

**TOWN OF EAST LYME  
BOARD OF ASSESSMENT APPEALS  
JANUARY 8, 2014  
MEETING MINUTES**

**Members Present:**

**Michael Foley**

**Joan Schwartz**

**Ralph Napiany**

**Mary Ann Salvatore**

**Sue Graham**

FILED IN EAST LYME  
CONNECTICUT  
Jan 14 2014 AT 8:30 AM/PM  
Kathleen Galbraith, Clerk  
EAST LYME TOWN CLERK

The meeting was called to order at 6:35 p.m.

**1. ELECTION OF OFFICERS**

Sue Graham nominated Michael Foley as Chairman of the East Lyme Board of Assessment Appeals.

Seconded by Joan Schwartz

Motion Passed 4-0-1 (Mike Foley Abstained)

Michael Foley nominated Joan Schwartz as Secretary of the East Lyme Board of Assessment Appeals.

Seconded by Sue Graham.

Motion Passed 4-0-1 (Joan Schwartz Abstained)

**2. SETTING OF MEETING DATES**

The meeting dates for March 2014 will be March 10, March 11, and March 12 at 6:30 and March 15th at 9:00 a.m.

The meeting date for September 2014 will be September 6th from 9:00 a.m. to 11:00 a.m.

### **3. REVIEW OF BAA POLICIES & PROCEDURES**

Mr. Foley stated everything in their meetings is open to the public including deliberations. If someone is disruptive they can be asked to leave. Anyone is welcome to videotape and take pictures.

Donna Bekech stated the onus is on the Appellant. There should be some sort of appraisal with them when they appeal. Her office will tell Appellants to bring documentation with them. It is up to the Appellant to make a strong enough case. Also, it is important to remember the assessment is as of the last revaluation date.

Mr. Napiany asked if the people in the audience can engage in a conversation with members of the Board.

Mr. Foley stated no.

### **4. NEW BUSINESS**

Motion (1) Sue Graham moved to approve the Minutes of September 22, 2013.

Seconded by Joan Schwartz.

Motion Passed 4-0-1 (Mary Ann Salvatore Abstained)

Motion (2) Sue Graham moved to approve the Minutes of September 26, 2013.

Seconded by Ralph Napiany.

Motion Passed 4-0-1 (Mary Ann Salvatore Abstained)

Joan Schwartz suggested everyone get a Town identification badge.

Donna Bekech will contact the police station and get the schedule for everyone to do so.

Motion (3) Joan Schwartz moved to adjourn the meeting at 7:15 p.m.

Seconded by Ralph Napiany.

Motion Passed 5-0.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Karen Miller Galbo".

**Karen Miller Galbo**

**Recording Secretary**