

EAST LYME BOARD OF SELECTMEN
REGULAR MEETING MINUTES OF
April 6, 2016

PRESENT: Mark C. Nickerson
Holly Cheeseman
Marc Salerno
Rose Ann Hardy
Dan Cunningham
Kevin Seery

FILED IN EAST LYME
CONNECTICUT
APR 8 2016 AT 12:30 AM
EAST LYME TOWN CLERK

An Executive Session was held by the Board of Selectmen at 7pm; the Board invited Attorney O'Connell and Attorney Zamarka to attend as appropriate. The Executive Session adjourned at 7:40pm

1a. Mr. Nickerson called the regular meeting to order at 7:43pm and led the Pledge. Mr. Nickerson asked for a moment of silence in honor of the Guarraia Family.

1b. Additional Agenda & Consent Calendar Items

MOTION (1)

Mr. Seery moved to add Item 2c1. Sign Call – Special Town Meeting, Item 2d1. Appointment – Commission on Aging – John Donnelly III, and Item 2f1. Star Computers \$5,000 appropriation for IT Maintenance for the Police Department to the April 6, 2016 agenda.

Ms. Hardy seconded the motion. Motion passed 6-0.

1c. Delegations

Mr. Nickerson called for delegations.

Jennifer Murray, 7 Tabernacle Avenue said the Board of Education and Board of Finance have met several times on the same night and that they should each meet on separate nights to allow the Public to attend both.

Ms. Murray said no one in Town is aware of who was on the new School Plan besides Jeff Newton and Tim Hagen. She asked why no minutes exist and why the Public was not informed. She would like the membership released and to know the two Board of Finance and two Selectmen who were on the Committee.

Ms. Murray said in terms of the Capital Improvement Plan 5 million for a park is extreme and so is moving the central office when the Board of Education budget is being cut. She said that a two school plan should be put forward given State funding availability or the whole Plan should be put on hold.

Ms. Murray detailed the 1955 Town Meeting that says that Lillie B. Haynes needs to be used for educational purposes and how the land for Niantic Center School was taken by eminent domain. She said the Town took the property and asked how they can now re-appropriate it into something else. She said that transparency is needed and Boards need to stop pointing fingers at each other.

1d. Approval of Minutes, Public Hearing of March 7, 2016

Mr. Nickerson called for any corrections, changes or a motion on the March 7, 2016 Public Hearing Minutes.

MOTION (2)

Mr. Seery moved to approve the Public Hearing Minutes of March 7, 2016.
Ms. Cheeseman seconded the motion. Motion passed 6-0.

Approval of Minutes, Special Meeting of March 7, 2016

MOTION (3)

Mr. Seery moved to approve the Special Meeting Minutes of March 7, 2016.

Ms. Hardy said that page 2, Item 2b. Transfer to the P&R Accounts "they belong in" is unclear and asked if it should be rephrased. Ms. Cheeseman suggested "to properly account for past donations and put them into the P&R accounts to which they belong."

Mr. Nickerson seconded the motion.

Ms. Hardy also called for a correction on page 3; 2d. Discussion/CIP Program should say "Mr. Nickerson explained that they have a CIP committee *for* the FY 16/17 items" not "*and* the 16/17 items."

MOTION (4)

Mr. Seery moved to approve the Special Meeting of March 7, 2016 as amended.
Ms. Cheeseman seconded the motion. Motion passed 6-0.

1e. Consent Calendar

MOTION (5)

Mr. Seery moved to approve the Consent Calendar in the amount of \$6752.57 for the meeting of April 6, 2016.
Ms. Hardy seconded the motion. Motion passed 6-0.

Mr. Nickerson suggested shuffling the rest of tonight's agenda to accommodate the Department Heads here after hours.

2f1. Star Computers \$5,000 appropriation for IT Maintenance for the Police Department

Sgt. Macek explained that the Police Department is responsible for a \$5,000 umbrella contract with Star Computers which was not budgeted for; this will be rectified for the FY 17/18 budget.

MOTION (6)

Mr. Seery moved to approve the \$5,000 appropriation from the FY 15/16 Contingency Fund to cover the Police Department share of the umbrella contract with Star Computers.
Mr. Salerno seconded the motion. Motion passed 6-0.

2f. Special transfer in the amount of \$50,000 to cover Police Department Overtime

Mr. Nickerson explained the Police Department budget was bitten into when looking for cuts and the Police were asked to live with smaller amounts. We now have a permanent State Trooper to replace the three employed this year; this will allow us to have a better handle on this account going forward.

Mr. Nickerson noted that Sgt. Macek has stepped up and is very watchful of the budget. He said all Town events have to be considered so we budget for it.

Sgt. Macek detailed how the Police look for ways to minimize overtime.

Mr. Salerno asked if the \$50,000 would suffice to get them through the rest of the year. Sgt. Macek said that by controlling the overtime it would be sufficient.

Sgt. Macek said this has been a historic occurrence- it never seems to be budgeted for correctly. This is the first item to be cut because overinflated when in reality it covers vacation time, personal time and work injury as well as overtime.

MOTION (7)

Mr. Seery moved to approve a transfer in the amount of \$50,000 from account 01-01-120-200-500 (Contingency) to account 01-25-216-100-514 (Police Overtime) due to overtime being greater than the original budget and forward to the Board of Finance for approval.

Mr. Salerno seconded the motion. Motion passed 6-0.

2g. Special Appropriation \$5,888- Star Computers- Police Department

Mr. Nickerson explained that the money is needed for a new server.

Sgt. Macek detailed how they were originally quoted \$14,000 and Star Computers was able to get the cost down to \$5,888. He said the server is good for what we have now and allows for upgrades in the future.

MOTION (8)

Mr. Seery moved to appropriate and transfer \$5,888 from CNRE Fund 32 account 32-70-300-500-999 (Town-wide Projects) to an account to be established titled, "Server Police Arbitrator System" and forward to the Board of Finance for approval.

Mr. Salerno seconded the motion. Motion passed 6-0.

Mr. Nickerson thanked Sgt. Macek and Officer Comeau for all the hard work they do.

2c. Appropriation of \$54,984.37 to purchase a 2014 Volvo Mini Excavator

Joe Bragaw, Director of Public Works detailed the need for a mini excavator; the Highway Department, Parks & Rec and Water & Sewer all want to use the excavator. This equipment is ideal because it can get into smaller areas.

Mr. Bragaw said the Public Works budget was cut last year and despite this, they absorbed the high costs associated with Storm Juno and did not go over budget. FEMA has awarded the Town \$110,000 to assist with covering the cost of Juno and the funds are pretty much specific to Public Works. He is hoping to use a portion of the \$110,000 for this purchase.

Mr. Bragaw noted they rented the exact piece of machinery they want to buy and it's in great shape. It cost \$6,000 to rent and New London is willing to take that \$6,000 off the purchase price. He said they are essentially asking for FEMA money, not Town money.

Mr. Nickerson said we have established the need for this equipment by extensively renting it and using it last year.

MOTION (9)

Mr. Seery moved to approve an appropriation in the amount of up to \$54,984.37 to revenue account 01-04-400-406 (FEMA Storm Grant) and establish a capital expenditure account titled, "PWD – Mini Excavator for the purchase of a 2014 Volvo Mini Excavator for the Public Works and Parks and Recreation Departments and forward to the Board of Finance for approval. Source of funds is: FEMA Grant that the Town recently received for Blizzard Juno.

Note: If the Boards pass this request, it would require a Town Meeting

Ms. Hardy seconded the motion.

Ms. Cheeseman asked if we are financing the equipment and Mr. Bragaw said no. The Board discussed the length of the warranty.

Mr. Cunningham observed that if we didn't buy the excavator we would still be out the \$6,000+ rental fee.

Mr. Salerno said it's appropriate to use storm money towards this purchase.

Motion passed 6-0.

2c1. Sign Call – Special Town Meeting – 4/20/16

MOTION (10)

Mr. Seery moved to call a Special Town Meeting to be held on April 20, 2016 at the East Lyme Town Hall Upper Meeting Room at 7:00 p.m. to consider and take action on the following:

1. Appropriation of \$54,984.37 to purchase a 2014 Volvo Mini Excavator Dated at East Lyme, CT this 6th day of April, 2016.

Ms. Cheeseman seconded the motion. Motion passed 6-0.

2b. Request for additional funds Acct-117 Planning Commission – 412 PT Recording Secretary

Mr. Nickerson explained that a change in employment status from part-time to full-time, as well as the increase in the amount of meetings and the lengthy duration of said meetings has led to Planning Commission exceeding their clerical budget.

Mr. Nickerson noted for full disclosure that this evening's Recording Secretary Pro Tem is also the Recording Secretary for the Planning Commission.

MOTION (11)

Mr. Seery moved to approve a transfer in the amount of \$1,000 from account 01-01-120-200-500 (Contingency) account 01-01-117-100-412 (PT-Clerical Planning) due to the change in employment status of the Recording Secretary and forward to the Board of Finance for approval.

Mr. Cunningham seconded the motion. Motion passed 6-0.

2a. Review CIP

Mr. Nickerson noted that next year we will be moving to a ten year Capital Improvement Plan.

The Board discussed the CI Plan (attached) in depth with Anna Johnson, the Director of Finance and focused solely on the items for the next fiscal year.

Mr. Nickerson noted that everything is vulnerable due to large cuts made by the Board of Finance and many items will have to be postponed.

Ms. Johnson noted the \$5,000 for replacement of servers is a new item this year; we need to consider replacing servers every 5 to 6 years so we don't have the catastrophic crash we had last year.

Ms. Hardy observed we don't have anything budgeted for security cameras and asked if we should consider adding it. Mr. Nickerson suggested that \$10,000 be requested and Ms. Johnson said she would investigate whether this matter is LOCIP appropriate. Ms. Hardy said it's unfortunate to need them but necessary given to what's happening worldwide.

Mr. Nickerson said the Regional ACO Facility will be moved over one year. Ms. Hardy asked if something could be done temporarily without a great deal of investment given the sad state of our current facility. Mr. Nickerson said perhaps \$20,000 of the donation money could be used for this purpose. Mr. Seery is on the Animal Control Subcommittee and will discuss this with the committee when they meet.

The Board discussed the Purchase of Open Space Land (under Town-Wide Projects.)

Ms. Johnson said that we already have an open space fund and would recommend any funds for this purpose to this account. Mr. Nickerson said its good planning but we can't afford \$250,000 this year because of budget cuts.

The Board noted that this item has been a placeholder forever and discussed making the amount \$500,000 next year and if not used at that point, it would be increased to \$750,000 the following year and so forth.

MOTION (12)

Mr. Seery moved to approve the Capital Improvement Plan as adjusted by the Board of Selectmen in the related minutes. \$10,000 for Security Cameras has been added under Building Maintenance and the Thermal Imaging Camera has been changed from \$13,900 to \$7,000.

Ms. Cheeseman seconded the motion. Motion passed 6-0.

Ms. Johnson will update the CIP with the adjusted totals. Mr. Nickerson reminded the Board that the Plan will likely change again after the Board of Finance meeting.

The Board thanked Ms. Johnson for all of her hard work.

Ms. Hardy asked about budget reductions and if they would be consulted. Mr. Nickerson said he has authority to make the reductions himself but that he would be happy to consult with the Board for suggestions. A Special Meeting was scheduled for Tuesday April 12th, 2016 at 6p.m.

2d. Appointment – Inland Wetlands – Alternate – Kalajainen

Motion (13)

Mr. Seery moved to appoint Kim Kalajainen of 6 Catbird Lane, East Lyme, CT to serve as an alternate on the Inland Wetlands Commission through January 6, 2020.

Ms. Cheeseman seconded the motion. Motion passed 6-0.

2d1. Appointment – Commission on Aging – Donnelly

Motion (14)

Mr. Seery moved to appoint John Donnelly III of 38 Crescent Avenue Niantic, CT 06357 to serve on the Commission on Aging Commission through January 6, 2020.

Ms. Hardy seconded the motion. Motion passed 6-0.

2e. Fiscal Transfers

Motion (15)

Mr. Seery moved to ratify departmental transfers in the amount of \$49,948.56 processed for fiscal year end June 30, 2016 and to forward to the Board of Finance for approval.

Mr. Salerno seconded the motion. Motion passed 6-0.

2h. Discussion/Action- Increased Security Measures-Town Buildings

The Board discussed increasing security measures for Town Buildings and intends to explore every viable option available. Ms. Hardy emphasized her support of this matter.

5. Information and Reports

5a. Ex-Officio

Mr. Seery covered the Board of Education meeting for Ms. Hardy. The meeting consisted of a presentation by Jeff Newton on the School Program Plan and was followed by a lengthy discussion with the Public. Mr. Seery said he was very impressed with some members of the Public who imparted a vast

amount of information regarding food allergies and highlighted ways to avoid against incidents occurring.

Ms. Hardy had nothing to report.

Mr. Salerno had nothing to report.

Mr. Cunningham said the Smith Harris House is in need of volunteers on April 9th, 2016 from 9am to 12pm to spruce up the property.

Ms. Cheeseman said the Planning Commission meeting for last night was cancelled. She attended the Library meeting and they're doing a great job but she has nothing to report.

5b. First Selectman's Report

Mr. Nickerson said the Boardwalk is open and has resulted in pandemonium from the Public- people love it.

Mr. Nickerson said in addressing the concern expressed during delegations, he has to let the Superintendent speak for himself. The Board of Education charged Mr. Newton to find a school program they could work with. He utilized an Ad Hoc Committee which he is allowed to do, and they did not make any decisions or vote on anything.

After consulting with the Ad Hoc Committee Mr. Newton then went back to the Design Committee. The proposal went before the Board of Education and they decided on the Plan. The Board of Selectmen will vote yes or no, the Board of Finance will decide if it's affordable, and then referendum.

As for Lillie B Haynes, the property could be commercial or industrial but we have to ask ourselves if that is the use we want next to the Library, Senior Center, and Parks & Rec Complex.

Mr. Nickerson said we lost a hero in our community today when Maddie Guarraia passed away. He said he applauds this family's grace and we are all a little brokenhearted tonight.

6. Public Comment

Mr. Nickerson called for comments from the Public.

Jennifer Murray, 7 Tabernacle Avenue said that many parents spoke about their concerns at the Board of Education meeting, and that the Plan was driven by the 1955 Town Minutes. Residents have been given misinformation. She is disappointed the Capital Improvement Plan was changed to 34 million.

Ms. Murray said that Flanders School is consistently pushed aside and that is says nothing in the Minutes about charging Jeff Newton to find a new Plan; one Plan was presented at a meeting and by the very next meeting a new Plan existed. She detailed the poor condition of Flanders Schools noting the lack of ventilation and high heat in the cafeteria during the summer months.

Ms. Murray said the Selectmen discussed their own concern for their safety tonight but ignore the safety of 350 children. She said she has never been more disgusted to be an East Lyme resident.

7. Selectman's Response

Mr. Nickerson noted that in regards to the scheduling of meetings, it's impossible to schedule without some kind of conflict and Special Budget meetings happen around the same times every year; meetings would have to be held on Friday, Saturday and Sunday not to conflict.

MOTION (16)

Mr. Seery moved to adjourn the Board of Selectman meeting of April 6th, 2016 at 9:57pm.

Ms. Cheeseman seconded the motion. Motion passed 6-0.

Respectfully Submitted,



Brooke D. Stevens
Recording Secretary
Pro-Tem

Request for Board of Selectmen Action

TO: Board of Selectmen
FROM: Sgt. Michael K. Macek #18 ELPD
DATE: 03/29/2016
SUBJECT: Contingency Expenditure in the amount of \$5,000 Star Computers

Summary of Agenda Item:

This shortfall of monies is due to an agreed upon portion of the Annual Maintenance Contract with Star Computers. The police departments' share of that contract is \$5000. The money is needed to pay the overdue bill for our Annual Maintenance Contract to Star Computers for our in car and desktop computer systems. This was not budgeted for.

Note: Contingency balance net of Planning Comm \$1,000 request and Police Overtime \$50,000 request: \$64,577

Action Needed:

Move to approve the expenditure of five thousand dollars (\$5,000) from account 01-01-120-200-500 (Contingency) to pay the 2015/16 Police Department share of the Star Computers Contract and forward to the Board of Finance for approval. This was agreed upon during the 2015/16 budget process, however, not included in the Police Department Budget.

Attachments:

None

Prepared By: Sgt. Michael K. Macek #18 ELPD

<p>Selectmen's Agenda Item No. _____ Date:</p>

Request for Board of Selectmen Action

TO: Board of Selectmen
FROM: Sgt. Michael K. Macek #18 ELPD
DATE: 03/29/2016

SUBJECT:

Special transfer in the amount of \$50,000; Overtime 01-25-216-100-514

Summary of Agenda Item:

Money needed in overtime account to fill vacant shifts for remainder of the year. This account covers contractual obligations as well as shifts that would need to be filled for officers taking time off due to vacation, personal days; sick leave and injured officer leave. This account also covers officers who are taken off the schedule for mandated trainings.

The average monthly overtime expenditures through February 2016 have been \$27,815. Overtime for the last three months of the last five fiscal years is as follows: 6/30/15: \$58,291; 6/30/14: \$61,201; 6/30/13: \$52,050; 6/30/12: \$37,248 and 6/30/11: \$52,716. The average for the last three fiscal years is: \$57,180 and for the last five fiscal years is: \$53,201.

Note: Balance in Contingency after Planning Comm request is: \$115,577

Action Needed:

Move to approve a transfer in the amount of \$50,000 from account 01-01-120-200-500 (Contingency) to account 01-25-216-100-514 (Police Overtime) due to overtime being greater than original budget and forward to the Board of Finance for Approval.

Attachments:

None.

Prepared By: Sgt. Michael K. Macek #18 ELPD

Selectmen's Agenda Item No. <i>2.f.</i> Date: <i>4/6/16</i>

Request for Board of Selectmen Action

TO: Board of Selectmen
FROM: Sgt. Michael K. Macek #18 ELPD
DATE: 03/29/2016
SUBJECT: Special Appropriation in the amount of \$5,888 Star Computers

Summary of Agenda Item:

The money is needed to pay for a new server, related equipment and installation within the department for the Arbitrator in-car camera system. The current server is outdated and not working. The server is needed to upload and store audio/video from the in-car camera systems. Currently the SD cards in the cars are filling up and unable to upload to the current server. Officers are unable to upload and create CD's for court. The video that is uploaded contains evidentiary value that is needed for court cases. This is a critical public safety system we must keep operational.

Action Needed:

Move to appropriate and transfer \$5,888 from CNRE Fund 32 account 32-70-300-500-999 (Town-wide Projects) to an account to be established titled, "Server Police Arbitrator System" and forward to the Board of Finance for approval.

Attachments:

Quote # 2307 from Star Computers for PowerEdge T330 Server-Camera Server, with Windows Server 2012 Standard, USB 3.0 Media Card Reader and Installation

Prepared By: Sgt. Michael K. Macek #18 ELPD

Selectmen's Agenda Item No. 29. Date: 4/6/16
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STAR

complex technology...simple solution

P.O. Box 618
 Niantic, CT 06357
 860-691-0044 fax 877-890-0014
 www.starcomputers.com

Quote

DATE	QUOTE NO.
2/23/2016	2307

NAME / ADDRESS

East Lyme Town Hall
 Attn: Accounts Payable
 PO Box 519
 Niantic, CT 06357

DESCRIPTION	QTY	P.O. NO.	TERMS	REP
			Due on receipt	DWB
		COST	TOTAL	
PowerEdge T330 Server - Camera Server Intel® Xeon® E3-1240 v5 3.5GHz, 8M cache, 4C/8T, turbo (80W) 32GB UDIMM,2133MT/s,ECC Memory RAID 1, H330/H730 for SAS/SATA PERC H730 RAID Controller, 1GB NV Cache 2 x 2TB 7.2K RPM SATA 6Gbps 3.5in Hot-plug Hard Drives (2TB Usable Space) 1GBE Dual Port NIC DVD+/-RW, SATA, Internal Single, Cabled Power Supply, 350W NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cor Windows Server® 2012R2,Standard 5 Years Basic Hardware Warranty	1	3,678.00	3,678.00	
Windows Server 2012 Standard	1	770.00	770.00	
USB 3.0 Media Card Reader	1	40.00	40.00	
Installation - Configure and install server for Arbitrator camera system - Install MS SQL server		1,400.00	1,400.00	
All Hardware Orders Require a 50% Deposit at Time of Order. Balance of Hardware and Service to be Paid Upon Completion. Signature and date of acceptance:		(0.00)	\$0.00	
		TOTAL	\$5,888.00	

Request for Board of Selectmen Action

TO: Board of Selectmen
FROM: Joe Bragaw – Director of Public Works
DATE: 3-30-16

SUBJECT: Appropriation of \$54,984.37 to purchase a 2014 Volvo Mini Excavator

Summary of Agenda Item:

The Highway and Parks and Recreation Departments along with the Water Department have been in need of a mini-excavator for the last few years to help them be more efficient in their field operations. In last FY 15-16's vehicle acquisition program, we had proposed splitting the cost of a mini excavator and trailer among the three departments; however, it was cut from the budget. Many times our backhoe is too big for the area that we are working in so the mini excavator would be much more appropriate for the job. Last fall we rented a 2014 Volvo mini excavator that helped perform some of the site work for the installation of the new salt dome and fuel tanks at the Field Services building. That mini excavator was also used for some water main work for the Water Department. Our equipment operators were very impressed with the equipments ease of use and effectiveness. The vendor, Tyler Equipment has given us a quote of \$63,400 for the mini excavator. Additionally, they have offered to take off last fall's rental cost of \$6,600 off of the total price so we can get this piece of equipment for \$57,210.

To pay for the mini excavator, we would like to use some of the funds that the Town received from FEMA as part of Blizzard Juno which occurred on January 26, 2015. The blizzard happened during last fiscal year (FY 14-15) while the Highway and Water Departments did not go over budget for the fiscal year. The Highway Departments share of the FEMA funds was \$79,526.15 while the Water Department's share was \$2,225.63. The Water and Sewer Commission have already authorized the Water Department's share towards this purchase which would leave the Town's portion as \$54,984.37. This would still leave the Town with \$24,541.78 of the FEMA funds after the purchase.

The purchase of this equipment using FEMA funds would allow all of these Departments to have a flexible and dependable piece of equipment while not having to run it through the vehicle acquisition program whereby incurring cost to the Town over the next five years. We respectfully request that the Board of Selectman and Finance approve of this request.

Action Needed:

Move to approve an appropriation in the amount of \$54,984.37 to revenue account 01-04-400-406 (FEMA Storm Grant) and establish a capital expenditure account titled, "PWD – Mini Excavator for the purchase of a 2014 Volvo Mini Excavator for the Public Works and Parks and Recreation Departments and forward to the Board of Finance for approval. Source of funds is: FEMA Grant that the Town recently received for Blizzard Juno.

Note: If the Boards pass this request, it would require a Town Meeting

Attachments: Quote from Tyler Equipment Corporation
Detailed Breakdown of FEMA funds from Blizzard Juno

Item 2.C.
BOS 4.6.16

Severe Storm Juno 2015 Storm Summary Town of East Lyme 3/14/2016 DR4213-CT
 Category 'B' - Emergency Protective Measures Project Worksheet #180

Project Description	Direct				FEMA PW		Federal Share \$	Federal Share 25% town Share
	Labor 9007	Equipment 9008	Contract 9001	Material 9009	Administrative Costs 9901	Project Amount Granted Total		
Emergency Operations Center / Shelter	\$ 3,387.91	\$ 39.00	\$	\$ 370.93	\$ 282.48	\$ 4,080.32	\$ 3,060.24	\$ 1,020.08
Police Department	\$ 6,344.58	\$ 2,807.19	\$	\$ 340.42	\$ 259.92	\$ 9,752.11	\$ 7,314.08	\$ 2,438.03
Fire Department (Flanders)	\$ 2,748.82	\$	\$	\$	\$ 48.04	\$ 2,796.86	\$ 2,097.65	\$ 699.22
Fire Department (Nantic)	\$ 4,213.35	\$ 120.00	\$	\$ 704.59	\$ 93.48	\$ 5,131.42	\$ 3,848.57	\$ 1,282.86
Water Department	\$ 427.94	\$ 2,137.13	\$	\$ 402.44	\$	\$ 2,967.51	\$ 2,225.63	\$ 741.88
Sewer Department	\$ 1,658.59	\$ 2,375.44	\$	\$	\$	\$ 4,034.03	\$ 3,025.52	\$ 1,008.51
Highway Department	\$ 22,328.62	\$ 41,981.49	\$ 2,187.50	\$ 36,752.50	\$ 2,774.75	\$ 106,034.86	\$ 79,526.15	\$ 26,508.72
Total	\$ 41,109.81	\$ 49,460.25	\$ 2,187.50	\$ 38,580.88	\$ 3,458.67	\$ 134,797.11	\$ 101,097.83	\$ 33,699.28

57,210 Cost of Mini-ERC.
 - 2,225.63 ← WITHN DOTT COST SHARE
 → 54,981.37
 TOWN COST SHARE



QUOTE

Customer: <i>Tn of East Lyme 8 Capitol Drive East Lyme, Ct. 06333</i>	Date <i>March 15, 2016</i> Sales Rep <i>Jon Grant</i> Cust Phone Cust Fax
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DESCRIPTION OF EQUIPMENT
(Include Attachments)

Inventory #	YEAR	MAKE	MODEL	PRODUCT TYPE	SERIAL #	HOURS	PRICE
EQ14202	2014	Volvo	EC55C	Excavator	113160	6	\$ 63,400.00
							\$ (6,600.00)
<i>Nov. & Dec. 2015 Paid Rental Applied 100%</i>							\$ -
<i>12mo Factory Warranty, Expires 10/12/16</i>							\$ 410.00
<i>24mo/2500 HR Premier Warranty, Expires 10/13/17 or 2500 hrs.</i>							\$ -
<i>Lifetime Frame, Boom & Arm Warranty</i>							\$ -
TOTAL SELLING PRICE							\$ 57,210.00

Machine Details and Specifications
<i>Boom, offset</i>
<i>Arm, 63"</i>
<i>76" Angle Dozer blade</i>
<i>16" Rubber Tracks</i>
<i>Cab, fixed window, Rops & Tops</i>
<i>Pilot controls</i>
<i>Heat & A/C</i>
<i>X1 hydraulics</i>
<i>S7 Hyd. Coupler</i>
<i>S7 24' Bucket</i>

TRADE-INS	\$ -
S/N	
LESS RENT CREDIT	\$ -
NET SELLING PRICE	\$ 57,210.00
CT SALES TAX <i>0.00% Plus</i>	\$ -
MA SALES TAX <i>0.00% Plus</i>	\$ -
TOTAL INVOICE AMOUNT	\$ 57,210.00
CASH DEPOSIT	\$ -
AMOUNT FINANCED	\$ 57,210.00
ADD PAYOFF ON TRADE IN OWNED	\$ -
FEES	\$ -
TOTAL AMOUNT FINANCED	\$ 57,210.00

Financing Information
FINANCE COMPANY
FINANCE RATE:
YEARS:

WARRANTY: USED EQUIPMENT IS PURCHASED .
AS IS UNLESS OTHERWISE STATED BELOW.

COMMENTS
QUOTE VOID AFTER 30 DAYS
SUBJECT TO PRIOR SALE

Buyer agrees to purchase the above described equipment from seller at the prices set forth above and on the terms set forth on the front and reverse sides hereof.
Buyer grants seller a security interest in the above described equipment until payment thereof has been made in full. For additional terms which are incorporated herein, see reverse side of this security agreement.

CUSTOMER'S SIGNATURE _____ DATE _____

SALES SUPPORT _____

Request for Board of Selectmen

TO: Board of Selectmen
FROM: Gary A. Goeschel II, Director of Planning
DATE: March 9, 2016
SUBJECT: Request for additional funds Acct-117 Planning Commission – 412 PT Recording Secretary

Summary of Agenda Item:

Due to the change in employment status from part-time to full time, the Planning Commission's recording secretary, had to be compensated at an overtime rate. As such, I do not have the resources within the department budget to cover the shortfall.

Contingency Account Balance: \$116,577

Action Needed:

Move to approve a transfer in the amount of \$1,000 from account 01-01-120-200-500 (Contingency) to account 01-01-117-100-412 (PT-Clerical Planning) due to the change in employment status of the Recording Secretary and forward to the Board of Finance for approval.

Attachments:

None.

Prepared By:

BoS Agenda Item No. <i>Z.B.</i> Date: <i>4/6/16</i>

Town of East Lyme
 Long Range Capital Plan
 Department Requests
 March 7, 2016 Draft CIP to BOS
 Z:\C:\P\2016-17\LongRange\16-17CIP_R4\13-7-16

- Justification Ratings:
1. Essential for the provision of public health and safety.
 2. Required by State and Federal regulations.
 3. Required to maintain current levels of service/infrastructure.
 4. Funded previously by outside sources.
 5. Enhance or make more efficient provision of current level of service.
 6. Provide additional services.

DEPT.	#	ASSESSOR	2016/17 Justification	2016/17 PLAN	2017/18 PLAN	2018/19 PLAN	2019/20 PLAN	2020/21 PLAN	TOTAL REQUEST
	102	Revaluation (Full physical revaluation est cost \$427,000) est commencement date 7/2020	2	106,750 \$106,750	106,750 \$106,750	106,750 \$106,750	106,750 \$106,750	0	\$427,000 \$427,000
	103	TAX COLLECTOR Folding/Mailing Machine (Coordinate w/MW&S)	5	\$0	\$13,051	\$13,051	\$13,051	\$13,051	\$52,204 \$52,204
	105	ENGINEERING CNRE (CAD Software & Survey Equipment) GF to CNRE	3	5,000 \$5,000	5,000 \$5,000	5,000 \$5,000	5,000 \$5,000	5,000 \$5,000	\$25,000 \$25,000
	109	INFORMATION TECHNOLOGY Computer Equipment Town-wide department replacement of computers New Phone System (est \$45,000) Town-wide replacement of servers Total	3 5 3	10,000 3,272 5,000 \$18,272	10,000 9,572 5,000 \$24,572	10,000 9,572 5,000 \$24,572	10,000 9,572 5,000 \$24,572	10,000 9,572 5,000 \$24,572	\$50,000 \$41,560 \$25,000 \$116,560
	110	REGISTRARS Laptop Computers for Electronic Voting Check-in		\$0	\$0	7,650 \$7,650	\$0	\$0	\$7,650 \$7,650
	113	BUILDING MAINTENANCE Security Cameras (Various Town Bldgs Town Hall, ELCC) ELPD Secure Transaction Window Replacing Cooling Tower at ELCC Various Town-wide Parking Lots - Replace PD Parking Lot Various Town-wide Parking Lots - Replace NFD Parking Lot Various Town-wide Parking Lots - Seal Town Hall Parking Lot Electric folding doors at ELCC HVAC Pump Replacement - Town-wide Various Town-wide Roof Replacement Police Department Sallie Port Probate Heating System Upgrade Total	3 5 5 5 5 5 3 3 5	16,000 20,000 40,000 10,000 0 37,000 50,000 20,000 \$193,000	30,000 66,000 60,000 37,000 50,000 75,000 \$317,000	30,000 30,000 37,000 50,000 \$117,000	30,000 30,000 37,000 50,000 \$117,000	30,000 37,000 50,000 \$117,000	0 16,000 140,000 65,000 40,000 10,000 60,000 185,000 250,000 75,000 20,000 \$845,000
	117	PLANNING GIS Upgrade (speak with Gary Geoschel)		7,500		55,200			62,700

Town of East Lyme
 Long Range Capital Plan
 Department Requests
 March 7, 2016 Draft CIP to BOS
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DEPT. #	2016/17 Justification	2016/17 PLAN	2017/18 PLAN	2018/19 PLAN	2019/20 PLAN	2020/21 PLAN	TOTAL REQUEST		
118	FINANCE DEPARTMENT Accounting Software (obtain updated quote)	5	\$7,500	\$0	\$55,200	\$0	\$62,700		
			\$0	\$45,000	\$45,000	\$45,000	\$0	\$135,000	
136	HARBOR MANAGEMENT East Lyme Harbor Management Plan		\$0	\$0	\$0	\$0	\$0		
			\$0	\$0	\$0	\$0	\$0	\$0	
216	POLICE DEPARTMENT Police Station (2) Vehicles: Patrol (\$36,500 each) Replace EL 108 & 112 Vehicle: Detective (\$28,000 each) Reduced 2015/16 Replace Vehicle Laptops (TuffBooks) Radios 17 Portable/5 Mobile (if we remain Trooper town) New Weapons 28 @ \$270 & holsters @ \$127 (life expectancy) Video System for prisoner confessions Equipment for above noted 2016/17 Vehicles (CNRE Funds) Committed Acquisition Payments Vehicles	3	15,527	15,527	15,527	15,527	7,000,000	7,000,000	
		3/5?	5,955	5,955	5,955	5,955	15,527	77,635	
			15,000	20,000	20,000	20,000	5,955	29,775	
			20,000	20,000	20,000	20,000	5,955	15,000	
			18,063	18,063	18,063	18,063	18,063	80,000	
		Funding? 2/5	12,000	12,000	12,000	12,000	12,000	18,063	
			40,000	40,000	40,000	40,000	40,000	40,000	
			71,925	54,839	32,700	17,326	1,216	178,006	
			\$198,470	\$96,321	\$74,182	\$58,808	\$7,022,698	\$7,450,479	
		217	NIANTIC FIRE DEPARTMENT Fire Chief Vehicle Scott Air Paks (Acquisition) 1995 Rescue Truck Chassis B-17 (20 yrs) 1995 Rescue Truck Chassis B-17 (20 yrs) (Ambulance) Turn-out Gear 5-partial @ \$2,200 each New Station		6,612	6,612	551	0	0
	40,188			40,188	40,188	6,698	0	127,261	
									0
									0
218	FLANDERS FIRE DEPARTMENT 1993 3D 1500 Gallon Tanker/Pumper 1995 3D 1000 Gallon Pumper Thermal Imaging Camera Scott Air Paks (Acquisition) Turn-out Gear 4-full sets @ \$2,700 each		\$46,800	\$46,800	\$40,739	\$4,006,698	\$0	\$4,141,036	
			\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	
			\$13,900	\$13,900	\$13,900	\$13,900	\$13,900	\$13,900	
		1/3	\$10,800	\$10,800	\$10,800	\$10,800	\$10,800	\$54,000	
	Check Price	\$1,032,676	\$26,494	\$31,313	\$38,346	\$45,927	\$1,174,756		

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DEPT. #	2016/17 Justification	2016/17 PLAN	2017/18 PLAN	2018/19 PLAN	2019/20 PLAN	2020/21 PLAN	TOTAL REQUEST	
224 EMERGENCY MANAGEMENT	Radio System - New Antenna & Simulcast all System Antennas	44,313	44,313	44,313			132,939	
	(2) Scott Air Paks with spare bottle (\$18,000 acquisition)	3,821	3,821	3,821	3,821	3,821	19,105	
	New Carpeting (building maintenance?)	12,000					12,000	
	Replace Deputy Fire Marshal Vehicle	?					0	
	Vehicle Acquisition - FM New	7,336	7,336	612	0	0	15,284	
		\$67,470	\$55,470	\$48,746	\$3,821	\$3,821	\$179,328	
226 ANIMAL CONTROL (ACO)	Vehicle	0					0	
	Vehicle and Equipment Regional ACO Facility (Montville)	150,000					150,000	
		\$150,000					\$150,000	
317 PUBLIC WORKS	Vehicle Acquisition Program	329,196	209,760	113,215	75,049	5,735	732,954	
	Vehicles/Equipment 2016/17 per plan (\$745,000)	152,721	152,721	152,721	152,721	152,721	763,605	
	Equipment for Vehicles/Equipment noted above CNRE Funds						0	
	MSW/Recycling Carts (approximately 150 new/year)	12,000	12,000	12,000	12,000	12,000	60,000	
	Snow Plows	0	7,500	0	8,000	0	15,500	
	Sidewalk Repair	25,000	50,000	50,000	50,000	50,000	225,000	
	Sidewalk Construction (Gorton Pond along Route 161)						500,000	
	Improve road infrastructure existing Town roads	900,000	900,000	900,000	900,000	900,000	4,500,000	
	Maintenance of Town owned Dams (LoCIP)	10,000	10,000	10,000	10,000	10,000	50,000	
	Demolish 8 Roxbury Road (LoCIP)	500,000						50,000
	Reconstruct Bush Hill Neighborhood	720,000						720,000
			\$2,198,917	\$1,341,981	\$1,237,936	\$1,457,770	\$1,380,456	\$7,617,059
418 Commission on Aging	Vehicle Replacement (2 - 12 passenger busses) Acquisition	11,487					11,487	
	ELCC Expansion	\$11,487	\$0	\$0	\$0	\$0	\$11,487	
420 LIBRARY	Library Expansion Project	\$0	\$0	\$0	\$0	\$0	\$0	
		\$0	\$0	\$0	\$0	\$0	\$0	
421 PARKS & RECREATION	Club Park Restrooms	500,000					500,000	
	Athletic Field Development/ Roxbury Road Park/Turf Field			5,000,000			5,000,000	

Town of East Lyme

Long Range Capital Plan
Department Requests

March 7, 2016 Draft CIP to Bos

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DEPT. #	2016/17 Justification	2016/17 PLAN	2017/18 PLAN	2018/19 PLAN	2019/20 PLAN	2020/21 PLAN	TOTAL REQUEST
Basketball Court Renovation Perez Park	3						100,000
McCooks - Bandshelter Amphitheater	5	50,000					50,000
McCooks - Picnic Pavilion/walkway replacement	3						100,000
Bridlebrook - new roof rest room building (Bldg Maint CNRE)	Cost?	48,343	39,089	8,814	100,000		100,000
Replace Vehicles Acquisition Program	3	13,026	13,026	13,026	15,000		15,000
Vehicles/Equipment 2016/17 per plan (\$92,000)	3				1,038		97,285
Playscape - McCooks PH III	3				13,026		65,130
Dog Park	5			10,000			30,000
		\$611,369	\$52,115	\$5,161,840	\$129,064	\$13,026	\$5,987,415
Town-wide Projects							
CNRE Town Projects		50,000	100,000	100,000	100,000	100,000	450,000
Architecture/Town Buildings (Planning for plan w/schools)		45,000					45,000
Purchase Open Space Land		250,000	250,000	250,000	250,000	250,000	1,250,000
224 Main Street		250,000					0
HIW Parking Expansion			200,000				200,000
Dredging - Transient Mooring - Niantic River			302,250	302,250			604,500
		\$345,000	\$852,250	\$652,250	\$350,000	\$350,000	\$2,549,500
TOTAL, TOWN GOVERNMENT REQUESTS		\$4,992,711	\$2,982,804	\$7,621,228	\$6,355,881	\$8,975,551	\$23,802,111
999 EDUCATION							
BOE Acquisition Program (vehicle, telephone, MIS eq)	Pricing	246,027	178,326	128,662	74,988	5,418	633,419
Small Truck/Van (determine need) CNRE Funds	Pricing						0
District Wide Technology Plan 2016/17 est	3	48,000	48,000	48,000	48,000	48,000	240,000
Central Office ADA Ramp			100,000				100,000
Central Office Energy-Windows			90,000				90,000
ELHS Other - Gym Spankier System			270,000				270,000
Elementary School Proposed Construction Engineering Design		1,300,000					1,300,000
Elementary School Proposed Construction (initial bonding)					60,000,000		60,000,000
TOTAL, BOARD OF EDUCATION REQUESTS		\$1,594,027	\$686,326	\$176,662	\$60,122,988	\$53,418	\$62,633,419
TOTAL TOWN & EDUCATION REQUESTS		\$6,586,737	\$3,669,130	\$7,797,890	\$66,478,868	\$9,028,969	\$93,561,594

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DEPT. #	2016/17 Justification	2016/17 PLAN	2017/18 PLAN	2018/19 PLAN	2019/20 PLAN	2020/21 PLAN	TOTAL REQUEST
FUNDING SOURCES:							
TOWN		\$922,961	\$716,804	\$755,228	\$542,131	\$288,551	3,225,674
BOE		\$294,027	\$226,326	\$176,662	\$122,988	\$53,418	873,419
Grants		500,000	0	0	0	0	500,000
Bonds & Notes		4,320,000	2,112,250	6,452,250	65,400,000	8,400,000	86,684,500
Capital & Nonrecurring Fund		358,750	403,750	403,750	403,750	277,000	1,847,000
Capital & Nonrecurring Fund (LocIP)		171,000	210,000	10,000	10,000	10,000	411,000
Other Funds		20,000	0	0	0	0	20,000
TOTAL FUNDING REQUIRED		\$6,586,737	\$3,669,130	\$7,797,890	\$66,478,868	\$9,028,969	\$93,561,594
		\$0	\$0	\$0	\$0	\$0	\$0

Note:
 Items to be added
 20/20 Building Improvements

Agenda Item No 2.e
Request for Board of Selectmen Action

TO: Board of Selectmen
FROM: Mark C. Nickerson, First Selectman
DATE: March 31, 2016
SUBJECT: Fiscal Year Transfers made within departmental budgets

Summary of Agenda Item:

Various transfers within departmental budgets have been necessary for various reasons. Attached is the documentation for transfers made for a total amount of \$49,948.56 information presented includes: from account number, description of the budget line item, amount – to account number, description of the budget line item, amount.

These requests are forwarded to you in accordance with section 6.3.4 of the charter.

Action Needed:

A motion to ratify departmental transfers in the amount of \$49,948.56 processed for fiscal year end June 30, 2016 and to forward to the Board of Finance for approval.

Attachments:

Supporting Documentation for departmental transfers

Prepared By: Anna M. Johnson, Finance Director

