

EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut

Monday, April 7, 2014

Regular Public Meeting: 7:00 p.m.

Room B101 (INTV Room) - East Lyme High School

FILED IN EAST LYME
CONNECTICUT

Apr 9 2014 AT 4:00 AM/PM
Lisley Blair
EAST LYME TOWN CLERK

REGULAR MEETING MINUTES

Board Members Present: Tim Hagen (Chair), Al Littlefield (Secretary), Jill Carini, Candice Carlson, Rob Kupis, Marlene Nickerson, Pam Rowe, Barbara Senges

Board Members Absent: Joseph Arcarese, Jaime Barr Shelburn

Administrators Present: Dr. James Lombardo, Brian Reas (Asst. Superintendent), Dr. Karen Costello (Admin. for Program Improvement), Linda Anania (FL Principal), Dr. David Miko (HA Principal), Melissa DeLoreto (NC Principal), Dr. Judy DeLeeuw (MS Principal), Mike Susi (HS Principal), Don Meltabarger (Finance and Facilities Director)

I. **CALL TO ORDER** – The meeting was called to order at 7:12 p.m. by Chair Tim Hagen.

II. **PLEDGE OF ALLEGIANCE** – Led by Chair Tim Hagen and CABA Area 9 Director, Aaron Daniels.

Connecticut Association of Boards of Education (CABA)

2013 Award of Excellence for Educational Communications

Presentation by: Mr. Aaron Daniels
CABA Area 9 Director

**District Budget
Award Winner**

East Lyme Public Schools
East Lyme Board of Education Approved 2013-2014 Budget
Departmental Budget

**Newsletter
Honorable Mention**
East Lyme Public Schools
News & Notes

**Web Site
Honorable Mention**
East Lyme Public Schools
Website - www.eastlymeschools.org

III. **PUBLIC COMMENT**

1. Jeannine Toback, 21 Willow Lane, President of the ELHS Drug and Alcohol Free Graduation Party Committee, spoke of the importance of aligning the high school graduation date and the parent sponsored graduation party date. She explained that the venue for the graduation party is locked in for Friday, June 20, 2014 and asked the Board's consideration to set the graduation date for Friday, June 20, 2014. The venue is also available on Monday, June 16. She also expressed concerns related to the unplayable conditions of the ELHS baseball field and the team not playing on their home field. She asked the Board to make it a priority to permanently fix the field.

2. Dean Beebe, 2 Paddock Road, ELHS senior baseball player, spoke of the disadvantages of not playing on the home field and the lack of attendance by fellow classmates.
3. Mark Nickerson, 15 Jean Drive, ELHS parent, and Deputy First Selectman, expressed concerns related to the unplayable conditions of the ELHS baseball fields. He praised the EL Parks and Recreation Department for its maintenance of town athletic fields and offered suggestions regarding possible remedies to the failing conditions of ELPS fields. He asked the Board's consideration to add this as a discussion item to the agenda.
4. Robert Banker, 119 Beckwith Hill Drive, Salem, General Manager of the local American Legion baseball league program, expressed concerns regarding the current condition of the ELHS baseball field, as many ELHS students participate in the program.

IV. APPROVAL OF MINUTES

MOTION: Pam Rowe moved approval of minutes of the Board of Education March 24, 2014 Regular Meeting as presented; Candice Carlson seconded.

VOTE PRO: Tim Hagen, Al Littlefield, Rob Kupis, Pam Rowe, Barbara Senges

ABSTAIN: Jill Carini, Candice Carlson, Marlene Nickerson

MOTION CARRIED

V. SPECIAL REPORTS

- A. Students' Representative – Kendall Roberts
 - Last week of marking period
 - First week of spring sports
 - Last day of ELHS SBAC testing on April 8
 - SATs on Saturday, April 12
 - Breakfast w/Bunny, Saturday, April 12, Junior Class fundraiser
 - ELHS Sports Leadership Class was held at Ocean Beach
- B. Selectmen's Representative – Kevin Seery
 - Board of Finance final budget deliberations on April 9, Public Hearing April 24
 - Contract for boardwalk has been awarded. The work will cause some impact on Hole in Wall beach and the upper portion of McCook Park
 - Discussion is taking place at the town-level re: golf cart use in beach communities
- C. Salem Board of Education
- D. Town Building Committee Representative
- E. Other Reporters

VI. CONSENT AGENDA – None

MOTION: Pam Rowe moved to add the ELHS Baseball Field as a discussion item to the agenda (VIIA.1.); Rob Kupis seconded.

VOTE: UNANIMOUS

MOTION CARRIED

VII. DISCUSSION/ACTION ITEMS

A. Finance/Facilities/Community

1. Discussion re: ELHS Baseball Field

- Dr. Lombardo explained that last year approximately \$100,000 was spent to repair the ELHS baseball field and until two weeks ago it was thought the problems had been resolved.
- Dr. Lombardo affirmed his commitment to correcting the problems as soon as possible.
- EL Parks and Recreation Director Dave Putnam will meet with school officials on April 9.
- Discussion ensued regarding the importance of camaraderie, playing on home field, and the fiscal responsibility for additional repairs to the HS field.
- The FFO will review the conditions of other athletic fields in the district.
- Dr. Lombardo suggested a professional study of the athletic fields be conducted, as this was not included in the recent District-wide facilities feasibility study.

B. Instruction1. Discussion/Action re: **Proposed ELHS Graduation Date for the Class of 2014**

- The Board discussed options for the ELHS graduation date for the Class of 2014, as the 182nd school day is Thursday, June 19, 2014 and the parent sponsored drug and alcohol free party is scheduled for Friday, June 20. Traditionally, the ELHS graduation is held on the last day of school.
- Discussion ensued regarding possible options such as adding a non-school day to the calendar to align both events.
- Dr. Lombardo asked the Board to delay a decision until he conducts further research. No action was taken at this time. A Special Meeting may be called prior to the next BOE regular meeting on April 28.

2. Discussion/Action re: **Proposed Out-of-Country Field Trip to Germany - April 1-11, 2015**

- ELHS German teacher Pat Ference requested to take approximately 20 students along with 2 adult chaperones to Germany from April 1-11, 2015.
- It was noted that this trip is not during Spring Break and that all participating students understand the importance of having all school work either done in advance or made up with the consent of their teachers.
- The purpose of the trip is to explore the history, art, architecture, music foods, and the contemporary culture of German. Ms. Ference has chaperoned many trips to Germany.
- Dr. Lombardo explained that the long lead time was necessary because of the desire to have the selected tour guide accompany the group.

MOTION: Barbara Senges moved to approve the ELHS out-of-country field trip to Germany on April 1-11, 2015 as presented; Marlene Nickerson seconded.

VOTE: UNANIMOUS

MOTION CARRIED

3. Discussion re: **Proposed First Reading for Textbook Adoption - Discovering French Today: FRENCH 2 Blanc and FRENCH 3 Rouge, Author/Editor: Holt McDougal, Publisher: Houghton Mifflin Harcourt (Copyright Date: 2013)**

The textbook was recommended for approval by Curriculum Council and the AAA Committee. The second reading is scheduled for April 28, 2014 meeting.

C. Personnel1. Discussion/Action re: **Proposed One-Year Unpaid Leave of Absence for the 2014/2015 School Year – Jessica Acosta, 1.0 Reading/Language Arts Consultant, FL**

Dr. Lombardo recommended approval of a one-year unpaid leave of absence for Reading/Language Arts Consultant Jessica Acosta of Flanders School for the 2014/2014 school year. In accordance with Article V.C.8.a. of the bargaining agreement, an extended leave of absence without pay for up to one year may be granted by the Board of Education with the recommendation of the Superintendent.

MOTION: Jill Carini moved to approve the proposed one-year unpaid leave of absence for Jessica Acosta, 1.0 Reading/Language Arts Consultant, FL for the 2014/2015 school year as presented; Pam Rowe seconded.

VOTE: UNANIMOUS

MOTION CARRIED

D. Policy

E. Other

VIII. ADMINISTRATION REPORTS

A. Superintendent of Schools – Dr. James Lombardo

Tim Hagen and Dr. Lombardo met with Al Jacunski, of Jacunski & Humes, to discuss the next step of the elementary school design process. Jacunski will keep the Board apprised on a regular basis and will spend the next few weeks gathering information. Dr. Hagen is structuring the design committee for Board input.

B. Assistant Superintendent of Schools – Brian Reas

Brian Reas praised advancement placement student opportunities and participation at ELHS

- C. Business/Facilities Director – Don Meltabarger
Pool Committee presentation on 4/28/14

IX. COMMITTEE REPORTS

- A. AAA Committee – Oral report of 4/7/14 meeting
- B. FFO Committee – Minutes of 3/24/14 meeting
The FFO Co-Chairs will be leading a discussion of the possibility of implementing an Unexpended Funds Account (which is now allowed by State law) at the 28 April meeting.
- C. Policy Review Committee
- D. Alignment Research Ad hoc Committee – Next meeting is Wednesday, April 9, 2014 at 4:00 p.m.
- E. Superintendent Search Firm Selection Ad hoc Committee – Committee Chair, Barbara Senges, reported that the committee will interview three search firms on Wednesday, April 9, 2014.

X. COMMUNICATIONS

- A. ELPS and Salem School District Summer Reading List for 2014.
- B. The Viking Saga – Volume 47, Edition 15 – April 3, 2014

XI. NOTICES

- A. Notice of the following staffing changes:

1. Appointments

- Erin Bohannon, 1.0 FTE Instructional Aide (1:1), DW at MS, 3/17/14
- Lynn Butler, 0.30 FTE After School Facilitator, HA, 3/10/14
- John Lucy, 0.50 FTE Social Studies Long-Term Substitute Teacher, HS, 3/10/14 – on or about 5/5/14
- Diane Littlefield, 0.10 FTE After School Aide, HA, 3/10/14
- Joshua MacLellan, 1.0 FTE Custodian, HA, 4/1/14
- Lawry O'Connell, 0.25 FTE After School Aide, HA, 3/10/14

2. Reassignments

- Justine Hricko from .50 to .90 FTE School Aide (Greeter), FL, 3/26/14
- Paul Neff, from 1.0 FTE Custodian, Monday - Friday shift to Sunday – Thursday shift, 3/18/14
- Genevieve Pasutto, from 0.80 FTE School Aide to 0.80 FTE Head School Aide and .10 FTE School Aide, FL, 3/17/14

3. Increases/Decreases

4. Student Teachers

5. Retirements

6. Resignations

- Ryan Anglim, 0.10 FTE After School Aide, HA, 12/16/14
- Kirsten McGinty, 0.40 FTE Before/After School Aide, FL, 3/21/14
- Arisleida Pagan, 0.30 FTE Before/After School Aide, 3/21/14

7. Supplemental Appointments for 2013/2014

- Rudy Bagos, Golf Head Coach, HS
- Stephanie Bassham, Girls' Outdoor Track Asst. Coach (.5), HS*
- Jeff Beale, Golf Asst. Coach, HS
- Jack Biggs, Baseball Head Coach, HS
- Ray Campbell, Boys' Crew Head Coach, HS
- Judy Deeb, Softball Head Coach, HS
- Ben Donatello, Boys' Outdoor Track Asst. Coach (.5), HS*
- Robert Durham, Girls' Crew Volunteer Coach, HS*
- Roy Ebersole, Baseball Assistant Coach JV, HS*
- Maryann Foley, Women's Tennis Asst. Coach, HS*
- Cashel Gaffey, Softball Asst. Coach Freshmen, HS*
- Jeff Handler, Baseball Asst. Coach Freshmen, HS

- Sam Harfenist, Boys' Outdoor Track Asst. Coach (.5), HS
- Steve Hargis, Boys' Outdoor Track Head Coach, HS
- Mary Jennings, Girls' Crew Assistant Coach, HS
- Katie Lima, Girls' Outdoor Track Asst. Coach (.5), HS
- Jim Littlefield, Fitness Center Spring Advisor, HS
- Scott Mahon, Girls' Crew Head Coach, HS
- Mike McDowell, Baseball Volunteer Coach, HS*
- Sarah Mooradian, Women's Lacrosse Asst. Coach, HS*
- Mat O'Grady, Boys' Lacrosse Volunteer Coach, HS
- Alan Opsahl, Boys' Lacrosse Volunteer Coach, HS*
- Dean Patty, Boys' Lacrosse Asst. Coach, HS*
- Rachel Redding, Golf Volunteer Coach, HS
- Carl Reichard, Girls' Outdoor Track Head Coach, HS
- John Riley, Girls' Outdoor Track Volunteer Coach, HS*
- John Rudker, Baseball Volunteer Coach, HS*
- Phillip Schneider, Women's Lacrosse Head Coach, HS*
- Peter Sepko, Girls' Outdoor Track Asst. Coach, HS*
- Lizzie Simons, Boys' Crew Asst. Coach, HS*
- Danielle Smith, Women's Lacrosse Volunteer Coach, HS
- Susan Welshock, Men's Tennis Head Coach, HS*
- Warren Whitehouse, Softball Asst. Coach JV, HS*
- Gary Wight, Boys' Lacrosse Head Coach, HS
- Laurie Zrenda, Women's Tennis Head Coach, HS*

**Not a member of the ELPS professional staff*

B. Notice of the following out of state field trips:

1. ELHS students to Boston, MA on March 25, 2014 to tour Boston Commons
2. ELHS students to Peace Dale, RI on April 4, 2014 to visit the Rock Spot Climbing Gym
3. ELHS students to Peace Dale, RI on April 9, 2014 to visit the Rock Spot Climbing Gym
4. ELMS students to Plymouth, MA on June 10, 2014 to visit the Plimoth Plantation

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS

A. Board Comments

B. Future Agenda Items

1. Proposed Unexpended Education Funds Account – April 28, 2014
2. Report on Implementation of Full-Day Kindergarten – P. Rowe – AAA 02/24/14 and BOE May 2014
3. Redistricting and Projected Enrollment – J. Barr Shelburn, C. Carlson, A. Littlefield – Ad hoc committee report to BOE April 28, 2014
4. SBAC Reporting – A. Littlefield – May 2014 following completion of testing
5. Review of District's Long Range Plan – Dr. Lombardo – April 2014
6. EL Aquatic and Fitness Center Committee Presentation – T. Hagen – April 2014
7. ELHS Swipe Card Implementation Update – M. Nickerson – Spring 2014
8. Veterans' Day – J. Barr Shelburn – To be scheduled
9. Professional Development Committee Presentation – A. Littlefield – To be scheduled
10. Climate Survey Results Presentation – B. Reas – To be scheduled
11. Progress on Implementation of Teacher and Administrator Evaluation and Development Plan – J. Arcarese – To be scheduled
12. Elementary School Facilities – Dr. Lombardo – Ongoing
13. Review of BOE Policies and Bylaws – Dr. Lombardo – Ongoing
14. Global Education Task Force Recommendation re: Elementary Program – Dr. Lombardo – AAA Committee 02/24/14 and BOE October 2014

XIII. PUBLIC COMMENT

1. Bill Derry, 212 Penn Ave., Niantic, volunteered to play a role in the Alignment Research Ad hoc Committee work.

The Board took a short break at 8:23 p.m.

XIV. EXECUTIVE SESSION

MOTION: Marlene Nickerson moved to enter into executive session at 8:30 p.m. for the purpose of discussion of pending litigation and to include Dr. Lombardo (Superintendent) and Brian Res (Assistant Superintendent); Jill Carini seconded.

VOTE: UNANIMOUS

MOTION CARRIED

The Board exited executive session at 8:35 p.m.

XV. ADJOURNMENT

MOTION: Pam Rowe moved to adjourn the meeting at 8:35 p.m. Jill Carini seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,
Albert Littlefield
Albert Littlefield
Secretary, East Lyme Board of Education