

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

**Monday, June 2, 2014
Board Retreat: 7:30 p.m.
Upstairs Conference Room, Central Office
BOARD RETREAT MEETING MINUTES**

FILED IN EAST LYME
CONNECTICUT
June 2, 2014 AT 10:15 AM/PM
KAREN SALMON
EAST LYME TOWN CLERK

Board Members Present: Tim Hagen (Chair), Al Littlefield (Secretary), Barbara Senges, Marlene Nickerson, Rob Kupis, Jill Carini, Jaime Barr Shelburn, Candice Carlson,

Board Members Absent: Joe Arcarese, Pam Rowe

I. **CALL TO ORDER** – The meeting was called to order at 8:05 p.m. by Chair Tim Hagen.

II. **Board of Education Self Evaluation and Review of Goals for 2013-2014**

A. East Lyme Public Schools / Long Range Plan

- The meeting began with a review of the Long Range Plan. The discussion included what had been accomplished during the year and the status of those goals/strategies that were not yet completed and a priority of each.

Following the discussion, the several **ideas** for future consideration were captured as follows:

- The District's Long Range Plan should be more frequently reported at Board meetings as opposed to being reported when a goal/objective is met and then summarized at the end of the year.
 - Goal #3/Objective #1: *East Lyme Public Schools' facilities and grounds will be safe, clean, and up to date.* The Board and the Administration should revisit the addition of Bus Monitors and conduct a policy review to ensure student safety is maintained.
 - There was discussion on Goal #1/Objective #3: *East Lyme Public Schools will use multiple forms of assessments as learning and teaching tools.*

The progress toward meeting this goal/objective should be reported to the full Board—What types of assessments are being used, what the assessments are telling the classroom teachers about the effectiveness of the instruction, and what needs to be done to counter any education shortfalls.

The Board follow-up throughout the year after the results of State-wide testing are presented. How any shortfalls are being addressed and what progress is being made to improve student scores.

- Goal #1/Objective #2: *East Lyme Public Schools will ensure that instructional strategies meet the needs of each student and encourage exploration and autonomous learning* and on Goal #3/Objective #2: *East Lyme Public Schools will develop programs which ensure each student's success in grade, school and graduation transitions.*

The concept of Professional Learning Communities (PLC) philosophy/concept is excellent. We should make sure that this practice is being used across all three Elementary Schools.

B. Board of Education Self Evaluation

- A Board Self-evaluation was conducted/discussed using the following as a conversation guide:
 - Board support of the District's vision and mission
 - Effectiveness of Board operations
 - Board Ethics
 - Board and Superintendent relations
 - Areas where the Board is excelling
 - Areas where the Board needs improvement

The Board discussed that communication and responsiveness between the Board and the Administration is absolute critical and must continue to be worked by everyone to assure the correct balance of engagement.

III. ADJOURNMENT

MOTION: Marlene Nickerson moved to adjourn the meeting at 9:15 p.m. Rob Kupis seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,

Albert Littlefield

Albert Littlefield, Secretary
East Lyme Board of Education