

**EAST LYME BOARD OF FINANCE
REGULAR MEETING MINUTES
Wednesday, APRIL 9th, 2014**

Members In Attendance: Steve Kelley, Chairman
Lisa Picarazzi, Secretary
Camille Alberti
Steve Carpenteri
Steve Harney
Beth Hogan

FILED IN EAST LYME
CONNECTICUT
APR 15 2014 AT 11:25 AM
Paul Formica
EAST LYME TOWN CLERK

Also In Attendance: Paul Formica, First Selectman
Anna Johnson, Finance Director

Absent: No One

A. Call Meeting to Order

Chairman Kelley called this Regular Meeting of the East Lyme Board of Finance to order at 6:30 PM.

B. Pledge of Allegiance

The Pledge was observed.

C. Delegations

Mr. Kelley called for Delegations.
There were no delegations.

D. Approval of Minutes

▪ **Wednesday, March 12, 2014 – Joint Meeting**

Mr. Kelley called for a motion for approval or any changes to the Board of Finance Joint Meeting Minutes of March 12, 2014.

****MOTION (1)**

Ms. Hogan moved to approve the Board of Finance Regular Meeting Minutes of March 12, 2014 as presented.

Ms. Alberti seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

▪ **Wednesday, March 12, 2014 – Regular Meeting**

Mr. Kelley called for a motion for approval or any changes to the Board of Finance Regular Meeting Minutes of March 12, 2014.

****MOTION (2)**

Ms. Alberti moved to approve the Board of Finance Regular Meeting Minutes of March 2, 2014 as presented.

Mr. Carpenteri seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

▪ **Monday, March 17, 2014 – Special Meeting**

Mr. Kelley called for a motion for approval or any changes to the Board of Finance March 17, 2014 Special Meeting Minutes.

****MOTION (3)**

Mr. Carpenteri moved to approve the Board of Finance Special Meeting Minutes of March 17, 2014 as presented.

Ms. Alberti seconded the motion.
Vote: 5 – 0 – 1. Motion passed.
Abstained: Ms. Picarazzi

▪ **Thursday, March 20, 2014 – Special Meeting**

Mr. Kelley called for a motion for approval or any changes to the Board of Finance March 20, 2014 Special Meeting Minutes.

****MOTION (4)**

Ms. Alberti moved to approve the Board of Finance Special Meeting Minutes of March 20, 2014 as presented.

Mr. Harney seconded the motion.

Vote: 4 – 0 – 2. Motion passed.

Abstained: Mr. Carpenteri, Ms. Picarazzi

▪ **Monday, March 24, 2014 – Special Meeting**

Mr. Kelley called for a motion for approval or any changes to the Board of Finance March 24, 2014 Special Meeting Minutes.

****MOTION (5)**

Ms. Hogan moved to approve the Board of Finance Special Meeting Minutes of March 24, 2014 as presented.

Ms. Picarazzi seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

▪ **Thursday, March 27, 2014 – Special Meeting**

Mr. Kelley called for a motion for approval or any changes to the Board of Finance March 27, 2014 Special Meeting Minutes.

Ms. Alberti asked that on Page 3 in the second paragraph that the \$1,000 per year be changed to read: \$100,000 per year.

****MOTION (6)**

Mr. Harney moved to approve the Board of Finance Special Meeting Minutes of March 27, 2014 as amended.

Mr. Carpenteri seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

▪ **Monday, March 31, 2014 – Special Meeting**

Mr. Kelley called for a motion for approval or any changes to the Board of Finance March 31, 2014 Special Meeting Minutes.

****MOTION (7)**

Ms. Picarazzi moved to approve the Board of Finance Special Meeting Minutes of March 31, 2014 as presented.

Ms. Hogan seconded the motion.

Vote: 5 – 0 – 1. Motion passed.

Abstained: Ms. Alberti

E. Reports

◆ **First Selectman**

Mr. Formica reported that the money for the Boardwalk was appropriated at Town Meeting and that they hope to finalize the permit process on the upcoming Tuesday. He said that he is also working with the Parks & Recreation Chairman on not charging for the boardwalk. On the State front, they are working on the reverse PILOT, minimum wage incremental increases, and teacher evaluations. They are also looking for action on the Dispatch language that they have submitted to the State. They are looking to reduce the TO that has to be paid on the Resident Trooper bill from 100% back to the 70%.

◆ **Finance Director**

Ms. Johnson said that her monthly report was in their packets and that she would answer any questions that they might have.

There were no questions.

F. New Business

a. Contingency Transfer \$6870 – Police Department CAD

Mr. Formica said that this is due to the Ambulance Fund not funding this item this year.

****MOTION (8)**

Ms. Hogan moved to approve a transfer in the amount of \$6870 from account 01-01-120-200-500 (Contingency) to account 01-25-216-200-213 (Mobile Radio Service contract) for the Computer Aided Dispatch Program System used in the police cars.

Mr. Carpenteri seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

b. Special Appropriation Town Aid Road Funds - \$158,603

Mr. Formica explained that this was proposed by the governor for this fiscal year however it was not finalized by the time that our fiscal year started. It is money received as new revenue so it has to be appropriated in.

Mr. Kelley called for a motion.

****MOTION (9)**

Mr. Harney moved to approve a Special Appropriation in the amount of \$158,603 to expenditure account 01-30-317-500-224 (Town Aid Roads) and corresponding revenue account 01-03-300-301 (Town Aid Road Assistance).

Ms. Picarazzi seconded the motion,

Vote: 6 – 0 – 0. Motion passed.

Mr. Kelley noted that this would also need Town Meeting approval.

c. Budget Transfer – Non-affiliated - Salaries

Mr. Formica said that this is for the changes in salary for the current fiscal year and that it comes from contingency.

Mr. Kelley called for a motion.

****MOTION (10)**

Ms. Picarazzi moved to approve a transfer in the amount of \$41,837 from account 4-01-01-120-100-500 (Town Payroll Pending PR Change) to various budget line items as itemized on the attached worksheet titled, "Town of East Lyme Unaffiliated COLA increases 7/1/13 – 6/30/14 Additional Funding Required.

Ms. Hogan seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

d. Budget Transfers – Within departmental budgets

Mr. Formica said that this is for transfers within the departments. They have a copy of the transfers.

Mr. Kelley called for a motion.

****MOTION (11)**

Mr. Carpenteri moved to ratify departmental transfers in the amount of \$24,897.15 processed for fiscal year end June 30, 2014.

Ms. Alberti seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

e. Budget Deliberations – 2014-2015 Budget

Mr. Kelley said that he would like them to discuss the Board of Ed budget first and then finish with the Town departments that they have not covered.

****MOTION (12)**

Ms. Hogan moved to open department 999 – Board of Education.

Ms. Picarazzi seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

Mr. Kelley called for discussion.

Ms. Hogan said that this was tough for her. She has reviewed it and throughout the process she went up and down with her thoughts on it. She said that she had thought that they could wait on the bus monitors and that in taking everything into consideration that she was at the low end with a reduction of \$225,000 to a high of \$400,000. She said that personally she could not vote for a higher range.

Mr. Kelley said that his range goes higher than that – he looked at the hiring of three people; the energy rises and came in with a reduction of \$550,000 from the \$1.4M proposed increase. He said that they all know that something is going to happen to an elementary school. They have 183 students proposed for the upcoming year and whereas it would take approximately five years to actually put a shovel in the ground – he suggested that the Board of Ed look at something as a lay-up plan as it is very expensive to run the school building with that number of people in it.

Ms. Alberti said that she was actually inclined to grant them the increase as requested and that she feels that by supporting the budget as requested that she would look for a number of things to be met: they were in the Top 10 (High Schools) in Us News and World Reports at one time but they no longer are – she wants them back there; studies have been done on the elementary schools and she would like to see for September 2014 – the re-districting of Niantic Center as she feels that it would save a good \$450,000 per year if not more. She would like to see a capital reserve account for the Board of Ed so they could put money that they save into it to fund their own projects.

Ms. Picarazzi thanked the educators and professionals for all their hard work. She said that it is hard for them as they do not have line item veto on the Board of Ed budget. She said that she understands the burden that they are under with the evaluations but asked that they go back and look over everything and that they be more creative. She suggested that they try to be creative with Salem and with the sports program. She said that her number is around the \$500,000 and that she would also ask them to look into the re-districting of Niantic Center.

****MOTION (13)**

Mr. Kelley moved to reduce the Board of Education budget by \$550,000 to \$42,792,767.

Ms. Picarazzi seconded the motion.

Vote: 4 – 2 – 0. Motion passed.

Against: Ms. Alberti, Ms. Hogan

Dr. Lombardo asked to address the Board.

Mr. Kelley said that he could.

Dr. Lombardo said that he was unable to be at their last meeting when they were deliberating. He said that while he appreciated Ms. Alberti's comments about the items that she wanted to see, that sometime ago they implemented a five year plan. They were ranked amongst the top schools in CT and they have a large number of students who have done very well on the State standardized tests over the years. 97% of the students graduate and more than 80% go on to other schools; with 50% of those graduating from schools of higher education. In 2012-2013 they were selected as a school of distinction. Regarding the teacher evaluation system – they have spent more time on it than it deserves trying to be creative and in trying to think out of the box on it. He said that they feel that the bus monitors would be a great help in that they would have an adult sitting on the back of the bus which provides another greatly needed set of eyes. Regarding the budget – they have closely looked at it and pared it down already. He said that the \$550,000 would be difficult and that he has met with the administrators in anticipation of this evening. He said that they might be interested in the fact that supplies only account for about \$1M of the budget. This may affect programs however he said that he does agree that if they took the teacher evaluations out that they could pare it down to 2.4%.

Ms. Picarazzi asked if they were ready to move forward on shuttering Niantic Center and if it would be possible to do it by September 2014.

Dr. Lombardo said yes – it would be possible however it has been something that they have discussed moving 'fast-slow' on. But, logistically they could do it.

Ms. Picarazzi said that she understands that it is emotionally painful but thinks that it presents opportunities so that they could work on other things. The savings could be used for other initiatives.
Dr. Lombardo said that the savings that they anticipated would be in the neighborhood of \$600,000 per year although in re-districting they would still have the teachers.
Mr. Kelley thanked Dr. Lombardo for his comments.

****MOTION (14)**

Ms. Hogan moved to close department 999 – Board of Education.
Ms. Alberti seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

Mr. Kelley asked that they only open for discussion those departments that they wish to discuss and make adjustments on.

****MOTION (15)**

Ms. Picarazzi moved to open department 724 – Capital.
Ms. Alberti seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

Mr. Kelley called for comments.
Ms. Alberti said that she was concerned about the Parks & Rec acquisition and that she is looking to not take on more debt than they are retiring.

****MOTION (16)**

Ms. Alberti moved to reduce the Parks & Recreation Master Plan by \$10,000 to zero.
Ms. Hogan seconded the motion.

Ms. Picarazzi said that this is to hire a consultant and that she feels that if they are going to do a master plan that it is better to do it now rather than later.

Ms. Alberti said that she sees more capital projects coming on than being retired and that this is a minimal thing that could be postponed until the next budget cycle.

Ms. Hogan said that she would consider half – say a \$5000 reduction as this is not bonding.
Mr. Kelley said that they have a motion and second on the floor and called for a vote on it.
Vote: 1 – 5 – 0. Motion failed.
For: Ms. Alberti

****MOTION (17)**

Ms. Hogan moved to reduce the Parks & Recreation Master Plan from \$10,000 to \$5000.
Ms. Picarazzi seconded the motion.

Mr. Harney asked what the repercussion of the \$5000 would be.
Mr. Formica asked if they should take the area as a group instead of line items as they might be able to get it to work better that way.

Ms. Hogan withdrew her MOTION (17); Ms. Picarazzi withdrew her second.

****MOTION (18)**

Ms. Hogan moved to reduce Town CIP from \$88,371 to \$74,371.
Ms. Picarazzi seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (19)**

Ms. Hogan moved to reduce Town Parks & Recreation Acquisition from \$67,490 to \$65,180.
Ms. Picarazzi seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

Mr. Kelley asked about the Police vehicle acquisitions as it comes to about \$63,000 per vehicle outfitted. He suggested that they could take the money from the CNRE and pay cash for it; authorize the second vehicle and not buy the Detective vehicle.

Ms. Johnson said that she would recommend purchasing two vehicles from vehicle acquisition and paying cash from the CNRE for the equipment.

Mr. Harney asked how old the Detective vehicle was.

Mr. Formica said that it is 2005 or 2006 with high mileage – they may be able to push it out for one other year.

****MOTION (20)**

Mr. Kelley moved to approve the purchase of two police vehicles and not the third and to reduce the \$97,034 Police Cruisers acquisition program by \$6720.

Ms. Hogan seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

Mr. Kelley called for comments on the Public Works – Trucks Acquisition at \$519,343. He said that his thought would be to approve the top two items that Mr. Holyfield mentioned.

Mr. Harney noted that they only have about \$80,000 to work with in annual acquisition over five years.

Mr. Kelley said that he could see the purchase of the dump truck and pick-up truck.

Mr. Harney asked about the maintenance on the mowers.

Mr. Bragaw said that they are used a lot during the summer and that they do require maintenance. Last summer they were without one for a month and they were behind doing the mowing on the sides of the roads. Repairs can be costly.

****MOTION (21)**

Mr. Kelley moved to reduce the Public Works Trucks Acquisition Program from \$519,343 to \$473,043.

Ms. Alberti seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

****MOTION (22)**

Ms. Hogan moved to close department 724 – Capital.

Ms. Alberti seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

****MOTION (23)**

Ms. Picarazzi moved to open department 104 - Building.

Ms. Hogan seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

****MOTION (24)**

Mr. Kelley moved to reduce department 104 by \$2100.

Ms. Alberti seconded the motion.

Ms. Hogan asked Mr. Kelley what he had based this reduction on.

Mr. Kelley said that he had based it on what was spent and what was given back as well as the desire to come up with a budget that the taxpayers could afford.

Ms. Picarazzi said that there has been a significant increase on the Building side and that she would be inclined to go higher.

Vote: 5 – 1 – 0. Motion passed.

Against: Ms. Picarazzi

****MOTION (25)**

Ms. Hogan moved to close department 104 - Building.
Mr. Harney seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (26)**

Ms. Picarazzi moved to open department 105 – Town Engineer
Ms. Alberti seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

Mr. Harney asked if they wanted to come up with a target number to give to the Selectman to work on with the department heads since they are not reducing line items.

Mr. Kelley said that they had decided to cut from the bottom line.

Mr. Formica said that if they have a number that they are looking at then they could give him the number and he would work with people on where to cut to get to that number.

Mr. Harney said that he is comfortable with giving a number to the Selectman as they do give the Superintendent a number and he goes back and works on the reduction.

Ms. Hogan asked if this would cause a lot of going back and forth and how many times you are going to have things going back and forth. Also, if you have statutory authority then you should do the cuts but decide how. Mr. Kelley said that is why he thinks that it is cleaner to do it by departments and to cut from the bottom line as they have been doing.

****MOTION (27)**

Ms. Picarazzi moved to reduce department 105 by \$4000.
No second.

****MOTION (28)**

Ms. Alberti moved to reduce department 105 by \$2500.
Ms. Picarazzi seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (29)**

Ms. Picarazzi moved to close department 105 – Town Engineer
Ms. Alberti seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (30)**

Ms. Alberti moved to open department 110 – Registrars
Ms. Picarazzi seconded the motion.
Vote: 5 – 1 – 0. Motion passed.
Against: Ms. Hogan

****MOTION (31)**

Ms. Alberti moved to increase department 110 by \$1,157 for a new total of \$99,479.
Mr. Kelley seconded the motion.
Vote: 2 – 3 – 1. Motion failed.
For: Ms. Alberti, Mr. Kelley
Against: Mr. Harney, Ms. Hogan, Ms. Picarazzi
Abstained: Mr. Carpenteri

****MOTION (32)**

Ms. Picarazzi moved to close department 110 – Registrars
Mr. Harney seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (33)**

Mr. Harney moved to open department 113 – Building Maintenance
Ms. Picarazzi seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (34)**

Mr. Kelley moved to reduce department 113 by \$2500.
Ms. Picarazzi seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (35)**

Ms. Picarazzi moved to close department 113 – Building Maintenance
Ms. Alberti seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (36)**

Mr. Harney moved to open department 114 – General Govt. Misc. & Benefits
Ms. Picarazzi seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (37)**

Mr. Kelley moved to reduce department 114 by \$2000.
Ms. Picarazzi seconded the motion.

Ms. Hogan asked Mr. Formica if he had any adjustment on the Health Insurance.
Mr. Formica said that as they are coming back after the Public Hearing that they could make the adjustment at that time. They could reduce it now or hold off for that other number.

Vote: 5 – 0 – 0. Motion passed.
(Note: Mr. Harney left the table momentarily and was not present for the vote.)

****MOTION (38)**

Ms. Hogan moved to close department 114 – General Govt. Misc. & Benefits
Ms. Alberti seconded the motion.
Vote: 5 – 0 – 0. Motion passed.

****MOTION (39)**

Mr. Kelley moved to open department 118 – Finance
Ms. Hogan seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (40)**

Mr. Kelley moved to reduce department 118 by \$1600.
Ms. Hogan seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (41)**

Ms. Picarazzi moved to close department 118 – Finance
Ms. Alberti seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (42)**

Ms. Picarazzi moved to open department 120 - Contingency
Mr. Kelley seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

Ms. Hogan asked if they anticipated any further transfers.

Ms. Johnson said that they will have the heating oil coming through and the CAD as mentioned earlier this evening in a motion.

****MOTION (43)**

Mr. Kelley moved to reduce department 120 by \$15,000.

Ms. Picarazzi seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

****MOTION (44)**

Ms. Picarazzi moved to close department 120 - Contingency

Ms. Alberti seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

Mr. Kelley asked Ms. Johnson for a total on the reductions.

Ms. Johnson said that they reduced the BOE budget by \$550,000; Town Capital by \$69,330 and Town Operations by approximately \$33,000 so far.

****MOTION (45)**

Ms. Alberti moved to open department 135 – Town Building Committee

Ms. Picarazzi seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

Ms. Alberti said that they have only spent \$28 so far this year and asked if they are being phased out.

Mr. Formica said that the Town Building Committee acts at the request of the Board of Selectmen on special projects such as the High School Activity Field. The people on this Committee have a great deal of expertise and they will be working on the Boardwalk project.

****MOTION (46)**

Ms. Picarazzi moved to close department 135 – Town Building Committee.

Mr. Carpenteri seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

(Note: A brief recess was taken)

****MOTION (47)**

Mr. Kelley moved to open department 216 - Police

Ms. Picarazzi seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

****MOTION (48)**

Ms. Picarazzi moved to reduce department 216 by \$15,000.

Mr. Kelley seconded the motion.

Vote: 5 – 1 – 0. Motion passed.

Against: Ms. Alberti

****MOTION (49)**

Ms. Hogan moved to close department 216 – Police

Ms. Picarazzi seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

****MOTION (50)**

Mr. Kelley moved to open department 217 – Niantic Fire Department

Ms. Picarazzi seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

****MOTION (51)**

Mr. Kelley moved to reduce department 217 by \$1000.

Mr. Harney seconded the motion.

Vote: 4 – 2 – 0. Motion passed.
For: Mr. Carpenteri, Mr. Harney, Mr. Kelley, Ms. Picarazzi
Against: Ms. Alberti, Ms. Hogan

****MOTION (52)**

Ms. Alberti moved to close department 217 – Niantic Fire Department.
Ms. Picarazzi seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (53)**

Ms. Picarazzi moved to open department 218 – Flanders Fire Department
Ms. Alberti seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (54)**

Ms. Picarazzi moved to reduce department 218 by \$5000.
Mr. Harney seconded the motion.

Ms. Picarazzi said that she thinks that there is room to tighten things up a bit here.

Ms. Alberti agreed and said that she thinks that there is room to reduce this by \$10,000 rather than the \$5000.

Ms. Picarazzi withdrew her MOTION (54); Mr. Harney withdrew his second.

****MOTION (55)**

Ms. Alberti moved to reduce department 218 by \$10,000.
Ms. Picarazzi seconded the motion.
Vote: 3 – 3 – 0. Motion failed.
For: Ms. Alberti, Mr. Harney, Ms. Picarazzi
Against: Mr. Carpenteri, Ms. Hogan, Mr. Kelley

****MOTION (56)**

Ms. Picarazzi moved to reduce department 218 by \$7500.
Ms. Alberti seconded the motion.
Vote: 4 – 2 – 0. Motion passed.
For: Ms. Alberti, Mr. Harney, Mr. Kelley, Ms. Picarazzi
Against: Mr. Carpenteri, Ms. Hogan

****MOTION (57)**

Ms. Alberti moved to close department 218 – Flanders Fire Department
Ms. Picarazzi seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (58)**

Ms. Alberti moved to open department 224 – Emergency Management
Ms. Picarazzi seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (59)**

Ms. Picarazzi moved to reduce department 224 by \$5000.
No second.

****MOTION (60)**

Mr. Kelley moved to reduce department 224 by \$3000.
Ms. Picarazzi seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (61)**

Ms. Picarazzi moved to close department 218 – Emergency Management
Ms. Alberti seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (62)**

Ms. Hogan moved to open department 317 – Public Works
Ms. Picarazzi seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (63)**

Ms. Hogan moved to reduce department 317 by \$15,000.
Mr. Carpenteri seconded the motion.

Ms. Hogan said that she thinks that they can tighten things up a bit here.

Vote: 6 – 0 – 0. Motion passed.

****MOTION (64)**

Ms. Picarazzi moved to close department 317 – Public Works
Ms. Hogan seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (65)**

Ms. Picarazzi moved to open department 421/422 – Parks & Rec/Youth Services
Ms. Alberti seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

****MOTION (66)**

Mr. Kelley moved to reduce department 421/422 by \$10,000.
Ms. Picarazzi seconded the motion.
Vote: 5 – 1 – 0. Motion passed.
Against: Ms. Alberti

Ms. Alberti said that she would have reduced this budget by \$20,000 to \$905,330.

****MOTION (67)**

Ms. Picarazzi moved to close department 421/422 – Parks & Rec/Youth Services
Ms. Alberti seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

Mr. Kelley asked where they were at now.

Ms. Johnson said that the new bottom line is \$65,165,195. They have made a reduction to Capital of \$69,330 and to Operating of \$83,535.

Mr. Kelley asked Mr. Formica if he had any revenue updates.

Mr. Formica said that PILOT will remain the same as this year - \$933,077 and that there is the possibility of an increase for TAR (Town Aid Roads) – and he hopes to know by the time of the Public Hearing on April 21, 2014. They increased the sewer assessment figure to \$852,464.

Mr. Kelley said that the only number that is holding is the one for building permits.

Mr. Formica said that he would also wait until April 21, 2014 for a better number on that also.

G. Old Business

There was none.

H. Public Discussion

Mr. Kelley called for Public Discussion.

John McCulloch, Tax Collector said that he wanted to address the budget cuts made to the Tax Office – He said that the Board of Selectmen had already reduced his budget by \$500 and \$407 respectively in two areas and they had reduced it another \$1500. In looking over the budget, they cannot remove anything from salaries to make up for the \$1500 so it falls to operating expenses - office supplies and envelopes which they need to keep the current 98%+ collection rate up. He asked that they reinstate the cut.

Ms. Hogan said to Mr. McCulloch that on 4/21/2014 he will have another opportunity to speak on this and request that an adjustment be made.

Mr. Formica asked the Board if they want him to take the figures and come back on Monday with line items that they are taken from.

Mr. Kelley said yes.

I. Board Comments

Mr. Kelley thanked the Board for their hard work and said that his aim is and always has been to have a budget that the Townspeople can afford.

J. Adjournment

Mr. Kelley called for a motion to adjourn.

****MOTION (68)**

Ms. Picarazzi moved to adjourn this Regular Meeting of the East Lyme Board of Finance at 8:50 PM.

Ms. Alberti seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary

**Town of East Lyme
Unaffiliated COLA Increases
7/1/13 - 6/30/14 Additional Funding Required**

Account Number	Description	Budget	2013/14	Transfer
01-01-101-100-111	First Selectman	108,805	111,525	2,720
01-01-101-100-115	Board of Selectmen	8,188	8,393	205
01-01-101-100-211	Executive Assistant	62,335	63,894	1,559
01-01-102-100-211	Assessor	78,412	80,363	1,951
01-01-103-100-111	Tax Collector	68,003	69,703	1,700
01-01-104-100-211	Building Official	81,015	83,041	2,026
01-01-105-100-211	Engineer	81,930	83,979	2,049
01-01-105-100-213	Civil Engineer	37,448	39,350	1,902
01-01-107-100-111	Town Clerk	60,485	61,997	1,512
01-01-109-100-211	IT/Database Supervisor	52,132	53,436	1,304
01-01-110-100-111	Registrars	46,272	47,430	1,158
01-01-116-100-211	Zoning Official	79,592	81,583	1,991
01-01-117-100-211	Planning Director	57,397	58,832	1,435
01-01-118-100-211	Finance Director	65,847	67,474	1,627
01-01-118-100-212	Finance Office/Personnel Asst	38,923	39,897	974
01-01-118-100-111	Treasurer	11,156	11,435	279
01-01-132-100-212	Conservation Officer	14,349	14,708	359
01-25-218-100-612	PT Firefighter FFD	88,128	89,891	1,763
01-25-224-100-211	Director	145,395	151,186	5,791
01-25-224-100-213	PT Dispatcher	110,398	112,606	2,208
01-30-317-100-211	Superintendent of Hwy & Mgr	233,370	236,162	2,792
01-40-418-100-211	Sr Citizen Administrator	62,335	63,894	1,559
		1,591,915	1,630,779	38,864
01-01-114-100-121	FICA/Medicare			2,973
TOTAL FUNDING REQUEST				41,837

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Town of East Lyme
Budget Transfers
Fiscal Year 2013/14

To Account		From Account		Reason for Transfer		
Date	Dept	Account #	Description	Account #	Description	Amount
9/30/2013	Bldg	01-01-104-100-316	Longevity	01-01-104-100-311	Admin/Clerical	100.00
10/3/2013	Tax	01-01-103-200-216	Service Contracts	01-01-103-300-320	Misc Supplies	96.00
10/31/2013	GG & Misc	01-01-114-140-231	Transcripts	01-01-114-140-233	Gen Govt-Legal	684.00
12/16/2013	Emer Mgt	01-25-224-300-246	Transportation Allow	01-25-224-300-243	Training	500.00
2/5/2014	P&R	01-45-421-200-239	Random Testing	01-45-421-300-320	Misc Supplies	25.00
2/19/2014	GG & Misc	01-01-114-200-290	Insurance PD&L	01-01-114-140-233	Gen Govt-Legal	3,034.15
	GG & Misc	01-01-114-200-290	Insurance PD&L	01-01-114-100-123	Workers Comp	6,058.00
3/3/2014	COA	01-40-418-300-321	Program Supplies	01-40-418-300-202	OPEX-CTV	300.00
3/20/2014	Emer Mgt	01-25-224-100-213	PT Dispatch	01-25-224-100-212	Dispatchers	4,100.00
	Emer Mgt	01-25-224-100-214	Overtime	01-25-224-100-212	Dispatchers	10,000.00

TOTAL \$ 24,897.15

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VI-d
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