East Lyme.
- D. Town Building Committee Representative - None

VI. CONSENT AGENDA

MOTION: Jaime Barr Shelburn moved approval of the Consent Agenda as presented (A. Proposed Five-Year Donation to ELPS from the Niantic Rotary Club at an Estimated Value of \$650.00 Per Year Through the 2020 School Year (Dictionaries for Grade 3 Students) as presented; Candice Carlson seconded.

VOTE: UNANIMOUS

MOTION CARRIED

VII. DISCUSSION/ACTION ITEMS

A. Finance/Facilities/Community

1. DISCUSSION re: Presentation of NESDEC Demography and Enrollment Projection Final Results for East Lyme, CT

Preliminary results of the NESDEC Demography and Enrollment Projection were presented in late September. Dr. Lombardo stated that the revised data in the final report includes updated information on both projected student enrollment numbers and residential building projects in town. The final report continues to predict a decline in student population to 2024. The maximum state reimbursement for our elementary renovation/construction project will be based on an elementary student population of 834, assuming that the project goes to referendum and paperwork is submitted to the state no later than June 30, 2015. Each year thereafter, the population continues to decline and the state reimbursement potential falls. The East Lyme Elementary Schools Design Committee continues to meet and will bring a recommendation to the Board. The recommendation will include expansion options.

The following questions pertaining to the NESDEC Demography and Enrollment Projection Final Results will be addressed by Dr. Don Kennedy, NESDEC, at the next Board of Education meeting on November 10:

- 1) Review of Page 33 - A project review of residential building projects was requested as:
 - a. Gateway is listed as 2-3 bedroom rentals rather than 1-2
 - b. Riverside Estates (10 residential homes in the vicinity of Green Valley Lakes Road, EL) is not listed
 - c. Are there other residential building projects that are not listed?
- 2) Review of page 18 – Table 1C – Regional Population, 2010 - 2020
- 3) Review of page 38 – School Age Children by Unit Type

B. Instruction

1. DISCUSSION re: ELPS Veterans' Day Activities for Tuesday, November 11, 2014

Dr. Lombardo provided a summary of school activities planned for Veterans Day and invited Board members to attend. Principal Michael Susi elaborated on additional high school activities to include a breakfast for invited veteran guests and high school department and service club programs.

C. Personnel

D. Policy

E. Other

VIII. ADMINISTRATION REPORTS

A. Superintendent of Schools – Dr. James D. Lombardo

- ELHS was named by US Newsweek as one of the top 500 high schools in the nation (#228), could not do without the incredible support of staff, parents and the community
- One-week session w/sister school in China by three middle school teachers (Sean Ashburner, Nicole Burke, and Carla Voitovich) and Principal DeLeeuw. Plans for two-week student exchanges and March visit by elementary teachers from China.

B. Interim Assistant Superintendent of Schools – Donna Gittleman had no report.

C. Business/Facilities Director – Don Meltabarger

- The tennis court project is complete with only a little paving to be done and lights to be installed.

IX. COMMITTEE REPORTS

- A. AAA Committee – Minutes of 10/14/14
- B. FFO Committee
- C. Policy Review Committee
- D. Alignment Research Ad hoc Committee

E. East Lyme Elementary Schools Design Steering Committee – Minutes of 10/21/14

X. COMMUNICATIONS

- A. EL BOE Goals for 2014-2015 (BOE approved 10/14/14)
- B. The Viking SAGA, Volume 48, Edition 4 dated 10/16/14

XI. NOTICES

A. Notice of the following staffing changes:

1. Appointments

- Brianna Agnew-Weber, 0.15 FTE After School Aide, NC, 9/5/14
- Chelsea Russell, 0.25 FTE Before School Aide Greeter, NC, 10/6/14
- Jessica Thompson, 0.15 FTE Before School Aide, HA, 10/14/14
- Regina Westner, 0.20 FTE Before School Aide Greeter, HA, 10/6/14

2. Reassignment

3. Increases/Decreases

- Dorothy Breen, 0.33 FTE Instructional Aide (Extended Day Program), in addition to 1.0 FTE Instructional Aide DW @ HA, 10/20/14
- Linda Laudone, 0.33 FTE Instructional Aide (Extended Day Program), in addition to 1.0 FTE Instructional Aide DW @ HS, 8/27/14
- Kris Sanborn, 0.33 FTE Instructional Aide (Extended Day Program), in addition to 1.0 FTE Instructional Aide DW @ MS 8/27/14

4. Student Teachers

- ECSU student teacher Erin Leduc with Health/Physical Education Teacher Lisa Kriger, MS, 1/12/15 – 3/13/15
- CCSU student teacher Drake Carnot with Health/Physical Education Teacher Jack Biggs, HS, 3/9/15 – 5/8/15

5. Retirements

- Kathryn LaPlatney, 1.0 FTE Math Teacher, MS, 6/30/15

6. Resignations

- Shelley Bailey, 1.0 FTE Family and Consumer Sciences Teacher, HS, 10/30/14
- Robin Copertino, 0.5 FTE Administrative Assistant I, ELHS, 12/31/14
- Paula Jamieson, 1.0 FTE Teaching Assistant, FL, 9/27/14
- Kim Neal, 0.33 FTE Instructional Aide (Extended Day Program), DW @ MS, 8/27/14
- Deborah Perrotti, 0.15 FTE Before School Aide, HA, 10/10/14
- Ashley Swaney, 1.0 FTE Job Coach, Vocational Transition Program, HS, 10/29/14

7. Supplemental Assignments (2014-2015)

B. Notice of the following out of state field trips: None

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS

A. Board Comments

1. East Lyme was named #8 in the "Best School Districts for Your Buck in Connecticut" by nerdwallet.com – Jaime Barr Shelburn
2. Requested updated on high school progress with NEASC process – Jaime Barr Shelburn
3. Have we inquired about a Smart Start Grant for Pre-K? – Jaime Barr Shelburn
4. ELHS counselors and the College and Career Center were commended for helping students, step-by-step, through the college application process – Pam Rowe
5. Request to add Pre-K Program Discussion as a future agenda topic – Candice Carlson

B. Future Agenda Items:

1. Coastal Connections and 18-21 Year Old Transition Program Review – November 2014
2. Global Education Task Force Recommendation re: Elementary Program – Dr. Lombardo – AAA Committee 2/24/14 and November 2014
3. Proposed Unexpended Education Funds Account – 5/13/14 with more discussion to follow

4. Progress on Implementation of Teacher and Administrator Evaluation and Development Plan – J. Arcarese – To be scheduled
5. Pre-K Program Discussion – To be scheduled

XIII. PUBLIC COMMENT - None

XIV. ADJOURNMENT

MOTION: Pam Rowe moved to adjourn the meeting at 7:05 p.m.; Jaime Barr Shelburn seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,

Albert Littlefield

Albert Littlefield, Secretary
East Lyme Board of Education