

EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut

Tuesday February 18, 2014
ELPS Central Office
East Lyme, Connecticut

FILED IN EAST LYME
CONNECTICUT

maxle, 2014 AT 2:30 AM/PM
T. Curtis Guller, Jr.
EAST LYME TOWN CLERK

ALIGNMENT RESEARCH AD HOC COMMITTEE MEETING MINUTES

Board Members Present: Joseph Arcarese, Albert Littlefield, Jaime Barr Shelburn, Timothy Hagen

Administrators Present: Dr. James Lombardo, (Superintendent), Linda Anania (Flanders Elementary School Principal), Melissa DeLoreto (Niantic Center Elementary School Principal)

I. **CALL TO ORDER** – The meeting was called to order at 4:00 p.m. by BOE Chair Tim Hagen.

II. **PUBLIC COMMENT** - None

III. **DISCUSSION**

- A. Alignment Research Ad hoc Committee Composition and Makeup:
- Joe Arcarese volunteered to be the committee's Chair. (Affirmed unanimously) Al Littlefield volunteered to record the minutes.
- B. Review of Ad Hoc Committee Charter:
- A review of the Alignment Research Ad hoc Committee Charter was provided by Board of Ed Chair, Tim Hagen. This addressed the committee guidance, charge, and timeline.
- C. Identification of information and research needed to fulfill charter:
- Dr. Lombardo reviewed some information collected for the committee:
 - Enrollment – Current and Projected
 - Classroom Capacity
 - Potential phased analysis of alignment/redistricting (as provided by the Vision Committee)
 - Three schools renovated as new
 - Two schools renovated as new
 - Construction of new elementary school complex
 - Current elementary schools floor plans
 - Linda Anania reviewed some information collected for the committee:
 - *School boundaries*
 - *Redistricting Guidelines*
 - *Sample redistricting projects of other schools*
 - Albert Littlefield reviewed some information collected for the committee:
 - *Redistricting affects on education*
 - *Redistricting Process-- Criteria*
 - *Class Size and Student Achievement: Research Review*
 - *Class Size Crunch—What is more vital to classroom success, a great teacher of lower class size?*
 - *How important is class size?*
 - Additional Discussion:
 - Committee needs to document their thought process in considering elementary school alignment and redistricting.
 - What triggers the realignment/redistricting process?
 - Consider all of the Vision Committee options. *Why realign/redistrict now?*

- Is it “worth” realigning/redistricting before the Vision Committee (with the Educational Architect) has finished the complete evaluation of “what we want for our elementary schools.”
- The Vision Committee (and the Architect) will drive the necessary student movement to accommodate any realignment both during the Construction Phase and at the Completion Phase.
- Redistricting (redrawing boundaries) may not help the District achieve the alignment (equalization of the number of students per school with the optimum class size—balancing classes).
- What is “Optimum Class Size?”
- Prepare a PowerPoint Presentation or Whitepaper documenting the steps: *How do we need to make the decision to realign or redistrict?*

D. Future Meeting Agenda Items:

- Review/discuss relevant research materials
- Develop PowerPoint documenting Alignment Process and all that must be considered
- Alignment/redistricting impacts on students, families, staff, and District resources
- Address moving Fifth Grade from Middle School back to the Elementary Schools

E. Next meeting date and time:

- Tuesday, March 11, 2014 at 4:00PM at Central Office

IV. PUBLIC COMMENT - None

V. ADJOURNMENT

MOTION: Jaime Barr Shelburn moved to adjourn the meeting at 5:20 p.m.; Al Littlefield seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,
Albert Littlefield
 Albert Littlefield