

TOWN OF EAST LYME

FY 2009/2010

Dept No. 135

Budget Input

Dept Town Building Comm

11-Mar-09

Acct.	Account Description	09/10 Budget	Supporting Description of Activity
100 Personnel Services			
412	PT Clerical Recording Secretary	700	Secretary expenses to record minutes of meetings and research prior minutes as required.
Personnel Services Total		<u>700</u>	
300 Operating Expenses			
204	Postage	50	meeting notices etc.
320	Misc Supplies	150	secretary supplies as needed
Operating Expenses Total		<u>200</u>	
Town Building Comm Total		<u>900</u>	