

## GENERAL FUND BUDGET FY 2016/2017

	2015 Actual Expense	2016 Adopted Budget	2016 Amended Budget	2017 Dept Head Requested	2017 Bd Selectmen Proposed	2017 Bd Finance Proposed	
<b>104 - Building</b>							
<b>100 Personnel Services</b>							
211 Chief Building Official	84,841	85,550	87,742	89,881	89,881	89,881	5.06%
212 Building Official	26,778	43,000	43,000	46,800	46,800	46,800	8.84%
311 Admin/Clerical	65,330	70,499	73,607	73,607	73,607	73,607	4.41%
316 Longevity	350	350	350	350	350	350	0.00%
<b>Personnel Services Total</b>	<b>177,299</b>	<b>199,399</b>	<b>204,699</b>	<b>210,638</b>	<b>210,638</b>	<b>210,638</b>	5.64%
<b>200 Services - Contracted/Operations</b>							
Building Permit Software	1,400	1,400	1,400	1,400	1,400	1,400	0.00%
293 Permit Refunds	573	1,400	1,400	1,400	1,400	1,400	0.00%
<b>Services Contracted/Operations Total</b>	<b>1,973</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>	0.00%
<b>300 Operating Expenses</b>							
241 Dues in Prof Organization	165	370	370	370	370	370	0.00%
246 Transportation Allowance	922	500	2,000	500	500	500	0.00%
320 Misc Supplies	2,148	2,250	2,250	2,250	2,250	2,250	0.00%
<b>Operating Expenses Total</b>	<b>3,236</b>	<b>3,120</b>	<b>4,620</b>	<b>3,120</b>	<b>3,120</b>	<b>3,120</b>	0.00%
<b>Building Department Total</b>	<b>182,507</b>	<b>205,319</b>	<b>212,119</b>	<b>216,558</b>	<b>216,558</b>	<b>216,558</b>	5.47%

**TOWN OF EAST LYME**

**FY 2016/2017**

Dept No. 104  
 Dept Name Building

Budget Input  
 25-Apr-16

Acct.	Account Description	16/17 Budget	Supporting Description of Activity
<b>100 Personnel Services</b>			
211	Chief Building Official	89,881	Salary for Chief Building Official. This person is responsible for administration of Building Department. The Chief Building Official also provides technical support to other departments such as the Engineering and Public Works for projects such as the Street Scape, new restrooms at town beaches, capital improvements for town and school buildings and maintenance of town buildings. The Chief Building Official, who is certified by OPM as an Energy Auditor, also works closely with other departments to implement energy saving measures and seek grants for energy related upgrades. The Chief Building Official is also Certified as a Flood Manager through the Association of State Floodplain Managers.
212	Building Official	46,800	See Attached. <b><u>Department requested \$58,500 for one full time at 37.5 hours per week. First Selectman supports a 30 hour per week position.</u></b>
311	Admin/Clerical	73,607	See Attached <b><u>Department eliminated the part time Administrative Assistant position. First Selectman restored Was \$48,419.</u></b>
316	Longevity	350	
412	PT Clerical	0	
<b>Personnel Services Total</b>		<b>210,638</b>	
<b>200 Services - Contracted/Operations</b>			
	Building Permit Software	1,400	This would be a contracted amount to cover annual software usage and web hosting of our new permit database.
293	Permit Refunds	1,400	This is for refunding application fees when a job is cancelled.
<b>Services/Contract/Oper Total</b>		<b>2,800</b>	
<b>300 Operating Expenses</b>			
241	Dues in Professional Organization	370	State mandated membership in ICC, also membership in the Connecticut Building Official Association, which allows us to save money on training and on code books. The proposed increase is for membership in the Association of State Floodplain Managers and the newly formed Connecticut Association of Flood Managers, of which I am the Chairman of the Membership Committee.
246	Transportation Allowance	500	This is for mileage when using our private vehicles, when the town vehicle is unavailable, or when attending mandatory training in neighboring towns. This item was previously used for fuel and maintenance for the town truck, used by the Building Department. The highway department now has a line item for these costs.
320	Miscellaneous Supplies	2,250	Office Supplies
<b>Professional/Technical Total</b>		<b>3,120</b>	
<b>Building Department Total</b>		<b>216,558</b>	