

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

**East Lyme Board of Education Minutes
Monday, November 14, 2011
Regular Board Meeting: 7:00 p.m.
INTV Room – B101
East Lyme High School**

Board Members Present: Tim Hagen (Chair), Beth Groeber (Secretary), Jaime Barr, Melissa Ford, Laura Greenstein, Al Littlefield, Marlene Nickerson, Kevin Seery, Rich Steel

Board Members Absent: Mary Broderick

Administrators Present: Dr. James Lombardo (Superintendent), Brian Reas (Assistant Superintendent), Dr. Karen Costello, Linda Anania (FL Principal), Dr. David Miko (HA Principal), Judy DeLeeuw (MS Principal), Michael Susi (HS Principal), Don Meltabarger (Business/Facilities Director)

I. CALL TO ORDER – The meeting was called to order at 7:50 p.m.

II. PLEDGE OF ALLEGIANCE – Led by Tim Hagen and Beth Groeber

III. PUBLIC COMMENT – None

IV. APPROVAL OF MINUTES

MOTION: Jaime Barr moved approval of the minutes of the Board of Education Regular Meeting on October 11, 2011 as presented; Al Littlefield seconded.

VOTE PRO: Tim Hagen, Beth Groeber, Jaime Barr, Laura Greenstein, Al Littlefield, Kevin Seery

ABSTAIN: Melissa Ford, Marlene Nickerson, Rich Steel

MOTION CARRIED

MOTION: Al Littlefield moved approval of the minutes of the Board of Education Special Meeting on November 3, 2011 as presented; Laura Greenstein seconded.

VOTE PRO: Tim Hagen, Beth Groeber, Melissa Ford, Laura Greenstein, Al Littlefield, Rich Steel

ABSTAIN: Jaime Barr, Marlene Nickerson, Kevin Seery

MOTION CARRIED

V. SPECIAL REPORTS: STUDENTS' REPRESENTATIVES, SELECTMEN'S REPRESENTATIVE, and OTHER REPORTERS

- A. Students' Representative – Sarah Kukich
- French and Spanish Honor Society updates
 - Homecoming Dance was a success
 - Swimming Open 1st Place
 - Volleyball and Soccer in State Championship
 - Band 1st Place in States and 3rd Place in NE
 - National Honor Society is holding a food drive

- B. Selectmen's Representative – was not present
- C. Town Building Committee Representative – was not present
- D. Salem Board of Education Representative – was not present
- E. Other Reporters - None

VI. CONSENT AGENDA - None

VII. DISCUSSION/ACTION ITEMS

A. Finance/Facilities/Community

1. Discussion/action re: Proposed FY12 Budget Transfers in the Amount of \$71,408.00

The FFO Committee recommends the budget transfer be adjusted to \$66,585.00, deferring the DW equipment replacement Comp. Ed. of \$4,823.00.

MOTION: Kevin Seery moved to approve the proposed FY12 budget transfer as recommended by the FFO Committee in the amount of \$66,585.00 (deferring the DW equipment replacement Comp. Ed. of \$4,823.00 from the original budget transfer request of \$71,408.00); Marlene Nickerson seconded.

VOTE: UNANIMOUS

MOTION CARRIED

B. Instruction

1. Discussion re: Presentation on ELPS Technology Program and Plan

District Technology Systems Coordinator Robyn McKenney updated the Board on major network projects, technology upgrades and future plans for the district. Her overview highlighted district priorities with respect to technology and how the recently bonded technology funds are being used to shore up and improve our network and computer infrastructure. Examples include the purchase of 220 new computers and the cascading redeployment of approximately 450 older computers, upgrades to firewall, switches and filters, and a new district web site. Maintaining equity in access to technology for all students across the schools has been paramount. The onsite contracted services of Business Network Group continues to be instrumental in moving the district forward in a systematic and consistent way. Robyn thanked the Board for their support.

2. Discussion/action re: Proposed Appointment of Board of Education Representative to Full-Day Kindergarten Study Committee

MOTION: Kevin Seery nominated Al Littlefield as interim Board of Education representative to the Full-Day Kindergarten Study Committee; Jaime Barr seconded.

VOTE: UNANIMOUS

MOTION CARRIED

C. Policy

1. Discussion re: First Reading EL BOE Policy 4118.11 Personnel - Nondiscrimination

The proposed revised policy was referred by the Policy Committee. Discussion ensued and the policy will return to the Board in January for a second reading.

2. Discussion re: First Reading EL BOE Policy 5145.4 Students – Nondiscrimination

The proposed new policy was referred by the Policy Committee. Discussion took place and the policy will return to the Board in January for a second reading.

3. Discussion re: First Reading EL BOE Policy 5113.2 Students – Truancy

The proposed revised policy was referred by the Policy Committee. Discussion took place and the policy will return to the Board in January for a second reading.

4. Discussion re: First Reading EL BOE Policy 5114 Students – Suspension and Expulsion/Due Process

The proposed revised policy was referred by the Policy Committee. Discussion took place and the policy will return to the Board in January for a second reading.

5. Discussion re: First Reading EL BOE Policy 5141.21 Students – Administering Medication

The proposed revised policy was referred by the Policy Committee. Discussion took place and the policy will return to the Board in January for a second reading.

6. Discussion re: First Reading EL BOE Regulation 5141.21 Students – Administering Medication to Students
The proposed revised regulation was referred by the Policy Committee. Discussion took place and the policy will return to the Board in January for a second reading.

- D. Personnel
E. Other

VIII. ADMINISTRATION REPORTS

- A. Superintendent of Schools – Dr. James Lombardo had no report.
B. Assistant Superintendent for Special Education and Pupil Personnel – Mr. Brian Reas
- Veteran’s Day was a wonderful experience at all schools
 - Special Education Steering Committee is taking shape and reviewing professional development needs
 - ELPS Facilities Vision Committee is working hard and making good progress
 - Social worker presently has 17 cases within the district and has started making external referrals
- C. Business/Facilities Director – Don Meltabarger had no report.

IX. COMMITTEE REPORTS

- A. AAA Committee - Update on 11/14/11 meeting with minutes to follow.
B. FFO Committee – Update on 11/14/11 meeting with minutes to follow.
C. Policy Committee – Update on 11/14 meeting with minutes to follow.

X. COMMUNICATIONS

- A. The Viking Saga, volume 45, Edition 5, 11/9/11

XI. NOTICES

- A. Notice of the following staffing changes:
1. Appointments
 - Kolleen Callaghan, .5 Instructional Aide, DW @ MS (1:1), 10/27/11
 - Kristen Dennis, .4 After School Aide, HA, 9/6/11
 - Susan Greeman, .25 After School Aide, HA, 9/6/11
 - Javier Hernandez, .35 After School Aide, FL, 10/3/11
 - Deb Holmes, 1.0 Special Education Long-Term Substitute Teacher, MS, 10/27/11 through on or about 12/23/11
 - Mallory Kokus, .2 Music Teacher, MS, 10/31/11 through the end of the 2011/2012 school year
 - Michelle Mulcrone, .33 Before School Aide, FL, 9/6/11
 - Denise Smith, .15 Before School Aide, NC, 9/6/11
 - Charles Stannard, 1.0 Math Long-Term Substitute Teacher, MS, 11/2/11 through on or about 12/16/11
 2. Increases/Decreases in FTE
 - Brenda Ayers from .9 to 1.0 Instructional Aide, HS, 10/3/11
 3. Retirement
 - Mike Guarraia, 1.0 Elementary Teacher, FL, 6/30/12
 4. Resignation
 - Justin Miele, .6 Instructional Aide, HS, 11/2/11
 - Rebecca Mohler, 1.0 Instructional Aide, DW @ MS, 10/21/11
 5. Student Teachers
 - ECSU student teacher Winifred Edmed with Lisa Kriger, MS, 3/19/12 through 5/11/12
 6. Supplemental Assignments (2011-2012)
 - Carolyn Ascioffa, Women’s Soccer Assistant Coach (Freshmen), HS
 - Todd Gerbers, Women’s Volleyball Assistant Coach, HS*
 - Jim Roselund, Football Assistant Coach, HS*

* Not a member of the ELPS professional staff

B. Notice of the following out of state field trips:

1. ELHS students to Granite Theater, Westerly, RI on 11/17/11
2. ELHS students to the Metropolitan Museum of Art, NYC, NY on 12/1/11
3. ELHS students to Boston Museum of Science, Boston, MA on 12/16/11
4. ELHS students to Bushnell Center for the Performing Arts, Hartford, CT on 3/11/12
5. ELMS students to Freedom Trail, Boston, MA on 4/24/12

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS

A. Board Comments

- Invite Town Building Committee representative to attend Board meetings – Rich Steel
- Draft BOE Meeting Date Calendar for 2012 will be discussed at the next meeting – Laura Greenstein
- ASAP Meeting is cancelled for Tuesday, November 15, 2011 – Jaime Barr
- Board members were encouraged to pay attention to unfolding research on the pros and cons of technology in education and referred to NY Times article http://www.nytimes.com/2011/10/23/technology/at-waldorf-school-in-silicon-valley-technology-can-wait.html?_r=1&scp=2&sq=walden%20school&st=cse – Beth Groeber
- Amazing Veteran’s Day Program at Lillie B. Haynes – Tim Hagen

B. Future Agenda Items

- Monday, November 28 – Presentation on Progress Toward Fulfilling Special Education Program Goals
- Monday, November 28 – Draft BOE Meeting Date Calendar for 2012

XIII. PUBLIC COMMENT - None

XIV. ADJOURNMENT

MOTION: Jaime Barr moved to adjourn the meeting at 9:25 p.m.; Al Littlefield seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,
Elizabeth Groeber
Elizabeth Groeber, Secretary
East Lyme Board of Education