

EAST LYME BOARD OF SELECTMEN  
MEETING OF AUGUST 3, 2016  
Minutes

PRESENT: Mark Nickerson, Kevin Seery, Marc Salerno, Holly Cheeseman, Rose Ann Hardy, Dan Cunningham.

Mr. Nickerson called the meeting to order at 7:31 p.m., and noted that the Pledge had been recited in the earlier Special Town Meeting.

1b. Additional Agenda & Consent Calendar Items  
There were none.

**FILED**

1c. Delegations  
There was none.

Aug 4 2016 AT 12:20 AM/PM  
Carrie Galbo, atc  
EAST LYME TOWN CLERK

1d. Approval of Minutes, Meeting of July 6, 2016  
MOTION (1)

Mr. Seery moved to approve the minutes of the meeting of July 6, 2016 as submitted.

Seconded by Mr. Salerno. Motion passed 6-0.

1e. Consent Calendar  
MOTION (2)

Mr. Seery moved to approve the Consent Calendar in the amount of \$6246.22 for the meeting of August 3, 2016.

Seconded by Ms. Cheeseman. Motion passed 6-0.

2a. Authorize First Selectman to execute Lease with Bayview Masonic Temple Assoc. Inc. for EL Parks and Rec / Regional Theater

Mr. Nickerson noted that Parks and Recreation wanted to lease the Bayview Masonic Temple building for the regional theater at a cost of \$750.00 per year.

Director of Parks and Recreation David Putnam said that the funds for the rental would come out of the Special Revenue Fund and added that the Regional Theater raises a significant amount of money which goes into this fund. He said that the Town Attorney has drafted a one year lease which can be extended for 5 renewal periods.

MOTION (3)

Mr. Seery moved the following:

RESOLVED, to authorize the First Selectman, in the name and on behalf of the Town of East Lyme, to execute a lease with The Bayview Masonic Temple Association,

Incorporated for certain space in its building located at 32 Society Road, Niantic for use by the East Lyme Parks and Recreation Department in conjunction with the East Lyme Regional Theater.

Seconded by Mr. Salerno.

Ms. Hardy inquired about the liability insurance since this is not a town owned building.

Mr. Nickerson replied that the town's liability insurance extends to this property.

Ms. Cheeseman inquired if the money that the regional theater raises would cover the rent.

Mr. Putnam responded absolutely.

Mr. Seery noted that this is a great opportunity to move the program forward and to possibly share the space with the Commission on Aging in the future.

Aye: Mr. Nickerson, Mr. Seery, Mr. Salerno, Ms. Cheeseman, Ms. Hardy.

Nay: None.

Abstain: Mr. Cunningham. Motion passed 5-0-1.

2b. Special Appropriation / Transfer ICE Grapple Truck \$17,208.30  
Director of Public Works Joe Bragaw noted that he came before the Board of Selectman in November of 2015 and again in January of 2016 with regards to this subject. At the November 4, 2015 meeting, the Board approved to endorse the proposal to purchase a grapple truck with the City of New London as part of a grant from the State of Connecticut "Inter-town Capital Equipment Purchasing Incentive (ICE) program" administered by the Office of Policy and Management (OPM). At the January 6, 2016 meeting, the Board approved to authorize the First Selectman to sign an Inter-Local Agreement with the City of New London for the purchase of the equipment. Once these documents were in place the City of New London, which is taking the lead on this grant put the application in and we have been awaiting word on the award ever since. We have just heard from OPM and NL that the State funding is approved and they will be getting us a copy of the actual award anytime now. Through this program, the State will be paying for 80% of the equipment while EL and NL will share the remaining 20% equally. New London put together the truck specification and will be going through their procurement process to obtain the truck. The cost of the truck is \$172,083 so East Lyme's share will be \$17,208.30.

Mr. Bragaw said that in order to pay for the grapple truck, the Town receives funds for the sale of vehicles from time to time. These funds are deposited into the CNRE Fund for future vehicles purchases. The current available balance is \$34,769.

At this time, we are looking to go through the authorization process to fund our 10% of the new truck.

MOTION (4)

Mr. Seery moved to approve a special appropriation and transfer in the amount of \$17,208.30 from the Capitol-Non Recurring Fund 32 account 32-60-120-100-002 (Sale of Vehicles) to an account to be established titled, "ICE Grapple Truck," and forward to the Board of Finance for their approval. He noted that this item would have to be approved at Town Meeting.

Mr. Bragaw said that this vehicle could be utilized after storms or for bulky waste pick up.

Seconded by Mr. Salerno. Motion passed 6-0.

2c. Certified Local Government Grant \$9650

Mr. Nickerson noted the hard work expended by the Luanne Lange and others to complete all the work to compile these grants.

MOTION (5)

Mr. Seery moved to approve a special appropriation for a Historic Preservation Technical Assistance Grant in the amount of \$9,650 from the Connecticut Trust for Historic Preservation to CNRE Fund 32 account 32-70-700-724-702 (Archaeological Reconnaissance Survey) and forward to the Board of Finance for approval. This will be for Phase II survey at the Samuel Smith property.

Note: This requires a Town Meeting.

Seconded by Mr. Cunningham. Motion passed 6-0.

2d. Historic Preservation Technical Assistant Grant \$9650

MOTION (6)

Mr. Seery moved to approve a special appropriation for a Certified Local Government Grant in the amount of \$9,650 from the Department of Economic and Community

Development to CNRE Fund 32 account 32-70-700-724-702 (Archaeological Reconnaissance Survey) and forward to the Board of Finance for approval. This will be to complete the funding for Phase II survey at the Samuel Smith property.

Note: This requires a Town Meeting.

Seconded by Ms. Hardy. Motion passed 6-0.

2e. Sign Call

MOTION (7)

Mr. Seery moved the following Call:

**TOWN OF EAST LYME  
NOTICE OF SPECIAL TOWN MEETING**

Notice is hereby given of a Special Town Meeting of the Town of East Lyme to be held on September 7, 2016 at 7:00 p.m. (E.D.T.) at the East Lyme Town Hall Upper Meeting Room for the following purposes:

1. Special Appropriation \$17,208.30 from the Capital Non Recurring Fund 32 account 32-60-120-100-002 to an account established titled "ICE Grapple Truck".
2. Special Appropriation -Historic Preservation Technical Assistance Grant \$9650 from the CT Trust for Historic Preservation to CNRE Fund 32 for Phase II Survey at the Samuel Smith property.
3. Special Appropriation Certified Local Government Grant in the amount of \$9650 from Dept. of Economic and Community Development to CNRE Fund 32 to complete funding for Phase II survey at Samuel Smith property.

Dated this 3<sup>rd</sup> of August, 2016.

Seconded by Ms. Hardy. Motion passed 6-0.

**2f. Approve Expenditure N. Parahus Acct. for up to \$3050 – COA**

MOTION (8)

Mr. Seery moved to approve an expenditure of up to \$3050 from the Nicholas Parahus Account for numerous items approved by the Commission on Aging.

Seconded by Ms. Cheeseman. Motion passed 6-0.

2g. Approve Expenditure N. Parahus Acct. for \$899 for a rack of folding chairs

MOTION (9)

Mr. Seery moved to approve an expenditure from the Nicholas Parahus Account in the amount of \$899 for a rack of folding chairs.

Seconded by Ms. Hardy. Motion passed 6-0.

2h. Fund non-Affiliated Longevity \$7650

Mr. Nickerson noted that at our June 15, 2016 meeting, as part of non-affiliated 2016/17 benefits package the Board voted to re-instate longevity payments because the town was scaling back on health benefits. Since this was done post budget process, a transfer into the various departments is necessary. He noted that the recommendation is to take this from the salary contingency account.

MOTION (10)

Mr. Seery moved to approve a transfer in the amount of \$7,650 from account 01-10-120-100-500 (Payroll Contingency) to the following accounts; and forward to the Board of Finance for approval

Department	Amount	Account #
Selectman	800	01-01-101-100-316
Building	500	01-01-104-100-316
Engineering	1,000	01-01-105-100-316
IT Management	700	01-01-109-100-316
Zoning	800	01-01-116-100-316
Planning	250	01-01-117-100-316
Finance	700	01-01-118-100-316
Public Works	700	01-30-317-100-316
Emergency Mgt	1,150	01-25-224-100-316
P & R	350	01-45-421-100-316
COA	700	01-40-418-100-316
	<b>\$7,650</b>	

Seconded by Mr. Salerno. Motion passed 6-0.

2i. Appointment – Ledge Light Health District

MOTION (11)

Ms. Hardy moved to re appoint F. Kent Sistare of 22 Chesterfield Road, East Lyme, CT to serve on the Board of Directors for Ledge Light Health District through January 6, 2020 and to appoint Susan Graham of 47 Oswegatchie Hills Road, Niantic, CT to serve on the Board of Directors of Ledge Light Health District through January 6, 2020.

Seconded by Ms. Cheeseman.

Ms. Cheeseman noted that Ms. Graham's resume was impressive.

Mr. Seery noted that he would not be voting on this item since his son works in a full time position at Ledge Light Health District.

Aye: Mr. Nickerson, Ms. Cheeseman, Mr. Salerno, Ms. Hardy, Mr. Cunningham.

Nay: None.

Abstain: Mr. Seery, Motion passed 5-0-1.

#### 4a. Communications

Mr. Nickerson read Ms. Price-Bekech's letter into the record noting that she would resign her position as Assessor effective August 31, 2016 in order to begin her retirement (identified as Attachment A).

#### 5a. Ex-Officio

Mr. Salerno noted that he attended the Inland Wetlands meeting where they heard a request for the release of a bond at 57 Walnut Hill Road. He noted that the work was not complete and they voted against the release. He added that they will be meeting for a review of their regulations. He also attended the Harbor Management meeting where they reviewed feedback received from DEEP about their Harbor Management Plan. He said that they have been told to make some changes and they were going to review these with the Town Attorney. He added that Mr. Londgregan is experiencing great success in his attempt to harvest oysters in the bay.

Ms. Hardy noted that she had attended the Commission on Aging meeting where they had discussed the two items for purchases from the Nicholas Parahus Account. She noted that her other Ex-Officio assignments do not meet in August.

Mr. Seery noted that the Parks and Recreation Commission did not meet. He added that he had chaired the Water and Sewer Commission meeting where they approved the assessments for the Park Place sewers. He added that on Thursday there was a

public informational meeting of Water and Sewer to discuss the potential sewerage of Saunders Point and surrounding areas. He said this is merely a fact finding meeting where the Commission is seeking public input. He stressed that there is no project as of yet.

Ms. Cheeseman attended the Planning Commission meeting where they reviewed and acted on two zoning referrals; one regarding a text amendment for public notice signs when a business is applying for an outside dining renewal it would not be necessary to post a sign. They found this consistent with the POCD. The second was a text amendment for 3.2 Farming – Bees which they found to be inconsistent with the POCD because the language of the text says it needs to be a farm and this would prevent people without a farm from having bees. She also noted that they discussed a municipal referral for the narrowing of Latimer Drive which was approved and with the suggestion that the spare space be utilized for a sidewalk.

Ms. Cheeseman stated that Charter Oak will be launching a grant program commencing on August 15<sup>th</sup> thru November 23<sup>rd</sup>, of \$100,000 in 100 days which could be given to local 501c3's. She noted that this would be a matching program and only open to Charter Oak members who wanted to donate to a 501c3 of their choice and that Charter Oak would match it. She urged support for the Children's Museum.

Mr. Cunningham attended the Waterford / East Lyme Shellfish Commission meeting on July 21<sup>st</sup>. He noted that Mr. Londregan wants to incubate some of the farmed shellfish in the River. He added that they reviewed their aquaculture policy. He added that there was also a discussion about a dangerous jelly fish but fortunately, there were none in our bay as yet. He also attended the Smith Harris House meeting where they discussed their upcoming fundraiser for August 14<sup>th</sup> which will be a motorcycle show and the Lions will be cooking the food.

#### 5b. First Selectman's Report

Mr. Nickerson commented about the great summer we have been experiencing and the great weather. He noted that at the next Parks and Recreation meeting on August 11<sup>th</sup> at 7:00 p.m. in the Olive Chendali Room at the ELLCC, there would be an opportunity for the public to come and offer input and suggestions for the beaches, etc. He noted that we had hired a new Animal Control Officer who will be an East Lyme employee and added that Waterford would be sharing the costs. He said that the East Lyme Regional Theater had performed the play "Hairspray" and had been very successful. He added that Eva Menden hosted a community discussion about race relations in our region on Friday night. He noted that Broadway Kids, a business in our town was producing their rendition of "Hairspray" at Mitchell College. He said he participated in the Annual Mike G. Golf Tournament and had a great time. He said as of August 4<sup>th</sup>, Society Road and Flanders Road to the Dean Road intersection would be paved and suggested avoiding this area if you could. He noted that Friday Night Music at Protek continues and is a fun event and that this Sunday starting at 7:30 a.m. at the Hole in the Wall, there will be a triathlon.

Ms. Cheeseman noted that there will be a food drive at the VFW with proceeds going to Care and Share from Saturday from 9-4. She urged everyone to bring in non perishable food items.

Ms. Hardy inquired about the buildings on Roxbury Road.

Mr. Nickerson responded that presently, they were doing a lead study, but there will be no buildings when we have our next meeting. He added that the Children's Museum was still looking for space to fabricate their exhibits.

Ms. Cheeseman passed on the thanks of the Children's Museum for being able to utilize the towns space for so long.

MOTION (12)

Ms. Hardy moved to adjourn the August 3, 2016 meeting of the East Lyme Board of Selectmen at 8:27 p.m.

Seconded by Mr. Salerno. Motion passed 6-0.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Darlene C. Stevens". The signature is fluid and cursive, with a large initial "D" and a distinct "C" before the last name.

Darlene C. Stevens, Recording Secretary

Attachment A

Donna Price-Bekech  
84 Hope Street  
Niantic, CT 06357  
860-739-9285

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JUL 25 2016

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July 21, 2016

First Selectman Mark C. Nickerson  
Town of East Lyme  
108 Pennsylvania Avenue  
Niantic, CT 06357

Dear Selectman Nickerson:

I am writing to inform you that effective August 31, 2016, I will resign my position as Assessor to begin retirement.

I would like to take this moment to thank the Town Administration for the many professional and personal development opportunities afforded to me during my thirteen years.

It has been a rewarding experience working with the management team over my career with the Town.

I am honored to have worked with an exceptional professional and knowledgeable assessment staff. Their support and friendship made my East Lyme tenure both enjoyable and successful.

During my remaining time, I am available to help and assist in any way to make the transition as smooth as possible.

Respectfully submitted,



cc: Board of Selectmen ✓  
Anna Johnson, Finance Director  
Human Resources

Lfa