

EAST LYME BOARD OF EDUCATION

East Lyme, Connecticut

"East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker."

Tuesday, October 14, 2014

Academics, Athletics and Activities (AAA) Committee Meeting: 6:00 P.M., Room B101, ELHS

**Regular Board of Education Meeting: 7:00 P.M.
Room B101, East Lyme High School**

AGENDA

FILED IN EAST LYME
CONNECTICUT
Oct 10, 2014 AT 8:10 AM/PM
(Signature)
EAST LYME TOWN CLERK

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

Provides citizens the opportunity to address the Board on any matter. This section should not include debate, but provide for follow-up by Board of Education members or staff.

IV. APPROVAL OF MINUTES

A. Recommended approval of minutes of the Board of Education September 22, 2014 Special Meeting and September 22, 2014 Regular Meeting

V. SPECIAL REPORTS

- A. Students' Representative
- B. Selectmen's Representative
- D. Salem Board of Education Representative
- E. Other Reporters

VI. CONSENT AGENDA

A. Proposed ELMS Field Trip to Montreal and Quebec, Canada on April 30 – May 2, 2015

VII. DISCUSSION/ACTION ITEMS

- A. Finance/Facilities/Community
 - 1. Discussion re: Update on Community Forums Regarding Elementary School Facilities
- B. Instruction
 - 1. Discussion/action re: Proposed ELHS Field Trip to Puerto Rico on February 13–17, 2015
 - 2. Discussion/action re: Proposed ELHS Field Trip to Paris, France on April 8 – 19, 2015
 - 3. Discussion re: ELPS Student Assessment Results
 - 4. Discussion/action re: Proposed ELPS Educator Evaluation and Support Plan for 2014-15
- C. Personnel
- D. Policy
 - 1. First Reading BOE Regulation 1325 – Community Relations – Advertising and Promotion and Commercial Activities (Revision)
 - 2. First Reading BOE Policy 4118.113 Personnel – Cert/Non-Cert – Harassment (New Policy)
 - 3. First Reading BOE Regulation 4118.113 Personnel – Cert/Non-Cert – Harassment (New Regulation)
 - 4. First Reading BOE Policy 5117 Students – School Attendance Zones (Policy Review)

5. First Reading BOE Regulation 5141.3 Students – Health Exam and Inoculations (Regulation Revision)
6. First Reading BOE Bylaw 9000-B – Role of the Board and Member (Powers, Purposes, Duties) (Bylaw Revisions)
7. First Reading BOE Bylaw 9010-B – Limits of Authority (Bylaw Revisions)
8. First Reading BOE Bylaw 9012-B – Legal Responsibilities of BOE (New Bylaw)
9. First Reading BOE Bylaw 9020.1-B – Public Statements – Advocacy (New Bylaw)
10. First Reading BOE Bylaw 9030-B – Commitment to Democratic Principles in Relation to Community, Staff, Students (Revised Bylaw)
11. First Reading BOE Bylaw 9110-B – Number of Members and Term of Office (Revised Bylaw)
12. First Reading BOE Bylaw 9120-B – Officers and Auxiliary Personnel – Officers (Revised Bylaw)
13. First Reading BOE Bylaw 9121-B – Chairperson (Revised Bylaw)
14. First Reading BOE Bylaw 9123-B – Duties of Secretary (Revised Bylaw)
15. First Reading BOE Bylaw 9130-B – Committees (Revised Bylaw)
16. First Reading BOE Bylaw 9132.3-B – Standing Committee: Transportation (Revised)
17. First Reading BOE Bylaw 9132.4-B – Standing Committee: Buildings and Grounds (Deleted Bylaw)
18. First Reading BOE Bylaw 9132.5-B – Standing Committee: Finance and Budget Review (Deleted Bylaw)
19. First Reading BOE Bylaw 9132.6-B – Standing Committee: Community Relations (Deleted Bylaw)
20. First Reading BOE Bylaw 9132.7-B – Standing Committee: Long-Range Planning (Deleted Bylaw)
21. First Reading BOE Bylaw 9210-B – Qualifications of Members (New Bylaw)
22. First Reading BOE Bylaw 9221-B – Filling Vacancies (Revised Bylaw)
23. First Reading BOE Bylaw 9222-B – Resignation/Removal from Office (Revised Bylaw)
24. First Reading BOE Bylaw 9240-B – Development in Service – School Board Conferences, Conventions, and Workshops (Revised Bylaw)
25. First Reading BOE Bylaw 9270-B Conflict of Interest (Revised Bylaw)
26. First Reading BOE Bylaw 9271-B – Code of Ethics (Revised Bylaw)
27. First Reading BOE Bylaw 9311-B – Formulation, Adoption, Amendment of Policies (Revised Bylaw)
28. First Reading BOE Bylaw 9321-B – Time, Place and Notification of Meetings (Revised Bylaw)
29. First Reading BOE Bylaw 9322-B – Public and Executive Sessions – Public Meetings (Revised Bylaw)
30. First Reading BOE Bylaw 9323-B – Construction of the Agenda (Revised Bylaw)
31. First Reading BOE Bylaw 9325-B – Meeting Conduct (Revised Bylaw)
32. First Reading BOE Bylaw 9325.1-B – Quorum (Revised Bylaw)
33. 9325.3 – Parliamentary Procedures (Deleted Bylaw)
34. First Reading BOE Bylaw 9326-B – Board of Education Records (Revised Bylaw)
35. First Reading BOE Bylaw 9330-B – Board/School District Records (Revised Bylaw)
36. First Reading BOE Bylaw 9400-B – Monitoring Products and Processes (Revised Bylaw)

E. Other

1. Discussion/action re: Proposed East Lyme Board of Education Goals for 2014-2015

VIII. ADMINISTRATION REPORTS

- A. Superintendent of Schools – Dr. James Lombardo
- B. Assistant Superintendent of Schools – Donna Gittleman
- C. Business/Facilities Director – Don Meltabarger

IX. COMMITTEE REPORTS

- A. AAA Committee
- B. FFO Committee
- C. Policy Review Committee
- D. Alignment Research Ad hoc Committee
- E. EL Elementary Schools Design Steering Committee
- F. Other

X. COMMUNICATIONS

- A. EL Aquatic and Fitness Center Committee Meeting Minutes of 9/22/14
- B. ELPS Professional Development Brochure for Friday, October 10, 2014
- C. The Viking Saga, Volume 48, Edition 3, 10/2/14

XI. NOTICES

- A. Notice of the following staffing changes:
 - 1. Appointments
 - Brianna Agnew-Weber, 0.15 FTE After School Aide, NC, 9/5/14
 - Julie Lanati, 0.50 FTE School Aide, FL, 9/18/14
 - Michele Murphy, 1.0 FTE Technology Education Teacher, HS, TBD
 - Melanie Parker, 1.0 FTE Instructional Aide, FL, 9/22/14
 - Hilary Sullivan, 1.0 FTE Instructional Aide (1:1), DW at HA, 9/11/14
 - Jessica Thompson, 0.45 FTE School Aide, HA, 9/15/14
 - Maura Valakos, 1.0 FTE Instructional Aide, HA, 9/15/14
 - Meagan Werner, 0.15 FTE After School Aide, NC, 8/27/14
 - Regina Westner, 0.2 FTE Before School Aide Greeter, HA, 10/6/14
 - 2. Reassignment
 - Carol Giese from 0.8 FTE Aide in Flanders Youngers Program to 0.5 FTE School Aide, FL, 10/3/14
 - 3. Increases/Decreases
 - Therese Feldman increases 0.5 FTE After School Aide Greeter, MS, 10/6/14
 - Bryanna McKenney increases 0.15 FTE After School Aide Greeter, FL, 10/6/14
 - Genevieve Pasutto increases 0.2 FTE After School Aide Greeter, FL, 10/6/14
 - Suzanne White, increases 0.4 FTE After School Aide Greeter, HA, 10/6/14
 - Kim Winkler increases 0.10 FTE Before School Aide Greeter, MS, 10/6/14
 - 4. Retirements
 - 5. Resignations
 - Leah Beebe, 0.25 FTE Before School Aide, FL, 9/15/14
 - Dorothy Breen, 0.15 FTE Before School Aide, NC, 9/18/14
 - Ermine Ciaston, 0.15 FTE After School Aide, NC, 9/17/14
 - Micala Howard, 1.0 FTE Instructional Aide (1:1), DW @ MS, 9/28/14
 - 6. Supplemental Assignments (2014-2015)
 - Claire Artibee, Team Leader, Seadogs, MS
 - Laura Ashburn, Advisor, Ecology Club, HS
 - Sean Ashburner, Advisor, Mathcounts Club, MS
 - Bruce Babcock, Assistant Coach, Football, HS *
 - Jeannine Barber, Advisor, Literary Magazine, HS
 - Nadine Barnes, Class Advisor, Freshmen, HS
 - Laurie Barry, CIL, Global Language, HS
 - Laurie Barry, Advisor, Spanish Honor Society, HS
 - Jeff Beale, Advisor, Newspaper, HS
 - Jennifer Berchielli, Advisor, Gaming Club, MS
 - Elizabeth Brouillard, Team Leader, Wheelks, MS
 - Jen Brush, Class Advisor, Junior, HS

- Nicole Burke, Liaison, Language Arts, MS
- Lisa Burns, Team Leader, Sea Hawks, MS
- Emily Cacace, Class Advisor, Junior, HS
- Karin Carlson, Orchestra Director, HS
- David Casco, Advisor, Fishing Club, MS
- Richard Chiapetta, Marching Band Director, HS *
- Melissa Chiappone, AV Coordinator, HA
- Melissa Chiappone, Morning Show Coordinator, HA
- Paul (Wally) Christensen, CIL, Special Education, HS
- Karen Ciccone, Advisor, Jazz Band Club, MS
- Lance Coderre, Advisor, Intramural Basketball Club, MS
- David Costa, Advisor, Guitar Club, MS
- James Cunningham, Advisor, Intramural Basketball Club, MS
- James Cunningham, Intramural Coordinator, MS
- Jacqueline Curry, Liaison, World Language, MS
- Jacqueline Curry, Team Leader, World Language, MS
- Kathleen Derry, Team Leader, Breakers, MS
- John Donahue, Advisor, Jr. Mathcounts Advisor, MS
- Rosamund Downing, Advisor, Key Club, HS
- Julian Evans, AV Coordinator, FL
- David Fasulo, Liaison, Special Education, MS
- Chris Faulkner, Science Coordinator, HA
- Cashel Gaffey, Assistant Coach, Volleyball, HS *
- Trent Gerbers, Advisor, Intramural Volleyball Club, MS *
- Freda Gianakos, CIL, Family & Consumer Sciences and Health/PE, HS
- Anne Haling, Team Leader, Blue Crabs, MS
- Lynne Hansen, CIL, Math, HS
- Marie Hobbes, CIL, Science, HS
- Susan Izadi, Advisor, French Honor Society, HS
- Michelle Jeff, Advisor, Science Club, MS
- Stephanie Jenkins, Advisor, Student Senate, HS
- Linda Johansen, Advisor, Math Team, HS
- Richelle Johnson, Liaison, Social Studies, MS
- Susan Johnston, Concert Band Director, HS
- Susan Johnston, Gay Straight Alliance Club, HS
- Deb Kelly, Class Advisor, Sophomore, HS
- Deb Kelly, CIL, Counseling and Career Education, HS
- Allison Kosswig, Class Advisor, Senior, HS
- Lisa Kriger, Advisor, Junior Leaders Club, MS
- Lisa Kriger, Advisor, Leaders Club, MS
- Lisa Kriger, Liaison, Life Arts, MS
- Lisa Kriger, Team Leader, Life Arts, MS
- Kathleen Kusalanka, Advisor, Service Club, MS
- Henry Kydd, CIL, Social Studies, HS
- Henry Kydd, Advisor, National Honor Society, HS
- Kathy LaPlatney, Liaison, Mathematics, MS
- Kathy LaPlatney, Team Leader, Mariners, MS
- Katie Lima, Assistant Coach, Cross Country, HS
- Michelle Lorince, Advisor, Cultural Awareness Club, HS
- Joan Love, Interscholastic Coordinator, Cross Country, MS
- Joan Love, Liaison, Science, MS
- Cathy Lovell, Advisor, Art Club 5/6, MS
- Cathy Lovell, Advisor, Art Club 7/8, MS

- Anthony Maiese, Choral Director, HS
- Elizabeth Maiese, Class Advisor, Sophomore, HS
- Angel McCabe, Coordinator, Morning News Show, NC
- Gary Mathieu, Team Leader, Neptunes, MS
- Rachel Michaud, Student Expo Coordinator, HS
- Meghan McNichol from Volunteer Coach, Volleyball, HS *
- David Miner, Advisor, Digital Productions Club, MS
- David Miner, Advisor, Video Journalism Club, MS
- Katie Morin, Instrument Coordinator for Elementary Orchestra, DW
- Katie Morin, Choral Director, HA
- Katie Morin, Orchestra Director, DW
- Linda Nastri, Advisor, Lego Robotics, MS
- Lisa Nastri, Team Leader, Seafarers, MS
- Dan Nazzaro, Fall Stage Director, HS
- Dan Nazzaro, Volunteer Coach, Men's Soccer, HS
- Brad Normand, Jazz Band Director, HS
- Pam Nowak, CIL, English, HS
- Melissa Parker, Assistant Coach, Swimming, HS *
- Glenn Penkofflidbeck, Advisor, Jr. Science Club, MS
- Alexandra Place, Advisor, Track Club, MS *
- Grant Place, Costume Director (Fall), HS
- Grant Place, Drama Director (Fall), HS
- Lisa Ramaccia, Advisors, Peers Reaching Out (PRO) Club, HS
- Rachel Redding, Class Advisor, Senior, HS
- Will Reed, Advisor, Student Senate, HS
- James Roselund Jr., from Assistant Coach to Volunteer Coach, Football, HS *
- Claire Scott, Band Instructor, HS *
- Beth Schultz, Coordinator, Morning News Show, FL
- Dale Schumacher, Assistant Coach, Volleyball, HS *
- Roy Schryver, Elementary Choral Director, FL
- Josh Sheppard, Interscholastic Coordinator, Cross Country, MS
- Josh Sheppard, Advisor, Track Club, MS
- Josh Sheppard, Advisor, Wellness Club, MS
- Lori Singer, Chemical Safety Officer, DW
- Catherine Stebinger, Advisor, Spelling Bee Club, MS
- Nicholas Stellner, AV Coordinator, NC
- Nicholas Stellner, Elementary Band Director, DW
- Nicholas Stellner, Instrumental Coordinator for Elementary Band, DW
- Diane Swan, Science Coordinator, NC
- Lewis Tucker, CIL, Library, Technology Education, Video Productions, HS
- Lisa Vaudreuil, Science Coordinator, FL
- Audrone Venduras, Team Leader, Big Blue, MS
- James Warykas, CIL, Fine Arts, HS
- James Warykas, Advisor, Fine Arts Magazine, HS
- Thomas (T.J.) Wiczoreck, Band Instructor, HS *
- Gary Wight, Assistant Coach, Football, HS
- Holly Wills, Team Leader, Osprey, MS
- Kim Winkler, Art Club Assistant Club, MS
- Carla Voitovich, Advisor, Yearbook Club, MS

*Not a member of the ELPS professional staff

- B. Notice of the following out of state field trips:
 - 1. ELMS students to Boston, MA, on October 21 and October 24, 2014 to visit the Museum of Science
 - 2. ELHS students to NYC, NY on November 18, 2014 to visit Times Square and the Museum of Modern Art

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS

- A. Board Comments
- B. Future Agenda Items
 - 1. Veterans' Day – J. Barr Shelburn – October 27, 2014
 - 2. Global Education Task Force Recommendation re: Elementary Program – Dr. Lombardo – AAA Committee 2/24/14 and BOE October 27, 2014
 - 3. Presentation of NESDEC Demographic Study Final Results – October 27, 2014
 - 4. Coastal Connections and 18-21 Year Old Transition Program Review – November 2014
 - 5. Proposed Unexpended Education Funds Account – 5/13/14 with more discussion to follow
 - 6. Progress on Implementation of Teacher and Administrator Evaluation and Development Plan –J. Arcarese - To be scheduled

XIII. PUBLIC COMMENT

Provides citizens the opportunity to address the Board on any matter. This section should not include debate, but provide for follow-up by Board of Education members or staff.

XIV. EXECUTIVE SESSION

- A. Personnel Issues
- B. Legal Issues

XV. ADJOURNMENT