

EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut

East Lyme Board of Education Minutes
Monday, March 28, 2011
Regular Board Meeting: 7:00 p.m.
Room B101 (INTV Room)
East Lyme High School

Board Members Present: Tim Hagen (Chair), Beth Groeber (Secretary), Jaime Barr, Mary Broderick, Melissa Ford, Al Littlefield, Marlene Nickerson, Kevin Seery, Rich Steel

Board Members Absent: Laura Greenstein

Administrators Present: Brian Reas (Assistant Superintendent), Dr. Karen Costello (Administrator for Program Improvement), David Miko (HA Principal), Judy DeLeeuw (MS Principal), Michael Susi (HS Principal), Don Meltabarger (Business/Facilities Director)

I. **CALL TO ORDER** – 7:00 p.m.

II. **PLEDGE OF ALLEGIANCE** – Led by Chair Tim Hagen and Assistant Superintendent Brian Reas

Recognition of Outstanding Fine Arts Students

Mystic Arts Center

2D Award Elementary & Under

1st Place: Alexandra Thoms, Flanders School and 3rd Place: Evan Kluge, Flanders School
Honorable Mention: Jack Derry, Niantic Center School

2D Award Middle School

1st Place: Kendall Roberts

3D Award Middle School

1st Place: Jenny Aylward, 2nd Place: Olivia Marshall and 3rd Place: Vibhav Prakasam

2D Award High School

2nd Place: Megan Disch

3D Award High School

1st Place: Taylor Cushman

New London County Fire Prevention Poster Contest

Elementary School: Sidney Secchiaroli and Middle School: Emily Cassidy

Scholastic Arts Awards of Connecticut – High School Students

CT and Northeast Regional Scholastic Gold Key Award (Photography): Perry Wu
Honorable Mention (2) in Ceramics/Glass Division: Andy McKinney
Honorable Mention Ceramics/Glass Division: Amanda Tomaszek

Connecticut Association of Secondary Schools Fine Arts Awards

ELHS Visual Arts: Danielle Shen and Performing Arts: Alex Kopchik

East Lyme Rotary Club – High School Students

Rotary Art Winner: Emily Rosa and Rotary Music Winner: Kelly Eberle

2011 Annual Donate Life Poster Art Contest – High School Student

Honorable Mention: Amy Gonsalves

A break was held from 7:30 – 7:35 p.m.

III. PUBLIC COMMENT - None

IV. APPROVAL OF MINUTES

MOTION: Jaime Barr moved approval of the minutes of the Board of Education Regular Meeting on February 28, 2011 as presented; Al Littlefield seconded.

VOTE PRO: Tim Hagen, Beth Groeber, Jaime Barr, Mary Broderick, Melissa Ford, Al Littlefield, Marlene Nickerson, Rich Steel

ABSTAIN: Kevin Seery

MOTION CARRIED

V. SPECIAL REPORTS: STUDENTS' REPRESENTATIVES, SELECTMEN'S REPRESENTATIVE, and OTHER REPORTERS

A. Students' Representative – Jen Cordero and Sara Kukich

- “Best Buddies,” “Day of Kindness” and Gay Straight Alliance (GSA) discrimination awareness update
- Spring Fling sophomore fundraiser
- National Honor Society “Choose your Cause” fundraiser update
- National Honor Society Jean Day raised \$420 for Relay for Life
- Spectacular Talent Show is May 20 – Contact Mr. Normand for more information
- Coffee House and Hypnotist Show to benefit the Drug/Alcohol Free Party – Friday, April 1, HS Commons
- Benefit dinner for Haiti and Japan – April 13
- Model UN this weekend – will represent Japan
- Contemporary Issues students recently attended William and Mary College and passed seven bills
- Juniors interested in Boys or Girls States should see Mrs. Hardy
- Jen Cordero placed 3rd in the State Oratorical Contest
- Senior dues are being collected
- Athletic updates

Board members congratulated the cast of drama production “The Drowsy Chaperone” for a job well done.

B. Selectman's Representative – RoseAnn Hardy

- Reviewing budgets
- Asked the Board to consider the affordable housing bills being introduced into legislature and spoke of the impact the pending projects in town will have on enrollment

C. Town Building Committee Representative – Ray O'Connor was not present

D. Salem Board of Education Representative – Stephen Buck was not present

E. Other Reporters - None

VI. CONSENT AGENDA

MOTION: Kevin Seery moved approval of the proposed Consent Agenda as presented (A. Proposed Donation from the Pfizer Foundation Volunteer Program on Behalf of Mr. Francis Swenson to the ELHS Volleyball Team in the Amount of \$1,000.00; B. Proposed Donation from the Pfizer Foundation Volunteer Program on Behalf of Daniel Morton to the ELHS Technology Education Department in the Amount of \$500.00; C. Proposed Donation from the Pfizer Foundation Volunteer Program on Behalf of Mr. and Mrs. Judd Andres to the ELHS Football Team in the Amount of \$1,500; D. Proposed Lillie B. Haynes After School Activities Program for Spring 2011; Jaime Barr seconded.

VOTE: UNANIMOUS

MOTION CARRIED

VII. DISCUSSION/ACTION ITEMS**A. Finance/Facilities/Community****1. Discussion re: FY 11 Budget Update as of February 28, 2011**

The budget update as of February 28, 2011 was reviewed by the FFO Committee on March 14. A budget freeze remains in effect and the district expects to end the year with a surplus. Special education reimbursement for FY 12 was anticipated at 84%, but may be reduced to 78%.

2. Discussion/action re: FY 11 Budget Transfers in the Amount of \$231,241.00

The budget transfer was reviewed by the FFO on March 14, 2011 and is recommended for approval. The budget transfer will reallocate funds to cover natural gas at the high school, medically fragile room renovations, feasibility study cost, unemployment, overtime and maintenance supplies.

MOTION: Marlene Nickerson moved approval of the proposed FY 11 budget transfer in the amount of \$231,241.00 as presented; Melissa Ford seconded.

VOTE: UNANIMOUS

MOTION CARRIED

3. Discussion/action re: Process Plan to Address the Long Term Facilities Needs of the District

On March 14, Dr. Lombardo presented the FFO Committee with five possible options that the district and town might choose for addressing the long term elementary school and Central Office facility needs. He also presented a template illustrating how ELPS shall engage in a process whereby the community will complete the analysis of each of the indicated variables and determine a long-range plan to address the facility needs of the district. FFO Co-Chairs Marlene Nickerson and Beth Groeber explained the charge of the vision committee. Conversation with ELPS teachers and staff members, the community-at-large, the Town of East Lyme leadership and 20/20 Vision Committee is essential in identifying a long term strategy for the district. No action was taken.

B. Instruction**1. Discussion re: First Reading for High School Textbook Adoption, *Calculus Single Variable* (5th edition)**

The current calculus BC textbook is no longer accepted by UCONN. The proposed textbook is recommended by Curriculum Council. It was presented to the Academics, Athletics and Activities Committee on March 7 with background and readability information. The textbook is available for review at the Central Office and the second reading is scheduled for April 26, 2011.

2. Discussion re: First Reading for High School Textbook Adoption, *Chemistry* (8th edition)

The current chemistry textbook is over 10 years old. The proposed textbook is recommended by Curriculum Council. It was presented to the Academics, Athletics and Activities Committee on March 7 with background and readability information. The textbook is available for review at the Central Office and the second reading is scheduled for April 26, 2011.

C. Personnel**D. Policy****E. Other****VIII. ADMINISTRATION REPORTS****A. Superintendent of Schools – Dr. James Lombardo was not present – ASCD Conference****B. Assistant Superintendent for Special Education and Pupil Personnel – Mr. Brian Reas****1. Wellness Committee Update****2. Proposed 2011-2012 BOE Budget Presentation to Board of Finance on March 30, 2011, 6:30 p.m.****3. CMT and CAPT time is ending****4. Thanked Board for supporting the Arts****5. Summary of Chinese and Japanese exchange programs**

- C. Business/Facilities Director – Mr. Don Meltabarger
1. Update on student enrollment
 2. Comments on student attendance following a recent bout of flu within the district

IX. COMMITTEE REPORTS

1. EL BOE Finance, Facilities and Operations (FFO) Committee Minutes of 3/14/11

X. COMMUNICATIONS - None

XI. NOTICES

A. Notice of the following 2010/2011 staffing changes:

B. Appointments

1. Appointments

- Jennifer Adanti, .66 Younger's Program Aide, FL, 2/28/11
- Jacqueline Kapusta, 1.0 Social Studies Long Term Substitute Teacher, HS, 3/14/11 – 6/22/11
- Thomas Rando, .33 After School Aide, NC, 3/22/11

2. Increases (FTE)/Reassignments

3. Retirements

- Anne Megan, .8 Music Teacher, HA, 6/30/11

4. Resignations

5. Supplemental Appointments (2010-2011)

- Mike Abate, Men's Tennis Asst. Coach, HS*
- John Ahern, Golf Asst. Volunteer Coach, HS*
- Bruce Babcock, Spring Football Asst. Coach, HS*
- Rudy Bagos, Golf Head Coach, HS
- Jeff Beale, Golf Asst. Coach, HS
- Richard Beams, Softball Volunteer Coach, HS*
- Jack Biggs, Baseball Head Coach, HS
- Rich Caldwell, Boys' Lacrosse Asst. Coach (JV), HS*
- Ray Campbell, Boys' Crew Head Coach, HS
- Judy Deeb, Softball Head Coach, HS
- Marc Dishaw, Boys' Lacrosse Volunteer Coach, HS*
- Roy Ebersole, Baseball Volunteer Coach, HS*
- Maryann Foley, Women's Tennis Volunteer Coach, HS*
- Tom Foley, Women's Tennis Asst. Coach, HS*
- Jeff Handler, Baseball Asst. Coach, HS
- Sam Harfenist, Boys' Outdoor Track Asst. Coach, HS
- Steve Hargis, Boys' Outdoor Track Head Coach, HS
- Mary Jennings, Girls' Crew Assistant Coach, HS
- Sean Kennedy, Baseball Volunteer Coach, HS*
- Jim Littlefield, Fitness Center Spring Advisor, HS
- Mark LoPresto, Baseball Asst. Coach, HS
- Scott Mahon, Girls' Crew Head Coach, HS
- Dean Patty, Boys' Lacrosse Volunteer Coach, HS
- Lindsay Raymond, Women's Lacrosse Asst. Coach, HS*
- Carl Reichard, Girls' Outdoor Track Head Coach, HS
- John Riley, Boys' Outdoor Track Volunteer Coach, HS*
- Jim Roselund, Spring Football Asst. Coach, HS*
- Erin Rygielski, Softball Asst. Coach, HS*
- Phillip Schneider, Women's Lacrosse Head Coach, HS*
- David Sdao, Girls' Outdoor Track Asst. Coach, HS
- Peter Sepko, Girls' Outdoor Track Asst. Coach, HS*
- Danielle Smith, Women's Lacrosse Volunteer Coach (Freshmen), HS
- Linda Stevenson, Girls' Outdoor Track Volunteer Coach, HS

- Paul Tenaglia, Spring Football Head Coach, HS*
- Ben Thuma, Girls' Outdoor Track Volunteer Coach, HS*
- Susan Welshock, Men's Tennis Head Coach, HS*
- Warren Whitehouse, Softball Asst. Coach, HS*
- Gary Wight, Boys' Lacrosse Head Coach, HS

*Not a member of the ELPS professional staff

C. Notice of the following out of state field trips/athletic competitions:

1. ELHS students to Burlington High School, Burlington, VT on March 17-19, 2011 to participate in the NE Music Festival Concert

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS

A. Board Comments

1. Mary Broderick was recognized for her hard work and dedication to the Board and her remarkable accomplishment as President of the National School Board Association
2. Rich Steel requested a "district pulse" on CMT and CAPT testing
3. Jaime Barr requested an update on the ELMS gym uniform program
4. The Board agreed to set the ELHS graduation date at the April 4 special meeting
5. Al Littlefield requested information on the option of Mandarin within the district

B. Future Agenda Items

1. Second Reading for High School Textbook Adoption, *Calculus Single Variable* (5th edition) – 4/26/11
2. Second Reading for High School Textbook Adoption, *Chemistry* (8th edition) – 4/26/11
3. NEASC Report Findings for ELHS
4. Introduction of Chartwells Manager Missy Leveille
5. Proposed District Long Range Plan for 2010-2013 – Spring 2011
6. Revisit Committee Assignments for Fall 2011 – June 2011

C. Notice of the following out of state field trips/athletic competitions

1. ELHS students to Burlington High School, Burlington, VT on March 17-19 2011 to participate in the NE Music Festival Concert

XIII. PUBLIC COMMENT

1. Dan Holle, 48 Fawn Run, Salem, President of the Drug/Alcohol Free Party, inquired as to the official ELHS graduation date

IVX. EXECUTIVE SESSION - None

XV. ADJOURNMENT

MOTION: Jaime Barr moved to adjourn the meeting at 8:45 p.m.; Al Littlefield seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,
Beth Groeber
 Beth Groeber, Secretary
 East Lyme Board of Education