

TOWN OF EAST LYME

FY 2008/2009

Dept No. 102

Budget Input

Dept Name Assessor's Office

1-Feb-08

Acct.	Account Description	08/09 Budget	Supporting Description of Activity
100 Personnel Services			
211	Assessor	66,492	Department Head, non-union position. COLA based upon recommendation of Board of Selectmen which has not been set for the 2008/09 fiscal year, therefore, a provision is included in department 120 (Contingency). In accordance with Board policy 2.5% increase due in December 2008.
311	Assessment Aides	70,980	Includes funding for two full time positions: Assistant Assessor and Assessment Technician. Positions are in Local 1303-229 of Council #4 Am Federaton of State, County and Municipal Employees Union. Contract expires June 30, 2008, therefore, a provision for estimated COLA's included in department 120 (Contingency).
314	Overtime	400	Funding for clerical staff member(s) to process new local option elderly and veterans' applications.
316	Longevity	250	One union staff member qualifies per union contract.
412	PT Clerical	2,000	Funding for part-time student (June, July, August and December) to assist office personnel with public inquiries and clerical tasks during tax time. The part-time student is shared between the Tax and Assessor's office.
Personnel Services Total		140,122 .	
200 Services-Contracted/Operating			
216	Service Contracts	21,305	Please note these expenditures (GIS Map updates, Vision Support & Web Hosting, R Walsh Support) were previously included in account 01-01-113-200-215 (Maintenance of Office Equipment)
239	Contracted Operating Services	20,300	Funding is for personal property audits (20 per year), field personnel to assist with building inspections and motor vehicle pricing. Board of Finance amended to \$10,300.
Services-Cont/Operate Total		41,605 .	

Acct.	Account Description	08/09 Budget	Supporting Description of Activity
300 Operating Expenses			
242	Professional Conventions/Cont	2,430	Education courses, seminars, conferences, association memberships and Assessor's school. Courses preapproved in order to maintain State certification. Please note \$1,300 was previously included in account 01-01-114-300-243 (Professional Dev./Mgt. Training).
246	Transportation Allowance	448	Mileage for use of personal vehicle relating to inspections and education courses. Current rate .405 per mile.
250	Printing, Binding & Advertising	0	
320	Miscellaneous Supplies	5,440	Office supplies, grand list binding and printing, special grand list paper, printing toners, personal property declarations, motor vehicle pricing guides, State Statute Handbook updates, mapping paper, real estate appraisal guides, cross reference guide for new London County (used for personal property)
Operating Expenses Total		8,318	
Assessor Dept Total		190,045	Change is due to salary adjustment and incorporating assessment expenditures previously noted in other accounts: 01-01-113-200-215 (\$ 21,305); 01-01-114-300-243 (\$ 1,300)