

# TOWN OF EAST LYME

FY 2008/2009

Dept No. 127

Budget Input

Dept Assessment Appeals

1-Feb-08

Acct.	Account Description	08/09 Budget	Supporting Description of Activity
<b>100 Personnel Services</b>			
412	PT Clerical Recording Secretary	1,748	The Board of Assessment Appeals consists of five (5) members and one (1) recording secretary. Funding covers hours for informal hearings with property owners, hours for physical inspections of appealed accounts, hours for review and decision making, and hours for recording secretary.
<b>Personnel Services Total</b>		<u>1,748</u>	
<b>300 Operating Expenses</b>			
246	Transportation Allowance	60	Mileage for personal vehicles used during inspections of appealed accounts.
254	Advertising - Hearing	400	Minimum of two (2) legal notices per fiscal year as required by law.
320	Misc Supplies	500	Printing of BAA application forms, postage, toner, envelopes and file cabinets for storage.
<b>Operating Expenses Total</b>		<u>960</u>	
<b>Assessment Appeals Total</b>		<u>2,708</u>	