

GENERAL FUND BUDGET FY 2010/2011

	2009 Actual Expense	2010 Adopted Budget	2010 Amended Budget	2011 Commission Requested	2011 Bd Selectmen Proposed	2011 Bd Finance Proposed
129 - Planning Commission						
100 Personnel Services						
412 PT Clerical Recording Secretary	1,554	2,000	2,000	1,800	1,800	1,800
Personnel Services Total	1,554	2,000	2,000	1,800	1,800	1,800
300 Supplies & Miscellaneous						
241 Dues	90	100	100	100	100	100
242 Meetings	0	150	150	150	150	150
255 Printing - POD	277	400	400	400	400	400
293 State Fees	252	500	500	1,000	1,000	0
320 Misc Supplies	676	400	400	450	450	450
Services Contracted/Operations Total	1,295	1,550	1,550	2,100	2,100	1,100
Planning Commission Total	2,849	3,550	3,550	3,900	3,900	2,900

TOWN OF EAST LYME

FY 2010/2011

Dept No. 129

Budget Input

Dept Name Planning Comm

10-Mar-10

Acct.	Account Description	10/11 Budget	Supporting Description of Activity
100 Personnel Services			
412	PT Clerical Recording Secretary		Recording secretary to take minutes of monthly and special Planning Commission meetings, maintain records, prepare correspondence. Record and file minutes for 21 mtgs. @ 7 hrs ea. NOTE: mtgs. include from 12 to 21 for Planning Commission POCD Workshops and POCD Steering Committee Meetings. Board of Finance previously reduced to \$2,000.
		1,800	
Personnel Services Total		1,800	
300 Operating Expenses			
241	Dues		CT Federation of Planning & Zoning membership
		100	
242	Meetings & Conferences		Commission member training.
		150	
255	Printing - POD		Printing and printing supplies for POCD, Reports, Maps Reports, Subdivision Regulations
		400	
293	State Fees		Pass through account 100% offset by application fee. As of October 1, 2009 the State increased their fee/application from \$30.00 to \$60.00. This account facilitates the payment of the \$60 DEP fee per application. The DEP fee is collected as part of the application fee and it is passed on to the DEP quarterly minus a \$2 handling fee that the Town gets for the time and effort involved collect the fee, record keeping , and submitting the collected monies to the DEP. <u>BoF reduced to zero will handle as liability.</u>
		1,000	
320	Misc Supplies		Postage for agenda packets, misc. supplies for maintaining subdivision application files & educational mat'ls.
		450	
Operating Expenses Total		2,100	
Planning Commission Total		3,900	As of 7/1//09 \$4,7771.50 was collected in fees for FY 09-10 (includes \$90.00 in State Fees)

Acct.	Account Description	10/11 Budget	Supporting Description of Activity
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