

**EAST LYME BOARD OF FINANCE  
SPECIAL MEETING MINUTES  
AFTER PUBLIC HEARING  
Monday, APRIL 25th, 2016**

Members In Attendance: Steve Harney, Chairman  
Lisa Picarazzi, Secretary  
Camille Alberti  
Beth Hogan  
Jason Pazzaglia  
William Weber

FILED IN EAST LYME  
CONNECTICUT  
APR 26 2016 AT 12:05 PM  
Caitlin Salvo, Clerk  
EAST LYME TOWN CLERK

Also In Attendance: Mark Nickerson, First Selectman  
Jeff Newton, Superintendent of Schools  
Tim Hagen, Chairman, Board of Ed  
Anna Johnson, Finance Director

Absent: No One

**A. Call Special Meeting to Order**

Chairman Harney called this Special Meeting of the East Lyme Board of Finance to order at 9:45 PM after the previously scheduled Public Hearing on the Proposed FY16/17 Budget.

**B. Deliberations & Action to Send Proposed FY 15-16 Budget to Town Meeting on May 9, 2016**

Mr. Harney said that they had just completed the Public Hearing process and heard comments. He asked for comments from the Board members on how they would like to proceed with the proposed budget.

Ms. Picarazzi asked if there were any updates on changes from the State.

Mr. Nickerson said that he had not heard anything further and if the State makes more cuts, they will have to deal with that later.

Ms. Johnson said that at Town Meeting that they could only reduce the budget, they cannot increase it.

Ms. Alberti said that from what she heard that she would be a proponent of moving the budget forward as it stands.

Ms. Hogan said that she would agree with Ms. Alberti and she would not change the proposed budget.

Ms. Picarazzi agreed.

**\*\*MOTION (1)**

Ms. Alberti moved to forward to the Annual Town Meeting on May 9, 2016 the FY 2016/2017 budget as proposed.

Ms. Picarazzi seconded the motion.

Discussion followed on what they could or could not do at Town Meeting. With the budget going to referendum by Charter; they would have to send the budget as moved here to referendum and if future cuts come down from the State they would potentially have to raise the mil rate to cover.

Ms. Johnson noted that the fund balance would not be able to cover any large cuts or reductions that come to them from the State to this budget.

Mr. Harney called for a vote on the motion.

Vote: 6 – 0 – 0. Motion passed.

**C. Discussion & Possible Action on the Capital Improvement Plan**

Mr. Harney noted that the year that they are really concerned with here is the FY 2016/2017 year and that the others that are projected out for five years are at this point in time, place holders. What happens in future budget years will determine how the future years will be able to be funded.

Ms. Picarazzi asked if the cuts that were made are reflected in the current CIP that they have.

Ms. Johnson said yes.

Mr. Harney asked if they were ready to make a motion.

**\*\*MOTION (2)**

Ms. Picarazzi moved to forward to Town Meeting on May 9, 2016 the FY 2016/2017 CIP as presented at public hearing.

Ms. Alberti seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

**D. Public Discussion**

Mr. Harney called for Public Discussion.

Ron Rando, 194 Boston Post Road said that for 2017 Obamacare is projecting a 75% increase in the cost of their insurance premiums. He noted that Franklin D. Roosevelt had said that one of the worst things that you could do was to unionize State workers. He thanked the ladies on the Board for thinking about the other people who live in this Town and not just the education system – he has said for years that it will come back around to bite us and that time is coming soon. We are in a serious state as this State is bankrupt. He lastly noted that his son is in the moving business and told him that for every family moving into this State there are 12 that are moving out. They should all be thinking about everyone in this Town.

Mike Schulz, Lovers Lane said that he read that the predicted indebtedness of everyone is at \$100,000 per person now.

**E. Board Comments**

Mr. Harney thanked everyone for all of their hard work. He said that he feels that everyone on the Board shares the sentiments of the comments made by Ms. Alberti and Ms. Picarazzi.

The Annual Town Meeting on the budget is Monday, May 9, 2016 at 7 PM in the High School Auditorium.

**F. Adjournment**

**\*\*MOTION (3)**

Ms. Picarazzi moved to adjourn this Special Meeting of the East Lyme Board of Finance at 10:04 PM.

Mr. Weber seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,  
Recording Secretary

# Board of Finance Proposed Budget Compared to Prior Years



Expenditures	Expended 2014-2015	Appropriated 2015-2016	Proposed 2016-2017	% Increase Decrease
Total General Government	\$15,899,593	\$16,694,937	\$17,457,466	4.57%
Debt Service	4,841,133	5,317,606	5,253,353	-1.21%
Education	42,797,407	44,033,080	45,484,605	3.30%
Capital Outlay / Equipment	1,078,109	1,099,705	1,048,602	-4.65%
<b>Total Expenditures</b>	<b>\$64,616,242</b>	<b>\$67,145,328</b>	<b>\$69,244,026</b>	<b>3.13%</b>



Attachment Bot  
Spec. msg. 4/25/16

Town of East Lyme  
 Long Range Capital Plan  
 Department Requests  
 April 25, 2016 Draft CIP PH  
 Z:\CIP\2016-17\LongRange16-17CIP.xls#4-25-16

Includes 4/4/2016 Bof \$276,000 Items

- Justification Ratings:
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DEPT. #	Justification	2016/17 PLAN	2017/18 PLAN	2018/19 PLAN	2019/20 PLAN	2020/21 PLAN	TOTAL REQUEST
102	<b>ASSESSOR</b> Revaluation (Full physical revaluation est cost \$427,000) est commencement date 7/2020	80,000	106,750	106,750	106,750	0	\$400,250
		\$80,000	\$106,750	\$106,750	\$106,750	\$0	\$400,250
103	<b>TAX COLLECTOR</b> Folding/Mailing Machine (Coordinate WW&S)	\$0	\$13,051	\$13,051	\$13,051	\$13,051	\$52,204
		\$0	\$13,051	\$13,051	\$13,051	\$13,051	\$52,204
105	<b>ENGINEERING</b> CNRE (CAD Software & Survey Equipment) GF to CNRE	0	5,000	5,000	5,000	5,000	\$20,000
		\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$20,000
109	<b>INFORMATION TECHNOLOGY</b> Computer Equipment	10,000	10,000	10,000	10,000	10,000	\$50,000
		3,272	9,572	9,572	9,572	9,572	\$41,560
		5,000	5,000	5,000	5,000	5,000	\$25,000
		\$18,272	\$24,572	\$24,572	\$24,572	\$24,572	\$116,560
110	<b>REGISTRARS</b> Laptop Computers for Electronic Voting Check-in	\$0	\$0	7,650	\$0	\$0	\$7,650
		\$0	\$0	\$7,650	\$0	\$0	\$7,650
113	<b>BUILDING MAINTENANCE</b> Security Cameras (Various Town Bldgs Town Hall, ELCC) ELPD Secure Transaction Window Replacing Cooling Tower at ELCC Various Town-wide Parking Lots - Replace PD Parking Lot Various Town-wide Parking Lots - Replace NFD Parking Lot Various Town-wide Parking Lots - Seal Town Hall Parking Lot Electric folding doors at ELCC HVAC Pump Replacement - Town-wide Various Town-wide Roof Replacement Police Department Sallie Port Probate Hearing System Upgrade Total	10,000	30,000	30,000	30,000	30,000	10,000
		16,000	30,000	30,000	30,000	30,000	16,000
		20,000	65,000	30,000	30,000	30,000	140,000
		40,000	65,000	30,000	30,000	30,000	65,000
		10,000	60,000	37,000	37,000	37,000	40,000
		0	37,000	37,000	37,000	37,000	10,000
		10,000	37,000	37,000	37,000	37,000	60,000
		25,000	50,000	50,000	50,000	50,000	158,000
		25,000	75,000	50,000	50,000	50,000	225,000
		20,000	75,000	75,000	75,000	75,000	75,000
		20,000	75,000	75,000	75,000	75,000	75,000
117	<b>PLANNING</b> GIS Upgrade (speak with Gary Geoschel)	\$151,000	\$317,000	\$117,000	\$117,000	\$117,000	\$819,000
		7,500	7,500	55,200	55,200	55,200	62,700

Attachment

Box

Spec. MTS.

4/25/16

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4/25/2016

**Town of East Lyme**  
**Long Range Capital Plan**  
**Department Requests**  
**April 25, 2016 Draft CIP PH**  
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Includes 4/4/2016 Bof \$275,000 Items

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<b>118 FINANCE DEPARTMENT</b> Accounting Software (obtain updated quote)	5	\$7,500	\$0	\$55,200	\$0	\$0	\$62,700
		\$0	\$45,000	\$45,000	\$45,000	\$0	\$135,000
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
<b>136 HARBOR MANAGEMENT</b> East Lyme Harbor Management Plan		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
<b>216 POLICE DEPARTMENT</b> Police Station	3	7,764	15,527	15,527	15,527	7,000,000	7,000,000
	3/5?	0	0	0	0	15,527	69,872
		15,000	20,000	20,000	20,000	0	15,000
		0	20,000	20,000	20,000	0	60,000
		18,063	12,000	20,000	17,326	1,216	18,063
<b>217 NANTIC FIRE DEPARTMENT</b> Fire Chief Vehicle Scott Air Paks (Acquisition) 1995 Rescue Truck Chassis B-17 (20 yrs) 1995 Rescue Truck Chassis B-17 (20 yrs) (Ambulance) Turn-out Gear 5-partial @ \$2,200 each New Station	Funding? 2/5	12,000	54,839	32,700	17,326	1,216	12,000
		20,000	54,839	32,700	17,326	1,216	20,000
		20,000	54,839	32,700	17,326	1,216	20,000
		71,925	54,839	32,700	17,326	1,216	178,006
		\$144,752	\$90,366	\$68,227	\$52,853	\$7,016,743	\$7,372,941
<b>218 FLANDERS FIRE DEPARTMENT</b> 1993 3D 1500 Gallon Tanker/Pumper 1995 3D 1000 Gallon Pumper Thermal Imaging Camera Scott Air Paks (Acquisition) Turn-out Gear 4-full sets @ \$2,700 each	Check Price	6,612	6,612	551	0	0	13,775
	Check Price	40,188	40,188	40,188	6,698	0	127,261
	1/3	7,976	15,694	20,513	27,546	35,127	106,856
	Check Price	\$10,800	\$10,800	\$10,800	\$10,800	\$10,800	\$54,000
		\$25,776	\$1,026,494	\$31,313	\$38,346	\$45,927	\$1,167,856
	\$46,800	\$46,800	\$40,739	\$4,006,698	\$0	\$4,141,036	

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<b>224</b>	<b>EMERGENCY MANAGEMENT</b>						
	Radio System - New Antenna & Simulcast all System Antennas (2) Scott Air Paks with spare bottle (\$18,000 acquisition)	44,313	44,313	44,313			132,939
	New Carpeting (building maintenance?)	3,821	3,821	3,821	3,821		19,105
	Replace Deputy Fire Marshal Vehicle	12,000					12,000
	Vehicle Acquisition - FM New	7,336	7,336	612	0	0	15,284
		\$67,470	\$55,470	\$48,746	\$3,821	\$3,821	\$179,328
<b>226</b>	<b>ANIMAL CONTROL (ACO)</b>						
	Vehicle and Equipment	0	150,000				0
	Regional ACO Facility (Montville)	\$0	\$150,000				150,000
							\$150,000
<b>317</b>	<b>PUBLIC WORKS</b>						
	Vehicle Acquisition Program	329,196	209,760	113,215	75,049	5,735	732,954
	Vehicles/Equipment 2016/17 per plan (\$745,000)	110,180	110,180	110,180	110,180	110,180	550,900
	Equipment for Vehicles/Equipment noted above CNRE Funds	0	12,000	12,000	12,000	12,000	0
	MSW/Recycling Carts (approximately 150 new/year)	0	7,500	0	8,000	50,000	48,000
	Snow Plows	25,000	50,000	50,000	50,000	50,000	15,500
	Sidewalk Repair	0	50,000	0	250,000	250,000	225,000
	Sidewalk Construction (Gorton Pond along Route 161)	900,000	900,000	900,000	900,000	900,000	500,000
	Improve road infrastructure existing Town roads	10,000	10,000	10,000	10,000	10,000	4,500,000
	Maintenance of Town owned Dams (LoCIP)	0					50,000
	Demolish 8 Roxbury Road (LoCIP)	720,000					0
	Reconstruct Bush Hill Neighborhood	\$2,094,376	\$1,299,440	\$1,195,395	\$1,415,229	\$1,337,915	\$7,342,354
<b>418</b>	<b>Commission on Aging</b>						
	Vehicle Replacement (2-12 passenger buses) Acquisition	11,487					11,487
	ELCC Expansion	\$11,487	\$0	\$0	\$0	\$0	\$11,487
<b>420</b>	<b>LIBRARY</b>						
	Library Expansion Project	\$0	\$0	\$0	\$0	\$0	0
<b>421</b>	<b>PARKS &amp; RECREATION</b>						
	Citi Park Restrooms	500,000					500,000
	Athletic Field Development/Roxbury Road Park/Turf Field			5,000,000			5,000,000

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DEPT. #	2016/17 Justification	2016/17 PLAN	2017/18 PLAN	2018/19 PLAN	2019/20 PLAN	2020/21 PLAN	TOTAL REQUEST
Basketball Court Renovation Peretz Park	3			100,000			100,000
McCooks - Bandshelter Amphitheater	5	15,000					15,000
McCooks - Picnic Pavilion/walkway replacement	3				100,000		100,000
Bridetbrook - new roof rest room building (Bldg Maint CNRE)	Cost?	48,343	39,089	8,814	15,000		15,000
Replace Vehicles Acquisition Program	3	13,826	13,826	13,826	1,038		97,285
Vehicles/Equipment 2016/17 per plan (\$92,000)	3			30,000	13,826		69,130
Playscape - McCooks PH III	3			10,000			30,000
Dog Park	5						10,000
		\$577,169	\$52,915	\$5,162,640	\$129,864	\$13,826	\$5,936,415
<b>Town-wide Projects</b>							
CNRE Town Projects		50,000	100,000	100,000	100,000	100,000	450,000
Architect/Town Buildings (Planning for plan w/schools)		0					0
Purchase Open Space Land		125,000					125,000
224 Main Street			200,000				200,000
HIWV Parking Expansion			302,250	302,250			604,500
Dredging - Transient Mooring - Niantic River		\$175,000	\$602,250	\$402,250	\$100,000	\$100,000	\$1,379,500
		\$3,399,602	\$3,835,108	\$7,323,532	\$6,058,185	\$8,677,855	\$22,214,218
<b>999 EDUCATION</b>							
BOE Acquisition Program (vehicle, telephone, MIS eq)	Pricing	246,027	178,326	128,662	74,988	5,418	633,419
Small Truck/Van (determine need) CNRE Funds							0
Small Truck/Van (determine need) Acquisition	Pricing	48,000	48,000	48,000	48,000	48,000	240,000
District Wide Technology Plan 2016/17 est	3						100,000
Central Office ADA Ramp			100,000				90,000
Central Office Energy-Windows			90,000				90,000
ELHS Other - Gym Sprinkler System			270,000				270,000
Elementary School Proposed Construction Engineering Design		1,300,000					1,300,000
Elementary School Proposed Construction (initial bonding)					34,000,000		34,000,000
<b>TOTAL, BOARD OF EDUCATION REQUESTS</b>		\$1,594,027	\$686,326	\$176,662	\$34,122,988	\$53,418	\$36,633,419
<b>TOTAL TOWN &amp; EDUCATION REQUESTS</b>		\$4,993,628	\$4,521,434	\$7,500,194	\$40,181,172	\$8,731,273	\$65,927,701

**Town of East Lyme  
Long Range Capital Plan  
Department Requests  
April 25, 2016 Draft CIP PH**

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DEPT. #	2016/17 Justification	2016/17 PLAN	2017/18 PLAN	2018/19 PLAN	2019/20 PLAN	2020/21 PLAN	TOTAL REQUEST
<b>FUNDING SOURCES:</b>							
Town		\$813,602	\$669,108	\$707,532	\$494,435	\$240,855	2,925,531
BOE		\$294,027	\$226,326	\$176,662	\$122,988	\$53,418	873,419
Grants		500,000	0	0	0	0	500,000
Bonds & Notes		3,045,000	3,012,250	6,202,250	39,150,000	8,150,000	59,559,500
Capital & Nonrecurring Fund		235,000	403,750	403,750	403,750	277,000	1,723,250
Capital & Nonrecurring Fund (LoCIP)		86,000	210,000	10,000	10,000	10,000	326,000
Other Funds		20,000	0	0	0	0	20,000
<b>TOTAL FUNDING REQUIRED</b>		<b>\$4,993,628</b>	<b>\$4,521,434</b>	<b>\$7,500,194</b>	<b>\$40,181,172</b>	<b>\$8,731,273</b>	<b>\$65,927,701</b>
		\$0	\$0	\$0	\$0	\$0	\$0

**Note:**

Items to be added  
20/20 Building Improvements