

GENERAL FUND BUDGET FY 2015/2016

| | | 2014 | 2015 | 2015 | 2016 | 2016 | 2016 | |
|--|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------|
| | | Actual | Adopted | Amended | Dept Head | Bd Selectmen | Bd Finance | |
| | | Expense | Budget | Budget | Requested | Proposed | Proposed | |
| 317 - Public Works/Highway & Sanitation | | | | | | | | |
| 100 Personnel Services | | | | | | | | |
| 211 | Hwy Supr/PWD/Ofc Mgr | 236,032 | 234,320 | 234,320 | 241,393 | 241,393 | 241,393 | 3.02% |
| 311 | Regular Payroll - Highway | 1,062,320 | 1,156,014 | 1,156,014 | 1,159,733 | 1,159,733 | 1,159,733 | 0.32% |
| 314 | Overtime - Highway | 38,818 | 38,000 | 38,000 | 38,000 | 38,000 | 38,000 | 0.00% |
| 315 | Storm Overtime | 69,902 | 68,000 | 68,000 | 68,000 | 68,000 | 68,000 | 0.00% |
| 316 | Longevity - Highway | 9,500 | 8,600 | 8,600 | 9,250 | 8,350 | 8,350 | -2.91% |
| NEW | Uniform Allowance | 0 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | 0.00% |
| 412 | Part time Seasonal | 12,606 | 4,500 | 4,500 | 4,500 | 4,500 | 4,500 | 0.00% |
| Personnel Services Total | | 1,429,178 | 1,515,434 | 1,515,434 | 1,526,876 | 1,525,976 | 1,525,976 | 0.70% |
| 200 Services - Contracted/Operations | | | | | | | | |
| 223 | Traffic Signals & Street Signs | 16,618 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 0.00% |
| 224 | Road Reconst & Repair | 202,444 | 217,500 | 217,500 | 217,500 | 217,500 | 217,500 | 0.00% |
| 239 | Tree Warden | 20,250 | 23,500 | 23,500 | 23,500 | 23,500 | 23,500 | 0.00% |
| Services Contracted/Operations Total | | 239,312 | 256,000 | 256,000 | 256,000 | 256,000 | 256,000 | 0.00% |
| 210 Services - Contracted/Operations | | | | | | | | |
| 222 | Recycling & Misc Disposal | 8,660 | 8,660 | 8,660 | 8,660 | 8,660 | 8,660 | 0.00% |
| 233 | Ground Water Monitoring | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 | 0.00% |
| 295 | SCRRA Tipping Fee | 579,799 | 589,050 | 589,050 | 580,000 | 580,000 | 580,000 | -1.54% |
| 296 | Bulky Waste Trans & Tipping | 98,924 | 125,000 | 125,000 | 105,000 | 105,000 | 105,000 | -16.00% |
| Services Contracted/Operations Total | | 699,883 | 735,210 | 735,210 | 706,160 | 706,160 | 706,160 | -3.95% |
| 220 Services - Vehicles Maintenance | | | | | | | | |
| 221 | Fleet Maintenance | 201,460 | 195,000 | 195,000 | 195,000 | 195,000 | 195,000 | 0.00% |
| Operating Expenses Total | | 201,460 | 195,000 | 195,000 | 195,000 | 195,000 | 195,000 | 0.00% |

| | 2014 Actual Expense | 2015 Adopted Budget | 2015 Amended Budget | 2016 Dept Head Requested | 2016 Bd Selectmen Proposed | 2016 Bd Finance Proposed | |
|--|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------------|--------------------------------|---------|
| 300 Operating Expenses - Supplies/Fuels | | | | | | | |
| 201 Telephone | 1,721 | 2,125 | 2,125 | 4,000 | 4,000 | 4,000 | 88.24% |
| 320 Supplies & Miscellaneous | 41,658 | 27,800 | 27,800 | 27,800 | 27,800 | 27,800 | 0.00% |
| 420 Landfill Materials/Trans Station | 25,916 | 18,650 | 18,650 | 15,000 | 15,000 | 15,000 | -19.57% |
| new line Fuel Tank Repairs/Compliance | | | | 5,000 | 5,000 | 5,000 | |
| new line Stormwater Permit Compliance | | | | 10,000 | 10,000 | 10,000 | |
| 440 Storm Materials & Supplies | 129,590 | 90,500 | 90,500 | 159,600 | 159,600 | 159,600 | 76.35% |
| Operating Expenses Total | 198,884 | 139,075 | 139,075 | 221,400 | 221,400 | 221,400 | 59.19% |
| 310 Fuels - Vehicles | | | | | | | |
| 221 Fleet Fuel | 282,952 | 288,070 | 288,070 | 229,000 | 229,000 | 229,000 | -20.51% |
| Fuels - Vehicles Total | 282,952 | 288,070 | 288,070 | 229,000 | 229,000 | 229,000 | -20.51% |
| 400 Utilities | | | | | | | |
| 210 Street Lights | 196,548 | 185,707 | 185,707 | 191,502 | 191,502 | 191,502 | 3.12% |
| Fuels - Vehicles Total | 196,548 | 185,707 | 185,707 | 191,502 | 191,502 | 191,502 | 3.12% |
| 500 Programs | | | | | | | |
| 100 LOCIP | 184,399 | 123,540 | 123,540 | 123,540 | 123,540 | 123,540 | 0.00% |
| 224 Town Aid Roads | 126,938 | 343,662 | 343,662 | 162,169 | 162,169 | 162,169 | -52.81% |
| Programs Expenses Total | 311,337 | 467,202 | 467,202 | 285,709 | 285,709 | 285,709 | -38.85% |
| Public Works/Highway & Sanitation Total | 3,559,554 | 3,781,698 | 3,781,698 | 3,611,647 | 3,610,747 | 3,610,747 | -4.52% |

TOWN OF EAST LYME

FY 2015/2016

Dept No. 317

Budget Input

Dept PW/Hwy & Sanitation

20-Apr-15

| Acct. | Account Description | 15/16 Budget | Supporting Description of Activity |
|---------------------------------|--|--------------------|--|
| 100 Personnel Services | | | |
| 211 | Hwy Supr/PWD/Ofc Mgr | 241,393 | Highway Superintendent 100%, Public Works Director and Deputy Public Works Director 75% of salary. |
| 311 | Regular Payroll - Highway & Sanitation | 1,159,733 | This item consists of 24 positions of varying grades that are responsible for the performance of the tasks as directed by the Superintendent of Highways and Sanitation. Wages are established by contract between the Town and the Council #4 Union. (Includes wages and provision for daily upgrades as per contract) The union contract expires on 6/30/15 |
| 314 | Overtime Highway & Sanitation | 38,000 | This account funds overtime hours for account 311 personnel. The hours included in the budget are for fleet maintenance and repair (mostly Police car repairs) , transfer station operation, road maintenance, town event clean-up and holiday garbage pick-up that must be completed outside of regular contract hours. The 3 yr avg is approx \$38k |
| 315 | Storm Overtime | 68,000 | This account funds overtime hours for hourly town personnel to repair, maintain or clean-up after storms such as snow and winter conditions, rain and flooding, wind and tree damage and any other call-out events that are unplanned and are related to storms and natural events. The 3 year avg has been approximately \$68k. |
| 316 | Longevity - Highway & Sanitation | 8,350 | Annual longevity pay is added compensation to union active employees for amounts related to years of service per contract between the Town and the Council #4 Union. (Union positions only). 4 employees 5 - 9 years at \$100 each, 4 employees 10 -14 years at \$250 each, 2 employees at 15 - 19 years at \$350 each and 10 employees at over 25 years at \$650 each <u>BoS reduced by \$900 after review of Longevity records.</u> |
| NEW | Uniform Allowance | 6,000 | Per union contract each employee is provided with a \$250 uniform allowance. |
| 412 | PT Seasonal | 4,500 | This account provides for part-time seasonal employees and other part-time help as necessary. In the coming year, this would help fund a summer intern to help with special projects and administrative assistance. |
| Personnel Services Total | | 1,525,976 . | |

| Acct. | Account Description | 15/16 Budget | Supporting Description of Activity |
|---|--------------------------------|----------------|--|
| 200 Services - Contracted/Operations | | | |
| 223 | Traffic Signals & Street Signs | 15,000 | This line is used for the purchase, repair, maintenance and replacement of street signs, warrant signs, stop signs, speed limit signs, hardware and poles. |
| 224 | Road Reconstruction & Repair | 217,500 | This account funds the repair, maintenance and improvements of the Town's roads. Generally this item covers repairs, materials and preventative maintenance and not capital improvements. |
| 239 | Tree Warden | 23,500 | This line is used for removal of trees & limbs in the Town right-of-way or on town property that are deemed by the Tree Warden to be defective and for over head trimming and limb maintenance. Included is the cost of new tree stock for street replacement trees. |
| Services/Contract/Oper Total | | 256,000 | |
| 210 Services - Contracted/Operations | | | |
| 222 | Recycling & Misc Disposal | 8,660 | This item pays for disposal and hauling of the recyclables at the Town transfer station to a municipal reduction facility or processing plant. |
| 233 | Ground Water Monitoring | 12,500 | This account funds the monitoring of the East Lyme landfill groundwater which includes sampling, reports, lab tests and submittals to the State DEP by a consultant as required by State permit. |
| 295 | SCRRRA Tipping Fee | 580,000 | This account pays SCRRRA \$58/ton for the Municipal Solid Waste (MSW) generated from East Lyme residences/businesses that is sent to be burned at the trash to energy plant in Preston, CT. The amount of MSW has been decreasing so we have put in \$9.05k less than last year. Approx \$265k of this is offset by revenue from commercial haulers. |
| 296 | Bulky Waste Trans & Tipping | 105,000 | This account funds the disposal and tipping fee to a contracted vendor licensed to accept bulky waste and includes the transport from the Town transfer station to the vendor's volume reduction facility. The tonnage of bulky waste has also been going down so we have dropped this line item by \$20k to reflect more actual costs |
| Services/Contract/Oper Total | | 706,160 | |
| 220 Services - Vehicles Maintenance | | | |
| 221 | Fleet Maintenance | 195,000 | This line item provides for the repair and maintenance for the fleet of vehicles in the Town. Departments including Animal Control, Building, Comm. On Aging, Engineering, Fire Marshal, Parks & Recreation, Police and Public Works. |
| Operating Expenditures Total | | 195,000 | |

| Acct. | Account Description | 15/16 Budget | Supporting Description of Activity |
|--|-------------------------------------|----------------|---|
| 300 Operating Expenses - Supplies/Fuels | | | |
| 201 | Telephones | 4,000 | This account is for the expense of the department land line & cell phone accounts. The increase this year is to pay for department cell phones which were paid out of Act 113 in the past. |
| 320 | Supplies & Miscellaneous | 27,800 | Pays for mandatory and work related training, general supplies and services, safety shoes and other personal protective equipment, rain gear and misc contracted services needed for operations. |
| 420 | Landfill Materials/Transfer Station | 15,000 | This item provides the same supplies as the 300-320 account but for for the transfer station employees along with the following: portalet rental, transfer station state permit for scale and yearly scale calibration. Computer software maintenance for the scale. Mowing of the closed landfill as required by the closure permit. Misc costs and uniforms. |
| | Fuel Tank Repairs/Compliance | 5,000 | This is a new line item to cover costs of cathodic protection, testing and repairs to the Town's underground storage tanks. These costs have been growing over the last few years and were not specifically identified on any other line item. |
| | Stormwater Permit Compliance | 10,000 | This is a new line item to cover the additional costs of the new stormwater permit that is being finalized by the CT DEEP at the present time. They are calling for much more testing and specific requirements that will need to be addressed by the Town. |
| 440 | Storm Materials & Supplies | 159,600 | The largest portion of this line item is fortreated salt purchases for winter operations. We avg 1,700 tons of treated salt each yr, so at an estimated price of \$88/ton, this comes to \$149.6k annually. On top of this, the line covers \$10k in blow blade parts as well as other storm related materials and supplies. Even though the FY 14-15 budget is \$90.5k, this number was significantly reduced when we found out last last year that we were getting an extra \$180k in town aid road funding from the State which we are not anticipating this year. |
| Services/Contract/Oper Total | | 221,400 | |
| 310 Fuels - Vehicles | | | |
| 221 | Fleet Fuel | 229,000 | This line item provides for the fuel needs for the fleet of vehicles in the Town. Departments include Animal Control, Building, Comm. On Aging, Engineering, Fire Marshal, Parks & Recreation, Police and Public Works. This proposed figure is based on an estimate of \$2.145/gal and \$2.202/gal for unleaded and diesel fuel respectively. We locked in these rates in Dec 2014 while the fuel costs are low to be able to guarantee savings in next year's budget. |
| Operating Expenditures Total | | 229,000 | |

| Acct. | Account Description | 15/16 Budget | Supporting Description of Activity |
|--------------------------------------|---------------------|------------------|--|
| 400 Utilities | | | |
| 210 | Street Lights | 191,502 | Account for the costs associated with streetlights based on monthly metered usage for power supply, distribution and maintenance. Misc. light and pole maintenance and installation costs. We increased this line by approx 3% to reflect increases in CL&P rates that are supposed to go into effect by next fiscal year. |
| Operating Expenditures Total | | 191,502 | |
| 500 Programs | | | |
| 100 | LoCIP | 123,540 | This expense is based on revenue provided by the State of Connecticut for local capital improvement projects. The amount is determined by the State. |
| 224 | Town Aid Roads | 162,169 | This expense is based on revenue provided by the State of Connecticut as State aid for road projects. The amount is determined by the State by improved and unimproved road miles. |
| Program Expenses Total | | 285,709 | |
| PW/Hwy & Sanitation Total | | 3,610,747 | |