

**EAST LYME BOARD OF SELECTMEN  
REGULAR MEETING  
Wednesday, JANUARY 22nd, 2014  
MINUTES**

FILED IN EAST LYME  
CONNECTICUT  
JAN 24 2014 AT 10:00 AM/PM  
*Wesley A. Blais*  
EAST LYME TOWN CLERK

**PRESENT:** Mark Nickerson, Acting Chairman & Deputy First Selectman, Holly Cheeseman, Rose Ann Hardy, Kevin Seery, Robert Wilson

**ALSO PRESENT:** Joe Bragaw, Director of Public Works  
Anna Johnson, Finance Director

**EXCUSED:** Paul Formica, First Selectman

Acting Chairman Nickerson called this Regular Meeting of the East Lyme Board of Selectmen to order at 7:30 PM. He noted that Mr. Formica was attending an insurance convention in Tennessee.

**1.a. Pledge Allegiance to the Flag**

The Pledge was observed.

**1.b. Additional Agenda & Consent Calendar Items**

There were none.

**1.c. Delegations**

Mr. Nickerson called for Delegations.

There were none.

**1d. Approval of Minutes, Regular Meeting of January 8, 2014**

Mr. Nickerson called for any corrections, changes or a motion on the January 8, 2014 Regular Meeting Minutes.

**\*\*MOTION (1)**

Mr. Seery moved to approve the minutes of the Regular Meeting of January 8, 2014 as submitted.

Ms. Hardy seconded the motion.

Vote: 4 – 0 – 1. Motion passed.

Abstained: Mr. Wilson

**1e. Consent Calendar**

**\*\*MOTION (2)**

Mr. Seery moved to approve the Consent Calendar for the meeting of January 22, 2014 in the amount of \$13,160.04.

Ms. Hardy seconded the motion.

Vote: 5 – 0 – 0. Motion passed.

**2. NEW BUSINESS**

**2a. Set Budget Schedule for BOS Review**

Mr. Nickerson recapped how they had done the Budget Schedule in the prior year noting that they had chosen to see the major departments and had held one meeting prior to their regular meeting and another on a Wednesday evening when they did not have a meeting. He asked for discussion on how they wanted to proceed.

Mr. Seery asked about the Fire departments and Emergency Management and suggested that they also be heard from.

Mr. Nickerson asked Ms. Johnson when they would receive their budget books so that they could review them.

Ms. Johnson said that they would receive their books at their February 5, 2014 meeting.

Mr. Nickerson suggested that they could start their reviews on February 19, 2014 prior to their regular meeting that evening and that they could also do a few as part of the meeting if necessary. They could also hold a Special Meeting on February 26, 2014 and if necessary that would leave them March 5, 2014 for any others that they might need to see either prior to their regular meeting or as part of that meeting.

Ms. Johnson noted that the budget is turned over to the Board of Finance at their Regular meeting in March which is the second Wednesday - March 12, 2014.

Mr. Seery noted that starting at 6 PM was cutting it very close for him and asked if they could start at 6:15 PM.

Mr. Nickerson suggested that they start at 6:15 PM for a Special Meeting on February 19, 2014 and hear from Public Works; Engineering; IT; and Building Maintenance – with their Regular Meeting to immediately follow.

On February 26, 2014 they can hold a Special Meeting starting at 6:15 PM to hear from: Police; Parks & Rec; Niantic & Flanders Fire departments; Emergency Management; Debt service; and CIP.

All others will be determined once the budget books are received and reviewed.

Mr. Wilson suggested that they hear from the Board of Ed and that they forward their comments to the Board of Finance. Discussion followed regarding holding a joint meeting with the Board of Finance to hear the Board of Ed budget with the potential for a time to be determined.

## **2b. Resolution – CT Master Municipal Agreement - Construction**

Mr. Nickerson noted that Mr. Bragaw was present this evening to explain this item.

Mr. Bragaw said that this involves a letter from the DOT to Mr. Formica (for this Town – with the same letter going out to all other Towns and their leaders) asking the Town to sign a master municipal agreement for State projects that may be done at some time in their Town. The intent of the DOT is to have each Town sign boilerplate language to expedite the projects as they come up. CCM has reviewed the language and given their recommendation.

Ms. Cheeseman asked if the CCM attorneys raised any issues with the language.

Mr. Bragaw said that there were no alarms from CCM and that there is nothing alarming in the language. It is for 'if and when' any projects come up at which point the 'job specific' two to three page description will come to them. He cited as an example that the original Boardwalk had funds administered by the DOT so it would have required this document. There may never be a need for it as it is for projects that involve Federal / State Grants.

### **\*\*MOTION (3)**

Mr. Seery moved: Resolved that the Honorable Paul M. Formica, First Selectman, is hereby authorized to sign the agreement entitled "Master Municipal Agreement for Construction Projects."

Ms. Cheeseman seconded the motion.

Vote: 4 – 0 – 1. Motion passed.

Abstained: Ms. Hardy

## **2c. Appointments – Boards and Commissions**

### **\*\*MOTION (4)**

Mr. Seery moved to appoint Joyce Schmidt of 5 Carlisle Lane, Niantic, CT to serve on the Ledge Light Health District Board for the Town of East Lyme through January 4, 2016.

Ms. Cheeseman seconded the motion.

Vote: 5 – 0 – 0. Motion passed.

**2d. COA - \$279 Expenditure from Parahus Fund – Donation Ping Pong Table**

Mr. Nickerson explained that the Senior Center received a donation to purchase a Ping Pong Table and that this was to authorize the expenditure of that donation for the purchase.

**\*\*MOTION (5)**

Mr. Seery moved to authorize the expenditure of \$279 from the Parahus Fund for the purchase of a Ping Pong Table for the Senior Center.

Ms. Hardy seconded the motion.

Vote: 5 – 0 - 0. Motion passed.

**3. Unfinished Business**

There was none.

**4. Communications**

Mr. Nickerson noted that the Senior Center is holding AARP tax help for middle to low income taxpayers with special attention to those people aged 50 and over. Appointments for this service must be made by calling the Senior Center.

**5. Information and Reports**

**5a. Ex-Officio**

Mr. Seery reported that he had attended an Inland Wetlands meeting and that Ms. Lozanov had been re-elected as the Chair. They also had an application for eight homes but the determination was made that there would not be an impact to the wetlands.

Ms. Cheeseman reported that the Board of Ed meeting for the previous evening was cancelled due to the weather.

Mr. Nickerson said that he attended a function at the sub-base Youth Center that was very interesting.

**5b. Selectman's Report**

Mr. Nickerson noted that Mr. Formica was attending an insurance convention and that he had heard from him and he had indicated that there was a lot of valuable information that he had received.

Ms. Hardy asked again for an updated listing at the next meeting on the Board/Commission vacancies that are left to fill.

Mr. Nickerson said that information would be forthcoming.

**6. Public Comment**

Mr. Nickerson called for comments from the public.

There were no comments.

**7. Selectman's Response**

There was none.

**\*\*MOTION (6)**

Mr. Wilson moved to adjourn the Board of Selectmen meeting of January 22, 2014 at 8:00 PM.

Ms. Cheeseman seconded the motion.

Vote: 5 – 0 – 0. Motion passed.

Respectfully Submitted,

Karen Zmitruk

Recording Secretary, Pro-tem

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Resolution

RESOLVED, that the Honorable Paul M. Formica, First Selectman, is hereby authorized to sign the agreement entitled "Master Municipal Agreement for Construction Projects"

ADOPTED BY THE BOARD OF SELECTMAN OF THE TOWN OF EAST LYME, CONNECTICUT, THIS 22<sup>ND</sup> DAY OF JANUARY, 2014.

CLERK

*Lesley A. Blais*

DATE

*January 24, 2014*